

Completing your College Application

Helpful Hints about the Application Process:

Most colleges prefer online applications. One suggestion would be to print a copy to use as a guide while you complete the online application. Here are some helpful hints as you begin the application process:

*Use the college website as a virtual tour. Note the majors offered and the campus community to see if you can vision the next four years of your life there.

*Note the college deadlines! Some schools have early decision or early action deadlines that can be as early as October. Make sure you pay attention to deadlines, as consequences could include missed financial aid opportunities. Remember to allow your school counselor two weeks to process transcripts at the high school level.

*Represent yourself in the best possible light. Include all achievements, organizations, activities and awards. Be specific when answering questions about your interests and abilities.

*Confirm school information is correct. Please refer to the website for spellings, addresses, and phone numbers.

*Visit your counselor with any questions regarding the application process.

Application Deadlines

Some schools may have early action or early decision deadlines. Pay attention to see if these deadlines are binding. Students that complete the application by these deadlines will find out their admissions status early. Schools will also have a regular admissions deadline that all information needs to be sent in by. All admissions decisions will be mailed out to candidates at the same time. Finally, some schools will have a rolling admissions process. Schools that use this method will evaluate your application usually within a few weeks of its arrival. They will send out admissions decisions once they reach them.

What Accompanies your Application?

You will need to complete a transcript request form and submit it to your school counselor. Please allow two weeks for her to complete this request. Some colleges will ask for teacher recommendations. These should only be sent if the college requests them. If you need recommendations, teachers should be given at least two weeks to write the letters, and all recommendations should be turned into your counselor so everything is mailed together. Colleges may also request admissions essays. Check the rough draft to confirm that the information is complete, accurate, and it is well written, grammatically correct, thoughtful, and organized. Proofread!

