

## Helpful information for enrolling:

[FIND YOUR SCHOOL ASSIGNMENT](#) - This option allows parents/guardians to look up current school assignments based on address, subdivision, apartment complex or other multi-family dwelling.

[FIND YOUR BUS STOP](#) – This option allows parents/guardians to look up your possible bus stop.

### **REQUIRED DOCUMENTATION LISTED BELOW: (Original documents are required at time of enrollment.)**

#### **Parent/Legal Guardian Verification:**

Government Issued Photo ID

Divorce/Separation Documents, if parents have divorced

Court Ordered Guardianship Papers, if applicable (A notarized statement from parent or legal guardian is not sufficient.)

Court Order or legal binding document restricting parent (s) access to education records.

#### **Proof of Residency (At least 2 documents from the following list are required):**

Current electric and/or gas bill displaying service address and a billing date within the past 30 days.

Closing statement or current mortgage statement for primary residence showing property address.

Current signed lease agreement with name and phone of landlord.

Most recent state or federal income tax return.

Current statement from DSS or other government agency which provides residency of parent/legal guardian.

Current paycheck stub with address of residence.

#### **Student Information:**

State/County issued certified birth certificate

Immunization Certificate or 30-Day Waiver (available at school)

Withdrawal/Transfer form from last school attended

Enrollment Forms (available below and at school)

Copy of student's IEP or 504 plan, if applicable

Student's last report card or most recent progress report

### **Certain circumstances may necessitate additional enrollment documentation.**

#### **Your child's school will let you know if these are needed:**

Notarized Educational Affidavit

Notarized Residency Affidavit and 2 proof of address (from above list)

Notarized Custodial Parent Affidavit