

Sterling School After School Program Short registration form (Ms.Henry will email the long form)  
Please check the box if you prefer to receive a paper copy of the registration form to fill out.

Child's Full Name: \_\_\_\_\_ Grade in 2025-26: \_\_\_\_\_

Parent's email (where I can email the registration form): \_\_\_\_\_

Mom's Name: \_\_\_\_\_

Mom's Cell number: \_\_\_\_\_

Dad's Name: \_\_\_\_\_

Dad's Cell number: \_\_\_\_\_

Please attach a check made payable to Sterling School or cash to this form.

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**Please keep this portion for your records. It contains our program guidelines.**

1. If your account falls 3 WEEKS or more behind, the director reserves the right to dismiss your child from the program for the rest of the school year. Failure to pay fees will result in the child being withdrawn from the program. If there is a problem with checks being returned, the director may require that payments be made in cash. Fees must be paid even if your child does not attend for any reason. If your situation changes, and you no longer need the services of our program, you may withdraw your child to avoid paying for weeks you do not need. If space is available you may re-enroll your child when your circumstances change.
2. Students whose accounts are not paid in FULL by the last day of school for the year, will not be allowed to register for After School in the future.
3. Program hours are 2:15 pm - 6 pm on full school days (in-person) only. A late fee of \$1 per minute will be charged for children picked up after 6:05 pm.
4. Payment is due by Friday **before** the week that you are paying for. Accounts must be paid for AHEAD. A \$10 late fee will be added on the following Monday.
5. You may switch your child's attendance status (ex. full time to part time, part time to one day) TWICE in the year. You may not switch it from week to week.
6. Inappropriate student behavior will not be tolerated in our after school program. If a student receives 2 referrals OR becomes a chronic disciplinary issue, then he or she will be discharged and will not be allowed to return for the rest of the school year.