



Simpsonville Elementary School at Morton Place

Chromebook Policy, Procedures, and Information Handbook

Greenville County Schools

Personalized Learning Initiative

Greenville County School recognizes the importance of preparing students for 21st Century careers. The Personalized Learning Initiative, launched in August 2016, focuses on instruction that is:

- Paced to the learning needs of students
- Tailored to the learning preferences of students
- Customized to the interests of students

The Personalized Learning Initiative attempts to engage students in real-world, authentic learning that prepares students for their future in a world of digital technology and information. In order to accomplish our Personalized Learning goals, every 3rd – 5th grade student at Simpsonville Elementary will be given a Dell Chromebook as the vehicle to power their learning for the 2018-2019 school year and beyond!

About Our Personalized Learning Program

The policies, procedures, and information contained in this document apply to all Chromebooks used at Simpsonville Elementary, as well as any other device which the Administration determines falls under the umbrella of these policies and procedures. The Simpsonville Elementary Administration and Greenville County Schools reserves the right to alter, edit, and update this policy throughout the year. Students and parents will be notified of these changes and updates as they happen via phone message, weekly newsletters, and web page updates.

Technology Fee

Because the Chromebook is an integral part of the educational process, all 3rd – 5th grade students will receive a Chromebook. In addition, all students will be required to pay a technology fee that will serve, in part, to protect students who have accidental damages occur with the device. The Technology Fee is based upon where students fall under the Free and Reduce Price Meal Program.

- Full Pay Students will have a \$25 Yearly Technology Fee.
- Reduced Lunch Students will have a \$15 Yearly Technology Fee.
- Free Lunch Students will have a \$5 Yearly Technology Fee.

Note: Our intent is that this fee will be paid in its entirety prior to the students being allowed to take their Chromebook home. However, a payment plan may be established with the on a case by case basis.

Taking Care of Your Assigned Chromebook

Students are responsible for the general care of the Chromebook issued to them by the District. Students will receive a Chromebook that is specific to them (barcode scanned into their account similar to textbook). Chromebooks that are broken or fail to work properly must be reported to the classroom teacher. Failure to report these damages or lost Chromebooks by the next school day could result in the Technology Fee agreement being altered by Administration.

- Damaged Chromebooks
 - Administration understands that with any technology device, honest accidents can happen. Our procedures include protections for students who incur damages to their Chromebook (broken screen, keyboard malfunction, etc.).
 - Any student that *unintentionally* damages their Chromebook will not incur any additional expense for the first accident. In addition, the student will not go without the use of a Chromebook as it will either be repaired on site or a replacement will be checked out to the student.
 - Students are responsible for the Chromebook assigned to them. Therefore, students should not loan their Chromebooks to other students or other family members. Ultimately, the student is responsible for the Chromebook assigned to them regardless of whether they were the individual in possession of the Chromebook at the time the damage occurred.
 - **Procedures for Accidental Damage:**
 - **1st Offense of Accidental Damage:**
Parent Contact, Warning, Replacement at No Cost to the Student
 - **2nd Offense of Accidental Damage:**
Parent Conference, Repair Cost Assessed, Student will be charged the repair, No replacement will be issued prior to repair cost being paid

Note: Administration reserves the right to revoke use of Chromebook for students at any time. Simpsonville Elementary also reserves the right to determine when Chromebooks will be sent home and when they will remain in the classroom. Unless specifically designated by the classroom teacher for an assignment, Chromebooks will not be sent home over the weekends.