Riverside High School
794 Hammett Bridge Road
Greer, SC 29650
(864) 355-7800
www.greenville.k12.sc.us/riverside

Mission Statement:
In a caring atmosphere, Riverside provides unity in diversity through academics, athletics, and the arts.

DISCLAIMER
Neither this handbook nor any part of it should be construed as a contract itself. This handbook is not intended to be comprehensive and is advisory only to guide students, parents, and faculty of Riverside High School. The school reserves the right to make changes or exception to statements in this handbook. Final interpretation of all school rules and regulations is left to the principal of the school.

Dear Students,
On behalf of the Riverside faculty and staff, I welcome you to Riverside High School. To serve as your principal is both an honor and a privilege; and, as such, I challenge you to take advantage of the opportunities available at “Palmetto’s Finest” high school and one of the top ten high schools in the state and one of the best high schools in the nation. Riverside High School is a special place - a place that brings out the best in all of us...academics, athletics, leadership, citizenship, and the arts.

The finest teachers, counselors, and administrators are at your service; however, for you to take full advantage of all that Riverside has to offer, you must put forth an effort and demonstrate a commitment to your own success. Your success is our top priority.

As we begin this 2014-2015 school year, we will continue Riverside’s rich history and very-respected traditions, encourage you to show respect and pride for our wonderful facility and to our highly qualified faculty. Set your mind to do your very best as you experience quality science labs, the most up-to-date computer labs, a rich book collection in the media center, and well-equipped classrooms. Let’s work together to make this school year the best one ever!

Sincerely,
Andy Crowley
Principal

Riverside
High School
794 Hammett Bridge Road
Greer, SC 29650

Dear Warriors:
On behalf of Riverside’s Student Council, I would like to extend a warm Warrior welcome to the 2014-2015 student body.

High school is a time of change (and not just in our voices!). By challenging ourselves in academics and extracurricular, we improve intellectually, physically, and emotionally. Seize as many of these opportunities as you can, because only by pushing ourselves can we grow as individuals.

Meanwhile, the digital age requires that we keep pace with much more than our timelines. Manual labor jobs are expected to remain stagnant, while careers requiring a higher education are expected to grow 25 to 30 percent. Good decisions now will pay off tremendously in the future.

Fortunately, our education is in the hands of one of the nation’s best high schools. We owe so much to the teachers, administrators, and coaches who have carried us thus far. As you work hard in your studies, keep in mind that Riverside’s success lays in the collective achievement of every individual. The high school experience is not about what the school can do for you, but about what you can do for yourself and for others.

With Warrior Pride,
Daniel Freeman
Student Body President
PHILOSOPHY OF RIVERSIDE HIGH SCHOOL

The Riverside community is predominantly suburban with a diversity of inner-city and rural populations. The Riverside High School philosophy encompasses these diversities.

Riverside High School’s philosophy of education is a belief that the school must share the responsibility of the individual student’s total development in all areas of his growth: mental, physical, cultural, civic, ethical, emotional, and social. The school must accept this responsibility in order to prepare the student for the rapidly changing social and economic conditions of the future. In addition to this responsibility, the school must contribute to the intrinsic value of the years that the student actually spends in the school so that those years will be of personal worth to the student.

To fulfill its philosophy of education, Riverside sets the educational pace and pattern best suited to the individual student’s capacities by guiding the student to accept and understand the differences in himself and in others and by offering the student various opportunities designed for his mental capacity.

PROFONITY FREE ZONES

Schools and other school system locations are profanity free zones. Obscene, vulgar, and profane expressions of any kind are prohibited. Any student using profanity while on school system property, attending a school-sponsored event, or representing the school or school system will face appropriate disciplinary action as outlined by the Code of Conduct.

POLICIES AND PROCEDURES

The following policies have been adopted as guidelines in dealing with situations that may arise at Riverside High School. Occasionally, some unusual circumstances may warrant departure from these policies. It is the belief of the administration that the fairest evaluation of a student’s problem can be made by considering each in the light of his specific individual circumstances.

The offices of the principal and the assistant principals are open to students any time during the day. Students are encouraged to bring important problems to them; however, an appointment should be made for any lengthy discussion.

SCHOOL DISTRICT ATTENDANCE POLICY

The School District of Greenville County has adopted uniform rules to assure that students attend school regularly. Each day that students are not in school, they miss hours of valuable instruction and opportunities for learning that they will not have again.

All children are required to attend a public or private school or kindergarten beginning at age five and continuing until their seventeenth birthdate. If parents choose not to send their children to kindergarten, they must sign a waiver which may be obtained at the local school.

Students are counted present when they are actually in school, on homebound instruction, or are present at an activity authorized by the school principal.

I. The school year consists of 180 school days. To receive credit, students must attend at least 85 days of each 90-day semester course and at least 170 days of each 180-day year course, as well as meet all minimum requirements for each course. Total accrued student absences, either lawful, unlawful or a combination thereof, may not exceed ten (10) days or five (5) days for a semester course during the school year. Any absence in excess of ten (10) days or five (5) for a semester course may cause the student to lose credit for the year.

Make-up options for school attendance are not available. ALL ABSENCES, LAWFUL/UWLAWFUL, EXCUSED/UNEXCUSED, COUNT AGAINST ATTENDANCE. This includes medical notes.

II. All absences shall be approved or disapproved by the principal (or his designee) in accordance with the following guidelines:

A. Lawful Absences.

1. Personal illness of a student shall be verified by a statement from parent or a physician within two (2) days of the student’s return to school. Absences for chronic or extended illness will be approved only when verified by a physician’s statement which must include specific dates. These notes must be updated by the physician if the illness expands over a long period of time.

2. Serious illness or death of an immediate family member shall be verified by a statement from the parent within two (2) days of the student’s return to school.

3. Absences for religious holidays shall be requested in advance. Such pre-arranged requests must be made to the principal in writing. THESE ABSENCES WILL COUNT AGAINST ATTENDANCE but will be excused to make up work.

4. Absences for extreme hardships may be approved by the principal. Such approval should be prearranged when possible.

B. Unlawful Absences

Any student absent, with or without the knowledge of the parent, which does not meet the conditions for a lawful absence shall be counted as unlawful.

C. Procedure for Makeup Work

1. It is the student’s responsibility to make the necessary arrangements to make up work.

2. Provision for makeup of school work missed during lawful absences shall be worked out with the teacher(s) concerned at the earliest time possible, but the time should not exceed five (5) days after the student returns to school. (See A above)

3. Provision for makeup of school work missed during unlawful absences may be approved only with permission of the principal or his designee.

RIVERSIDE ATTENDANCE PROCEDURES

As stated in the School District Attendance Policy:

To receive credit in a class, students may not miss more than ten (10) days in a year-long course and no more than five (5) days in a semester class, regardless of the type of absence or the grade in the class. It is the student’s responsibility to keep up with their absences in all classes and to contact the Attendance Office regarding Seat Time Recovery (STR) for excessive absences. Students are to check with their teachers in regard to the absences in each class. Parents and/or students may request a copy of their attendance history from the attendance office as needed.
All absences, regardless of the type or reason, count toward the five- or ten-day limit. Absences classified as excused simply allow work to be made up. Absences classified as unexcused do not allow work to be made up. Both count toward the five- or ten-day limit.

Any absences that exceed the 10 day or 5 day limit without a medical note must be made up in Seat Time Recovery (STR) in order to receive credit in the course(s) regardless of the academic grade in the course(s). Should there be questions or concerns about attendance, the student should request a copy of the attendance history from the Attendance Office to determine if attendance is required in Seat Time Recovery.

For a student to take full advantage of the educational opportunities at Riverside, he should be in attendance each day. Regular attendance and achievement in school subjects are closely related. For this reason the following policies concerning attendance are deemed necessary:

A. EXCUSED ABSENCES (counts toward ten (10) or five (5) day limit but allows student to make-up work): Make-up work for full credit is allowed at the convenience of the teacher within five (5) school days of returning to school. Work not made up within five (5) school days is recorded as a zero. Being absent is no excuse for long term assignments being turned in late.

1. When a student has been absent, he must bring a written excuse from his parent/guardian or doctor the day he returns to school or not later than two (2) days of the absence in order for the absence to be excused. The note must be brought to the Attendance Office before going to your first class. Medical, parent, or any other notes may NOT be faxed to the school. All notes must be hand delivered.

2. When a student has missed a class due to an absence or a tardy for any reason, he must obtain an admit slip or a late permit from the Attendance Office before he is permitted to re-enter class. These admit slips must be obtained whether or not the student has brought a written note from parent/guardian or doctor. It is the responsibility of the student to present this slip for a signature from each of his teachers whose class he has missed in order to be admitted to class and to make-up work.

3. If the excuse is not brought or the permission slip is not presented to each teacher within the two (2) day time period, the absence will be considered unexcused, and the student cannot make up work.

4. The excuse should contain the following:
   a. Full name of the student
   b. Reason for absence
   c. Date of absence
   d. Signature of parent or guardian
   e. Homeroom teacher’s name
   f. Telephone number where parent can be reached

5. If a student’s last name is different from that of parent/guardian, please always use the student’s full name on any and all correspondences, notes, etc.

6. PRE-ARRANGED ABSENCES: Absences for religious holidays, court, and/or other reasons must be requested in writing by the parent/guardian at least one full school day prior to time/date of absence. These arrangements should be made with the Assistant Principal in the Attendance Office. ALL NOTES MUST BE BROUGHT TO THE ATTENDANCE OFFICE UPON ARRIVAL AT SCHOOL. Notes brought after this time may not be accepted.

   THESE PRE-ARRANGED ABSENCES WILL COUNT TOWARDS THE TEN (10) DAY OR FIVE (5) DAY LIMIT IN ACCORDANCE WITH THE SOUTH CAROLINA COMPULSORY SCHOOL ATTENDANCE LAW.

   IF APPROVED, THE STUDENT WILL BE ALLOWED TO

MAKE-UP WORK.

B. UNEXCUSED ABSENCES (count toward the ten (10) or five (5) day limit and student CANNOT make-up work):

1. Absences for which parent/guardian or doctor’s notes are not brought within two (2) days of the absence were not pre-arranged will be considered unexcused absences.

2. Students with unexcused absences cannot make-up work and will receive a zero on all work for that day.

C. COLLEGE VISITS/INTERVIEWS:

1. Juniors and seniors are allowed three (3) days for college visits/interviews during the year. These absences will count towards the ten- or 5-day limit.

2. Arrangements for these absences must be made with the Assistant Principal in the Attendance Office at least twenty-four (24) hours prior to the date of absence. ALL COLLEGE VISITS WILL BE USED PRIOR TO THE END OF THE THIRD QUARTER GRADING PERIOD.

3. The following steps must be taken:
   a. Prior arrangements/appointment for the visit should be made with the college.
   b. Requests for approval of absences for college visitation must be submitted to the Attendance Office in writing by a parent/guardian at least 24 hours prior to the date of the scheduled visit.
   c. The note should include:
      1. student’s name
      2. reason for absence
      3. date of visit
      4. name of college
   d. While at the college, request written verification that you had an official college visit on said date. Bring that note to the Attendance Office upon your return to school to receive an admit slip to class and to be excused to make up work.

4. Any absences taken for college visits/interviews that exceed the limit and/or do not comply with all of the above steps will be considered unexcused absences and will count toward the ten (10) or five (5) day limit.

D. TRUANCY: Including leaving school grounds without administrative permission will result in after-school detention and/or out-of-school suspension. Stronger disciplinary action will occur with each infraction.

1. A zero is recorded for any work missed in class when a student is truant.

2. All students must enter the building upon arrival on campus.

3. No loitering on parking lots upon arrival, whether inside or outside of cars, will be allowed.

4. Any student who exits the campus for any reason, at any time, without administrative approval after initial arrival will be considered truant and leaving campus without permission.

E. TARDIES TO SCHOOL:

1. Students must get to school on time. School begins at 8:15 or 9:12 a.m. It is important that each student checks the time required to arrive and plans to report five or ten minutes earlier. Tardiness caused by slow clocks, running errands, loitering in the hall, car trouble, or any other reason will not be excused.

As students accumulate unexcused tardies during each quarter, he is liable for disciplinary action. Stronger disciplinary action will accompany every unexcused tardy in the form of after-school detention, in-school suspension, lost privileges, or out-of-school suspension.

2. A student who arrives at school during or after the beginning of his first class must report to the Attendance Office to obtain a tardy slip. Failure to do so WILL result in a referral for class cutting. The student must have a teacher’s signature from all missed classes and return the slip to the attendance office on the next school day.

RIVERSIDE HIGH SCHOOL TARDY POLICY

Renews quarterly (9 weeks)

1st Tardy = Verbal warning
2nd Tardy = Verbal warning
3rd Tardy = Parent contact by teacher and written referral resulting in 1 hour detention
4th Tardy = Written referral resulting in 2 hours detention
5th Tardy = Written referral resulting in 1 day of ISS (name referred to administration for consideration of lost privileges)
6th Tardy = Written referral resulting in 2 days ISS
7th Tardy = Written referral resulting in 1 day OSS
Subsequent Tardies = Additional days of OSS

“Restricted” Status

Any student who demonstrates a consistent pattern of poor choices within one 9 weeks grading period will be restricted from participating in various student privileges (see below). Students receiving any of the following consequences as a result of disciplinary referrals will lose all of the privileges listed below for the remainder of the 9 weeks during which the infraction occurred:

* 3 or more cumulative days of ISS for ANY offenses
* 2 or more cumulative days of OSS for ANY offenses
* 4 or more disciplinary referrals
* Cheating
* Any demonstration or prank that disrupts the school environment
* At the discretion of the school administration

Lost Privileges - Restricted Status

* Students on Restricted Status will NOT be allowed to:
  * Attend Pep Rallies
  * Attend the Homecoming Dance
  * Participate in Homecoming Court
  * Park on the RHS campus
  * Participate in Miss Sakamov/Mr. Riverside Pageants
  * Receive scholarship recommendations from faculty/staff
  * Attend Special Olympics
  * Participate in Service Learning (students currently enrolled in Service Learning will be reassigned to an on-campus service site)
  * Participate in PowderPuff as a player or a coach
  * Participate in Central Spirit Committee/Student Government/Executive Committee/Project Clubs/other extracurricular activities and/or clubs
  * Coaches, sponsors, or program directors may impose additional disciplinary action per the Greenville County Code of Conduct.

“Probationary” Status

Students who continue to demonstrate a pattern of behavior that disrupts the learning environment at Riverside High School will be placed on probation by the administration. Students receiving any of the following as a result of disciplinary referrals will be placed on probationary status:

* 10 or more disciplinary referrals for the entire school year
* A single disciplinary infraction resulting in 5 or more days of Out of School Suspension
* At the discretion of the Riverside High School administration

Lost Privileges - Probationary Status

* All privileges associated with “restricted” status students will be lost for the remainder of the school year.
1. Early Dismissals:
   a. A student desiring to be dismissed from school early for a valid reason must bring a note from home signed by his parent or guardian, including the telephone number where the parent or guardian can be reached, and approved by an administrator.
   b. Doctor and dental appointments should be made after school whenever possible; however, if the appointment must be made during school hours, the student should leave school in time to keep the appointment, missing as few classes as possible.
   c. All early dismissals are unexcused unless the student brings a doctor’s note upon return or not later than within two (2) days of the early dismissal or pre-arranges the early dismissal at least 24 hours prior to date of dismissal.
   d. The request for an early dismissal for a doctor’s appointment should include the name, address, and telephone number of the doctor, as well as the date and time of the appointment. If the student does not keep the appointment, absence will be counted as class truancy.
   e. Requests for dismissal are to be brought to the attendance office before each student’s first class, not at the time for dismissal. Please allow enough time to take care of this matter in order to prevent an unexcused tardy to class.
   f. If dismissal time is during a class, students are to check by the front office prior to that class to get their early dismissal pass in order to be dismissed from class. All early dismissals must sign out in the office.

2. Dismissal Due to Illness: If a student becomes ill at school, he must report to the Health Room Clinic. Failure to do so may result in unexcused time missed from class. Students who are ill and need to leave campus must do so through the Health Room Clinic. Otherwise, it is considered cutting class and leaving campus without permission. The parent or guardian must be notified by the nurse before students are allowed to leave school. Please be sure to complete and return the Health Room Emergency Form with all information completed so that the nurse will be authorized to dismiss your student.

3. No permanent early dismissals will be allowed during Reading Period, 5th period class, or lunch.

H. ATTENDANCE RECOVERY: All students are expected to comply with all attendance policies throughout the school year. Students and parents are to monitor their attendance carefully. When students exceed the maximum allowable number of days of absence, they may be eligible for Attendance Recovery. It is the student’s responsibility to arrange an appointment with the Assistant Principal to discuss recovering lost time due to absences.

The School District has provided an automated calling system to households, student and parent portals, and school attendance offices for monitoring student attendance.

**STUDENT IDENTIFICATION BADGES**

- Each disciplinary referral received after being placed on probation will result in Out of School Suspension.
- Students who continue to receive disciplinary referrals may be recommended for expulsion.

F. CLASS TARDIES: Students are allowed five (5) minutes for changing classes and should be prompt in reporting. Teachers will handle class tardies or other irregularities in a manner that is most effective for the students concerned as per RHS policy. Students with chronic tardies will be referred to an administrator on each occurrence.

G. PERMISSION TO LEAVE SCHOOL REQUIRED: The basis for our school policy on dismissals from school is the belief that a day is more valuable to the person if he spends that time in school rather than in some other activity.

1. Early Dismissals:
   a. A student desiring to be dismissed from school early for a valid reason must bring a note from home signed by his parent or guardian, including the telephone number where the parent or guardian can be reached, and approved by an administrator.
   b. Doctor and dental appointments should be made after school whenever possible; however, if the appointment must be made during school hours, the student should leave school in time to keep the appointment, missing as few classes as possible.
   c. All early dismissals are unexcused unless the student brings a doctor’s note upon return or not later than within two (2) days of the early dismissal or pre-arranges the early dismissal at least 24 hours prior to date of dismissal.
   d. The request for an early dismissal for a doctor’s appointment should include the name, address, and telephone number of the doctor, as well as the date and time of the appointment. If the student does not keep the appointment, absence will be counted as class truancy.
   e. Requests for dismissal are to be brought to the attendance office before each student’s first class, not at the time for dismissal. Please allow enough time to take care of this matter in order to prevent an unexcused tardy to class.
   f. If dismissal time is during a class, students are to check by the front office prior to that class to get their early dismissal pass in order to be dismissed from class. All early dismissals must sign out in the office.

2. The ID Card must be worn on a breakaway lanyard hanging from their neck.
   a. School IDs cannot be worn on a shirtsleeve, pants, outside of pockets, under a coat/jacket or at the bottom of their shirt.
   b. If a student is wearing a jacket, the lanyard must be on the outside of the jacket and visible.
   c. The ID Card must be presented to any school staff member or person of authority when seeking student identification.
   d. The front and back of the ID Card must remain plain and free of stickers, markings, other photos, etc.
   e. Wearing another person’s ID is prohibited at all times.
   f. Lost, stolen, altered, damaged, and defaced ID Cards must be replaced IMMEDIATELY through the Riverside High Media Center or ID station.

A media center fine will be assessed if the student cannot pay that day.

3. Teachers will do an ID check at the beginning of each class period each day. For a student who does not have his/her ID Card, the teacher will send the student to the appropriate location to receive a new ID.

**STUDENT SAFETY**

Everyone plays an important role in ensuring students safely reach school and home. Please be mindful of the following safety tips:

- Be aware of students walking to/from school and students waiting for the bus.
- Near school zones and bus stops, slow down and take extra caution.
- Know and obey the school’s pick-up/drop-off procedures. Be mindful of ALL students waiting to be picked up or dropped off.
- Do not speed.
- Obey all traffic signals and signs.
- Wear your seat belts and ensure all passengers use their seat belts.
- Expect the unexpected. Be prepared for drivers to make mistakes.

**STUDENT BEHAVIOR**

All teachers have been given the authority and responsibility to insure compliance with properly adopted rules and regulations even though violations may occur outside the teacher’s classroom. Teachers and administrators may and should take appropriate action wherever they find a violation on and off the school grounds. The expression "on school property" includes school buses and off-campus school-sponsored activities. Behavior off school property, at any time or in any place, may also subject a student to disciplinary action. The administration reserves the right to determine the appropriateness of behavior and dress. Authority to suspend students is prescribed by South Carolina law and Board of Trustee Policy has been given to the Superintendent, Associate Superintendent for Program Direction, Assistant Superintendent for High Schools, Principal, and Assistant Principals.

**EXAMPLES OF VIOLATIONS**

(use all inclusive)

- Use of obscene/inappropriate language
- Refusal to obey teachers
- Obscene gestures
- Unauthorized walkouts
- Physical abuse of others
- Minor violations
- Chronic tardiness
- No body piercing other than ears
- Dress code violations
- Inappropriate behavior
- Wallet Chains, heavy chain necklaces, bracelets, spiked jewelry
- Unauthorized possession of any kind of weapon (pistol, knife, blackjack, etc.)
- Distribution of unauthorized materials on school grounds
- Possession, use, or being under the influence of illegal drugs, alcoholic beverages, or controlled substances
- Possession or use of any type of fireworks
- Willful destruction of school property
- Willful destruction of private property on school grounds
School year as deemed appropriate by the school or district administration.

Such as football or basketball games. Metal detectors may be used at any time during the regulation. The metal detectors may be used at such places as entrances to the buildings, classrooms, auditoriums, and gymnasiums or as individuals enter and exit District vehicles or school buses. They may also be used at extracurricular events hosted by the District, such as football or basketball games. Metal detectors may be used at any time during the school year as deemed appropriate by the school or district administration.

**SEARCHES**

As authorized by State law, District and school administrators and officials may conduct reasonable searches on District property of lockers, desks, vehicles, and personal belongings such as purses, book bags, wallets, and satchels, with or without probable cause, subject to the limitations and requirements of Board policy.

**USE OF METAL DETECTORS**

In order to enhance security and prevent students and/or other individuals from bringing weapons into the schools, District officials are authorized to use metal detectors to conduct searches of students and other individuals according to the procedures outlined in this regulation. The metal detectors may be used at such places as entrances to the buildings, classrooms, auditoriums, and gymnasiums or as individuals enter and exit District vehicles or school buses. They may also be used at extracurricular events hosted by the District, such as football or basketball games. Metal detectors may be used at any time during the school year as deemed appropriate by the school or district administration.

**GANG ACTIVITY OR ASSOCIATION**

The Board prohibits the presence and activities of gangs on or near school property and at school-sponsored events. A “gang” shall consist of two or more persons acting together for and with the purpose of committing an act of violence against another person. Incidents involving initiations, hazing, intimidations and/or related activities or such group affiliations which are likely to cause bodily danger, physical harm or personal degradation resulting in physical or mental harm to students or staff are prohibited.

In accordance with this policy, the following conduct is prohibited at all times on school property and at school-sponsored events, regardless of where the events are held:

- Wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign, manner of grooming or other item that evidences or reflects membership in or affiliation with any gang.
- Engaging in any act, either verbal or nonverbal, including, but not limited to, gestures or handshakes, that indicates membership in or affiliation with any gang.
- Engaging in any act in furtherance of the interests of any gang activity, including, but not limited to, soliciting membership or affiliation with a gang; soliciting anyone to pay for “protection”; or soliciting any person to engage in physical violence against any other person.
- Painting, writing, engraving, or otherwise inscribing any gang-related graffiti, messages, symbols or signs on school property.

**HARRASSMENT, INTIMIDATION, BULLYING, DISCRIMINATION**

The District is committed to fostering an environment that both promotes learning and prevents disruptions in the educational process. Accordingly, the District prohibits all forms of bullying, discrimination, harassment, or intimidation. As provided in Board Policy and Administrative Rule JCDAG, students and parents may file a report of bullying, discrimination, harassment or intimidation by other students, employees of the District, or third parties involved in the school setting.

All reports should be filed with the principal or his or her designee. Reports may also be filed by a student’s parent. If the allegation is against the school’s administration, the student or parent should file a report directly with the District’s Parent Resource Representative. (See Policy JA for contact information). Anonymous reports may be made, but those reports must provide the District with adequate information in order to begin an investigation.

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- Engaging in any act in furtherance of the interests of any gang activity, including, but not limited to, soliciting membership or affiliation with a gang; soliciting anyone to pay for “protection”; or soliciting any person to engage in physical violence against any other person.
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**INVESTIGATIONS AND CONSEQUENCES**

All reports will be investigated promptly, thoroughly, and confidentially. The investigation shall include appropriate steps to determine what occurred and to take actions reasonably calculated to end the harassment, intimidation or bullying, and prevent such misconduct from occurring again. The student and his/her parent shall be informed of the results of the investigation and shall be advised how to report any subsequent problems. However, any discipline of students or staff shall remain confidential.

If the investigation determines that inappropriate conduct has occurred, the administration shall take reasonable, timely, age-appropriate, and effective corrective action. Examples of corrective action include, but are not limited to, disciplinary action against the aggressor, up to and including termination of an employee or expulsion of a student.

The District prohibits retaliation or reprisal in any form against a student or employee who has filed a report. The District also prohibits any person from falsely accusing another person.

Appeals:

Notification of the outcome of the investigation will be issued in writing to the complainant and the complainant will be informed of the right to appeal. An appeal related to disability discrimination or harassment should be made to the District’s 504 Coordinator. An appeal regarding color, race, or national origin should be made to the District’s Title VI Coordinator. An appeal regarding sexual harassment, or gender discrimination should be made to the District’s Title IX Coordinator (See Policy JA for contact information). A complainant may then appeal the decision of the coordinator to the Superintendent or his or her designee.

For a complete copy of the District’s Policy, Administrative Rule, and report form referenced above, please see the online link below to the Greenville County Schools Board Policies and Administrative Rules. You may also receive a copy of Policy JCDAG, Administrative Rule JCDAG, or the report form from your school upon request.

http://www.boarddocs.com/sc/greenville/Board.nsf/Public#

**SEXUAL HARASSMENT**

All students and employees must avoid any action or conduct that could be viewed as sexual harassment or inappropriate conduct of a sexual nature. This includes any action or conduct communicated or performed in person, in writing or electronically. Sexual harassment or inappropriate conduct of a sexual nature directed at students, either male or female, by District employees, other students, volunteers or third parties associated with schools is strictly prohibited. Such conduct is considered a violation that is disorderly, disruptive, and/or criminal in nature and will not be tolerated. Any employee who engages in such conduct may be subject to disciplinary action, up to and including a recommendation for termination. A student who engages in such conduct may be disciplined up to and including expulsion.

Any student who believes he/she has been subjected to sexual harassment or inappropriate conduct of a sexual nature by an employee, another student, a volunteer, or a third party, is encouraged to file a complaint in accordance with Greenville County School District Policy JCA/JCA-R. A parent may also file a complaint on behalf of his/her child. Students will not be subject to retaliation or reprisal for having filed a complaint.

**CRIME STOPPERS PROGRAM AT RIVERSIDE**

Riverside has established a Crime Stoppers Program to reduce vandalism, theft, and drug usage. If a student witnesses a crime, he can call an administrator anonymously to report what he saw.

**OFF-LIMIT AREAS**

A. Students are not allowed to enter the parking lot during the school day without permission from an administrator. This policy is issued to insure the protection of students’ cars and property from theft and vandalism.

B. Once students arrive on campus, report directly to the Cafeteria or T-Mall. Students are not permitted in the classroom wings until the start of their first class of the day.

C. Students who are dismissed early must leave the campus promptly.

D. All students should be off campus by 4:15 p.m. Students in after-school detention are to be off campus by 5:00 p.m. Students participating in after-school activities are to report to their respective teacher, sponsor or coach by 4:00 p.m. and remain with that coach or teacher until they leave or are picked up by a parent.

E. Students are required to report to the Cafeteria and T-Mall during their lunch shift. All students are to remain in these areas during the entire lunch period. Students will not be permitted to go to their lockers during lunch. No eating or drinking is allowed in the T-Mall area.

F. Students should stay out of the flower beds, shrubbery and all landscaped areas.

G. All stairwells are off limits during class time and during all lunch shifts.

H. Students should not be in the gym or locker rooms except when in P.E. class.

**GENERAL TRAFFIC REGULATIONS**

If our school is to be a well-organized one, there must be some rules and regulations. The following regulations for traffic at Riverside High School are recognized as being necessary:

A. Traffic in halls and on stairways is requested to keep to the right at all times, and students should refrain from standing in the middle of hallway intersections.

B. There must be no running or loud talking in the hallways or stairwells.

C. Pupils may go to their lockers during lunch. No eating or drinking is allowed in the T-Mall area.

F. Students should stay out of the flower beds, shrubbery and all landscaped areas.

G. All stairwells are off limits during class time and during all lunch shifts.

H. Students should not be in the gym or locker rooms except when in P.E. class.

**STUDENT PARKING REGULATIONS**

Parking tags will be sold to Juniors and Seniors only. To purchase a parking tag and insure the ability to drive to school, juniors and seniors must have a certificate of completion of Alive @ 25, a valid S.C. driver’s license, vehicle registration, and proof of insurance. Only
those vehicles properly licensed and properly displaying a RHS parking permit are allowed to park on campus. We will NOT be able to permit parking because of responsibilities after school or because of an open PM schedule. Vehicles without a RHS parking permit may be towed at the student’s or owner’s expense. The price of parking tags will be $40.

Parking spaces are not assigned. Juniors and Seniors may park on a first come-first served basis in the student parking lot only. Students are not permitted to park in the teacher parking lot or visitor parking area in front of the school. Additionally, students are not to park in marked visitor or PTA parking spaces.

By policy, school officials and law enforcement have the authority to search vehicles on the RHS campus. The driver/owner of the vehicle is responsible for all items in his or her car. Confiscation of illegal drugs, unauthorized medications, alcohol, and weapons (including but not limited to knives and guns), whether in plain sight or discovered as the result of a search by school or law enforcement officials, will result in a recommendation for expulsion of the student.

No students are permitted in the parking lot without a written pass from an administrator. No students are permitted to leave campus to go to cars not parked on campus.

As authorized by State law, District and school administrators and officials may conduct reasonable searches on District property of lockers, desks, vehicles, and personal belongings such as purses, book bags, wallets, and satchels, with or without probable cause, subject to the limitations and requirements of Board policy.

A. Driving a vehicle to school is a privilege. Failure to abide by all rules will result in the revocation of the driving privilege. Parking permits will be available to those students classified as juniors and seniors only.

B. Cars and Motorcycles
1. Students may park their vehicles in the student parking area immediately upon arriving at the school, taking all needed materials for the school day with them. Once a student parks, they are to immediately enter the school building. Students are not permitted to loiter in parked cars or in the parking lot. Students are reminded to roll up the windows and lock the doors of their cars in an effort to curb vandalism and theft. Students are responsible for the conduct of those who ride in their car. No valuables should be left in vehicles.
2. Students must not take a car from the parking lot during the school day unless permission is granted by an administrator.
3. Students must properly park their vehicle within the space assigned. Failure to do so will result in a referral and possible loss of permit.
4. The speed limit in the parking lot is 5 m.p.h. Excessive speed in the parking lot will result in revocation of driving privileges.
5. In no case should a vehicle be operated in a reckless manner while on the school grounds.

6. STUDENT PARKING IN ANY OTHER AREA IS FORBIDDEN.
7. All vehicles parked on the school grounds must display a RHS parking tag.
8. Violation of any parking regulation will result in disciplinary action. Repeated violations will result in loss of parking privileges.

First violation Referral
Second violation Referral and $10 fine
Third violation Referral and $15 fine
Fourth violation Loss of Driving Privileges

BUS DISCIPLINE
The School District’s Student Behavior Code is in effect for all students at all times when being transported on school buses to and from school or school activities. Thus, while a student is being transported on school buses to and from school or school activities, e.g., raising hand.

ACADEMIC INTEGRITY (CHEATING) POLICY
Representing someone else’s work as your own is dishonest because it compromises your integrity and diminishes what we stand for as a school community. We believe that your success is dependent on your efforts. You are expected to complete your work with honesty and integrity. Cheating is defined as representing someone else’s work as your own or allowing someone to represent your work as their own. Cheating has no role in our Riverside High School learning community!

Cheating includes, but is in no way limited to, the following:
• Using summaries or other published study aids instead of reading assigned material
• Copying answers from the back of the textbook where applicable

Individual teachers will provide guidelines as to what is or is not cheating within their course. You will be informed of the classroom policy, and it is at the teacher’s discretion as to when an infraction has been made.

Consequences:

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<th>MINOR GRADES</th>
<th>MAJOR GRADES</th>
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<tr>
<td>1st Offense 0 and Parent Contact by Teacher 0/Parent Contact by Administrator/2 ASD</td>
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<td>2nd Offense 0/Parent Contact/2 Detentions 0/Parent Contact/1 ISS</td>
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<tr>
<td>3rd Offense: 0/Parent Contact/ISS 0/Parent Contact/OSS</td>
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Beyond the stated consequences, your integrity as a student will be diminished. Trust between you and the learning community will be hurt, the college recommendation through guidance will be impacted, the possibility of being considered for any type of honor society will be diminished or the continued membership will be put in jeopardy.

HONESTY! INTEGRITY! RESPECT! RESPONSIBILITY!

DRESS AND GROOMING
The primary objective of The School District of Greenville County (TSDGC) is to provide a world-class instructional program and learning opportunity for every student. The personal appearance of every student is an important component of establishing a safe environment for optimal learning and respect for one another. Students are expected to dress in an appropriate manner while on school district property or representing the school, including after-school events. Personal appearance shall be such that it does not disrupt student work or school order, become distractive to other students, or violate health and safety guidelines. The following minimum standards apply throughout TSDGC and Riverside High School and will be vigorously enforced at all school events. Principals may make additions to these standards.

That the personal grooming and clothes worn by the students at Riverside High School will reflect good taste and good judgment is expected. While no attempt is made to dictate fashion or styles for individuals, the overall appearance of all students at Riverside is very important to the well being of the school and each of its students. Student dress should not interfere with the educational process.

1. Student dress and grooming will be neat and clean.
2. Shoes or sandals may be worn. Flip-flops, thong-type shoes and Heelys are not permitted. (See below).
3. No bare midriff shirts or blouses will be permitted. Shirts or tops must overlap the top of the pants or be tucked into the pants to conceal the midriff at all times. Shirts/blouses should be tucked in unless designed to be worn outside the pants/skirt. At no time should the student's midriff be visible while standing, sitting, or participating in normal school activities, e.g., raising hand.
4. Clothing that inappropriately exposes body parts is not permitted, including low-cut shirts, see-through or mesh garments or vests worn without shirts, tank tops, spaghetti strap tops, one-shoulder tops, halter tops. Bra straps and bra sides must not be visible. Shoulder straps have to be a minimum of 2-inches wide. Males should wear shirts with sleeves.
5. No mesh garments, see through garments, or garments with holes may be worn. Students shall not dress in such a way that partially or totally exposes underclothing.
6. Hats, sunglasses, hair curlers, skullies, scissors, bandanas or do-rags may not be worn in the building before, during or after school.
7. No clothing or jewelry, including bandanas, will be permitted that displays profanity, suggestive phrases, alcohol, tobacco, drug advertisements or other inappropriate phrases or symbols.
8. Shorts may be worn, however, they must be properly fitted and in good taste and may not be shorter than three inches above the knee. No frayed or cut-off pants/shorts may be worn. Biker shorts or athletic shorts of any kind are not permitted.
9. Skirts should fit and be in good taste and may not be shorter than three inches above the knee, with or without leggings, tights, hosiery, etc.
10. Clothing that inappropriately exposes body parts or underclothing is not permitted. Trousers/slacks/shorts must be worn at waist level. Because of safety reasons, excessively baggy trousers and clothing are not permitted. Pajamas, pajama-like pants, house shoes/bedroom slippers may not be worn to school.
11. Non-human colored hair is not permitted.
12. Clothing may not drag on the floor
13. Extraneous articles hanging from clothing, such as chains, are considered inappropriate and will not be permitted.
14. Facial jewelry is only permitted to be worn on the ears. No tongue or nose piercing is permitted.
15. No trench coats, dusters, or overcoats are permitted.
16. Leggings and tights of any style are not considered pants and should not be worn as such. They may be only worn UNDER pants, shorts, skirts or dresses if the pants, shorts, skirts or dresses are of proper length.
17. No yoga pants are permitted.
18. If a student has a question about proper dress, he should see an administrator before wearing the article of clothing. At all times, Riverside students should dress neatly. The administrative staff reserves the right to make necessary adjustments in the student dress code with
The shoes types pictured are not permitted to be worn to school. Many different styles of flip-flop, thong-type shoes are available and will not be permitted. The school administration will determine whether a particular shoe type is permissible. If the student has any question regarding a shoe type, clarification should be made prior to the student wearing the shoe to school.

ELECTRONIC DEVICES

Students who choose to bring electronic devices/ cellular phones to school do so at their own risk. RHS is not responsible for lost, stolen or damaged devices.

Riverside High School students may use cellular phones before and after school in the T-Mall, during their assigned lunch shift, and as deemed appropriate by the classroom teacher and approved by the Principal for educational and/or instructional purposes ONLY. Any other use of wireless communications or any use of cell phones in areas other than those stated in the Handbook is considered misuse, and violations will result in disciplinary action.

FIRST OFFENSE: Confiscation of the device and after a conference held the next school day with the parent/legal guardian, the device will be returned to the parent/legal guardian. The parent/legal guardian must sign an agreement acknowledging their understanding of Board Policy JDCA and the penalties for subsequent violations. The student will receive one day in after -school detention.

SECOND OFFENSE: Confiscation of the device and after a conference with the parent/legal guardian, the device will be returned to the parent/legal guardian 30 calendar days after confiscation. The student will receive 2 days in after-school detention.

THIRD AND SUBSEQUENT OFFENSES: Confiscation of the device and after a conference with the parent/legal guardian the device will be returned to the parent/legal guardian 60 calendar days after the confiscation. The student will receive 2 days in after-school detention.

GENERAL INFORMATION

VISITORS AT SCHOOL

Parents are always welcome to visit our school. An appointment to visit a teacher during his conference period can be made by telephoning the School Counseling Office. Upon arrival at school, all visitors MUST report to the Main Office to sign in before going elsewhere in the building.

Students are NOT allowed to have visitors at school. We do not allow visitors to attend classes, shadow students, or eat lunch at Riverside. The only exception is the parent of a student that has made prior arrangements with the School Administration. In that event, the classroom teacher would be notified in advance of the visit.

SOCIAL CLUBS

Social clubs (fraternities and sororities) are prohibited at Riverside. All activities including the wearing of fraternity and sorority clothing, haz ing, initiations, and projects which involve selling products of any kind at school are also prohibited.

HEALTH CLINIC

All students must have a pass to be admitted to the Health Clinic except during lunch and in case of an emergency. A pass back to class will be issued when a student is released from the Health Clinic. No student will be released home without the consent of a parent/legal guardian. It is at the discretion of the Health Clinic personnel whether a student may drive home or will need to be picked up. The decision as to whether the dismissal is excused will be made at the time of the dismissal. Dismissal through the Health Clinic is an absence and will count toward the limit.

The telephone in the Health Clinic may not be used by students for personal calls.

All students are required to have a student emergency form on file in the Health Clinic. Updated telephone numbers of parents/guardians should be on file at all times. Please notify the Health Clinic with any changes.

MEDICATIONS

All prescription and over-the-counter medications must be kept and administered in the Health Room. Parents must bring all medication to the School Nurse along with a signed consent form. The physician must sign all consent forms for prescription medications. Forms may be obtained from the School Nurse. Emergency medications; i.e. asthma inhalers, may be carried by the student and a consent form must be signed by the student’s physician. Under no other circumstances should students have in their possession medications whether over the counter or prescription.

TELEPHONES

Office and classroom telephones are for business calls and should not be used by students except in cases of emergency. There is a telephone in the main office lobby students may request to use.

LOST AND FOUND

Calculators, books, book bags, personal items, etc., are the responsibility of the student and should never be left unattended on campus. When a student finds an article, he should take it to the Main Office. These lost items may be reclaimed upon proper identification. Students are asked to visit the Main Office for the purpose of claiming articles or books before or after school or during the lunch period. Students are not to bring valuables or large sums of money to school. Items not claimed will be donated to a local charity at the end of each quarter. The school bears no responsibility for lost items.

FLOWERS AND BALLOONS

Students MAY NOT receive balloons or flowers during the school day because they create a disruption in the classroom. These remembrances may NOT be delivered to the school.

YEARBOOKS

Students will purchase yearbooks directly from the publishing company, Jostens. Order forms will be available at student orientations. Students may order their books through the mail, on the phone, or online by check or credit card. Receipts will be sent to the student by the company. Receipts are required as proof of payment. The school is not responsible for lost or theft. All portraits used in the People Section of the SAKAMOW must be made by the official school photographer, Piedmont Portraits. Underclassmen photos are made during orientation. Make-up pictures for underclassmen will be made a few weeks after school begins in the fall. Senior portraits are made during the senior year. Seniors are mailed appointment cards for sittings during the summer. Students with conflicts are responsible for rescheduling. Questions regarding portraits should be directed to Piedmont Portraits at 864/834-4261. Photos made after September 25 may not be sent back in time to be included in the yearbook. Ads for the yearbook are due the first week of September. Ad contracts can be found on the website or from Mrs. Hester in G110. All other yearbook questions should be directed to Mrs. Hester at khester@greenville.k12.sc.us.

TRIPS

For any school-sponsored trip, each student must bring written permission signed by his parent. This permission must include the name of the insurance company and the insurance policy number for school use should an emergency arise. All school rules apply when students are on a field trip. When students are on overnight trips with the school, it is imperative that they follow all rules including curfew. Breach of rules results in the student’s returning home immediately at the parents’ expense and the student’s losing the privilege of other overnight trips with the school.

USE OF TOBACCO

Smoking or other use of tobacco or its substitutes will not be allowed anywhere on the school grounds or in the building. This rule also applies to after school events. Tobacco, tobacco products, tobacco paraphernalia, vaporizers or e-cigs, and cigarette lighters will be confiscated.

CARE OF BUILDING AND GROUNDS

Good citizenship includes proper respect and care of the restrooms. To help keep these rooms clean is the responsibility of each student. School policy prohibits loitering and smoking in the restrooms.

PAYMENTS

When students make any type of payment for charges, lost locks, etc., they are reminded that they should keep all such receipts for payment they receive until they graduate from Riverside High School. A refund may be ONLY be made with a paid receipt.
LOCKERS
Lockers will be assigned to students. Students may not trade lockers once lockers are assigned. Students should never give their lock combination to other students. Students should keep lockers in the hall and gym locker room locked at all times and should not leave money or valuables in the lockers. Students must use school issued locks only in the locker room areas. The school is not responsible for any lost money or valuables. The administration reserves the right to search a student’s locker when it is deemed necessary.

CAFETERIA
Food and Nutrition Services expects payment either in advance or at the point of service. Students at high schools and adults at all locations are not allowed to charge meals. If parents or guardians find it impossible to pay for student meals, please apply for free and reduced meals by completing an application available from the Cafeteria Manager.

The following meal prices have been approved by the School Board:

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<th>Lunch</th>
<th>Breakfast</th>
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<td>Paid Student</td>
<td>$2.20</td>
<td>$1.00</td>
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<tr>
<td>Reduced Student</td>
<td>$1.80</td>
<td>$0.80</td>
</tr>
<tr>
<td>Adult Lunch</td>
<td>$3.50</td>
<td>Adult Breakfast</td>
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Students should go through the doors indicated to pick-up their food. Courtesy and consideration for others should always be observed. All forks and trays must be returned to the counter after eating. Students are reminded to leave all tables clean.

TAKING FOOD OR DRINK FROM THE CAFETERIA IS FORBIDDEN. NO FOOD OR DRINKS ARE PERMITTED IN THE HALLWAYS OR CLASSROOMS. Students should not bring drinks from home because they have an opportunity to purchase a variety of beverages from the cafeteria.

NO BOTTLED OR CANNED DRINKS ARE ALLOWED OUTSIDE THE CAFETERIA. VIOLATION MAY RESULT IN THE CONFISCATION OF THESE ITEMS AND DISCIPLINARY ACTION AS NEEDED. No food, including candy, suckers, chips, etc. is to be eaten anywhere other than the cafeteria. All food and drinks must be consumed in the cafeteria including lunch brought from home.

Students who break in line or who do not return trays or forks will be subject to disciplinary action. Students not cleaning their eating area may be subject to cafeteria duty or some other disciplinary action.

Book bags are not permitted in the cafeteria. They should be left in the student’s locker or 5th period class before going to lunch. They may not be left in the hallway outside the cafeteria or in the front office.

SCHOOL STORE
The School Store is located in the T-Mall. It will be open during all lunch shifts and after school.

STUDENTS’ EXPRESSIONS OF RELIGIOUS BELIEFS
Greenville County Schools support the right of individual students to express their religious beliefs as long as the expression does not interfere with the rights of others or the operation of the school. For a comprehensive overview of student’s rights, please review the U. S. Department of Education’s guidelines concerning religious expression in public schools at http://www.ed.gov/Speeches/98-1995/religion.html.

DATA SECURITY and USE OF TECHNOLOGY

Provide administrative rule EFE: (Student Specific Version) See Full Version at http://www.boarddocs.com/sc/greenville/Board.nsf/Public#.

1. Introduction
Each employee, student or non-student user of Greenville County Schools (GCS) information system is expected to be familiar with and follow the expectations and requirements of this administrative rule.

A. Legal Requirements
GCS is committed to complying with applicable information security requirements and relevant information security standards and protocols. These requirements include, but are not limited to the following:

1. The Family Educational Rights and Privacy Act (FERPA)
2. Children’s Internet Protection Act (CIPA)
3. Individuals with Disabilities Education Act (IDEA)
4. Children’s Online Privacy Protection Act (COPPA)
5. Health Insurance Portability and Accountability Act (HIPAA)

Users of GCS’s network are required to adhere to state and federal law as well as board policy. Any attempt to break those laws or policies through the use of GCS networks may result in discipline or litigation against the offender(s) by the proper authority. GCS will provide any information necessary in order to fully cooperate with the appropriate authorities in the civil and/or criminal process.

B. Acceptable Use
GCS provides computer, network, e-mail, and Internet access to individuals as part of the learning environment. The use of these resources is a privilege and not a right. While these systems have the power to deliver a vast number of resources to classrooms and enhance education, their effectiveness depends on the responsible and ethical use by every individual. Violation of this administrative rule will result in the loss of this privilege and may result in discipline or litigation in accordance with board policy and state and federal law.

II. Student Acceptable Use
This section is dedicated to provide GCS students with guidance of acceptable use of the district’s information technology resources, including but not limited to:

1. The internet, intranet, e-mail, portal;
2. District assigned computing devices such as personal electronic devices, laptops, desktops and portable storage; and
3. The District’s network and supporting systems and data transmitted by and stored on these systems.

A. Compliance with Copyright Laws
Students are to follow copyright laws at all times. Students should refer all questions regarding copyright concerns to administrators at their school.

B. Filtering and Monitoring Computer Resources
The District takes reasonable precautions by using filtering software to keep inappropriate Internet sites and e-mail out of the classroom. The District strongly adheres to the guidelines set forth by COPPA and CIPA when installing filtering/monitoring software devices on District equipment. The District does not supervise individual e-mail accounts.

1. The District reserves the right to review any e-mail sent or received using District equipment and e-mail accounts.
2. Students must adhere to the behavior expectations while using technology and e-mail, including but not limited to those expectations contained in board policy. The District’s Behavior Code is Board Policy JCDA.
3. Technology is constantly changing and evolving. Due to the nature of the Internet, online communications, and evolving technology, the District cannot ensure or guarantee the absolute safety of students during the use of technology, including email and the Internet. Parents and students should contact the school immediately with any concerns related to the use of technology.

C. Prohibited Uses of GCS Resources
The following uses of GCS computer resources by students are prohibited from:

1. The use of school computers for commercial purposes.
2. The use of obscene, bullying, profane, lewd, threatening, disrespectful, or gang related language or symbols.
3. The bypass or attempt to bypass any of the District’s security or content filtering safeguards.
4. Allowing another person to use the computer under your District login.

5. Adding, modifying, repairing, reconfiguring or otherwise tampering with any device on the network infrastructure including, but not limited to: wireless network devices, computers, printers, servers, cabling, switches/hubs, routers, etc.
6. Unauthorized access, overloading, more commonly known as Distributed Denial of Service or Denial of Service, or use, or attempted unauthorized access or use of District information systems.
7. Destroying or tampering with any computer equipment or software.
8. The use of any “hacking tools” that can be used for “computer hacking”, as defined in the South Carolina Computer Crime Act, may not be possessed on school property, on any District premise, or run or loaded on any District system.
9. The use of school computers for illegal activities including but not limited to planting viruses, hacking, or attempted unauthorized access to any system.
10. Violating any state for federal law or regulation, board policy or administrative rule. Students, parents and guardians agree that GCS computer equipment must be handled with care and respect.

D. Consequences
Students who violate this administrative rule may be subject to disciplinary action including expulsion in accordance with board policy and state/federal law. Suspected criminal activity must be immediately reported to law enforcement.

III. GCS Internet Safety and Other Terms of Use

A. General Access
In compliance with the Children’s Internet Protection Act (“CIPA”), U.S.C. §254 (h), the District uses technological devices designed to filter and block the use of any of the District’s computers with Internet access to retrieve or transmit any visual depictions that are categorized as obscene, child pornography, or “harmful to minors” as defined in the CIPA. The District makes reasonable efforts to filter such Internet content, the District cannot warrant the effectiveness of its Internet filtering due to the dynamic nature of the Internet.

1. Though the District makes reasonable efforts to filter such Internet content, the District cannot warrant the effectiveness of its Internet filtering due to the dynamic nature of the Internet.
2. Users of a District computer with Internet access may request that the “technology protection measures” be temporarily disabled to conduct bona fide research for another lawful purpose. These requests should be made to ETS with the knowledge of that employee’s supervisor.
B. Personal Safety
The following list is considered precautions taken by GCS to ensure the safety of students, staff and the public.
1. Students will not post or email personal contact information about themselves or other people unless it is in conjunction with a specific teacher-approved assignment or approved college/career communication.
2. Students will not agree to meet with someone they have met online without their parent/guardian’s approval.
3. Students will promptly disclose to an administrator, teacher, or other school employee any message they receive that is inappropriate or makes them feel uncomfortable.

D. Expectation of Privacy
Individuals should not have an expectation of privacy in the use of the District’s email, systems, or equipment. The District may, for a legitimate reason, perform the following:
1. Obtain emails sent or received on District email.
2. Monitor an individual’s use on the District’s systems.
3. Confiscate and/or search District-owned software or equipment.

The District may confiscate and search personal electronic devices in accordance with New Jersey v. T.L.O. and applicable law.

MEDIA CENTER

WHEN IS THE MEDIA CENTER OPEN?
The Media Center is open from 8:00 a.m. to 4:00 p.m., except when noted.

WHO MAY USE THE MEDIA CENTER?
All Riverside High School students.
Library permits are required every period. There should be only one name on each permit.
Students who do not have a first or seventh period class may not use the library without a library permit from a teacher. Students must also have a permit to enter the library during their lunch period.

Students who do not have passes but have work to do must check in with a librarian.

All students not with a class must sign in. Students who do not sign in will be in violation of library rules.

Teachers may send up to four (4) students from their classes without making arrangements with one of the media specialists.

Students not abiding by the regulations will be suspended from using the Media Center for a period of time.

WHAT ABOUT BORROWING BOOKS?
In order to check out a book, a student must have his id badge. All reference and reserve books may be checked out for overnight use only and must be returned by second period the next day. Other books may be checked out any time during the day. Books may be returned through the slot in the library charging desk. Fines will be charged daily on overdue materials. All fines must be cleared by the end of each 9 weeks. Students with fines not cleared at the end of the 9 weeks will lose check-out privileges, computer use, and report cards will be held until all books are returned and/or fines are paid. To know the due dates is the student’s responsibility. Books housed in the media specialist’s office should be returned directly to the media specialist.

Students must pay for materials printed in the Media Center. Unpaid printing fees will be added to the student’s account.

The Media Center has a security system to protect books for student use. Students must return to the circulation desk if the alarm sounds when they exit the library.

WHAT ABOUT CHECKING OUT MAGAZINES?
The current issue of most magazines is kept at the desk and may be signed out for use in the Media Center. Back issues may be checked out for three (3) days.

HOW DO STUDENTS RESERVE A BOOK?
If the book a student wants is not in, the attendant at the desk will reserve it. The student will be notified when the book is returned.

WHAT IS EXPECTED WHEN STUDENTS COME TO THE MEDIA CENTER?
Students are urged to serve themselves, but they are encouraged to ask for information or assistance as they need it.

Remember: The Media Center is a place to read and study. There is to be little talking.

Once in the center, students may not leave without permission from a media specialist or with a stamped permit.
Each Media Center table has four (4) chairs, which are not to be moved. Students are expected to sit one to a chair and not to stand around the tables, carrels, or the charging desk.
Conference rooms are available for group use with the librarian’s permission.

Library materials are purchased for each student’s use and enjoyment. Students are expected not to damage or mutilate school books, periodicals, or newspapers.

RULES FOR USING MEDIA CENTER COMPUTERS
Students may use the media center computers for school-related purposes only. Only students who are with a class can use the computer area that is farthest from the front door. Students who are not with a class must use the group of computers nearest the library office. All student use of computers must be in accordance with the Acceptable Use Policy of Greenville County Schools. The appropriate disciplinary action may be taken against anyone violating the policy.

MISCELLANEOUS

BETA CLUB
The Beta Club is a service-oriented, scholastic honorary club. Students who have attained a 3.50 cumulative average and who are outstanding in the areas of leadership, character, and service may apply in the second semester of their freshman year and during their sophmore, junior, and senior years. There is one induction yearly which takes place during second semester. A 3.50 overall average must be maintained for continued membership.

CENTRAL SPIRIT COMMITTEE
The Central Spirit Committee (CSC) is the nucleus of Riverside’s Pep Club, and we work to raise the overall spirit within the student body. CSC plans Pep Rallies, teacher appreciation days, Homecoming activities, Freshman Orientation, and makes the team spirit banners seen throughout the Riverside hallways. Representatives from each class and a minimum of five officers are selected in the spring (freshman members in the fall) through an interview with the CSC student officers and teacher advisors. Funding for these activities is provided by fundraising throughout the year.

GERMAN NATIONAL HONOR SOCIETY

DELTA EPSILON PHI

NATIONAL FORENSIC LEAGUE

As approved by the Honor Advisory Committee, only members in good standing in the following organizations may wear stoles or cords at graduation:
National Honor Society - stoles
National Beta Club - cords
National French Honor Society - cords
National Art Honor Society - cords
Tri-M Honor Society - cords
National German Honor Society - cords

All other organizations may consider wearing lapel pins.

MINUTE OF SILENCE
Each morning, the state mandated minute of silence and the Pledge of Allegiance will be observed.

NATIONAL HONOR SOCIETY

The National Honor Society is a national honorary organization which recognizes students who are outstanding in the areas of scholarship, leadership, character and service. Students who have attained a 4.00 cumulative average and who have been at Riverside for at least one semester may apply at the beginning of the junior year. Inductions are held annually. A 4.00 over-all average must be maintained for continued membership as well as service activities. The last time seniors may apply is the fall of their senior year so that they will be able to participate in service projects for one full year.

NATIONAL FORENSIC LEAGUE

The National Forensic League is a national public speaking honorary organization. Membership is granted when a student has attained twenty-five (25) points in interscholastic public speaking contests. The honor normally requires participation in two or three tournaments. Some tournaments are local, and others are out of town. Although students not enrolled in
The Societe Honoraire de Francais serves to stimulate interest in the study of French, to promote high standards of scholarship, and to reward scholastic achievements. Membership is based on a cumulative grade of "A" for all work awarded secondary school credit in French and a "B" average or higher should be maintained in all other subjects. Behavior appropriate to an honor society and participation in SHF activities must be maintained as well.

**SPECIAL EVENTS**

**HOMECOMING**

Homecoming activities consist of the Homecoming Football Game and the Homecoming Dance. Each Project Club competes in the float competition in which the winner earns money toward their class prom. During the Homecoming football game’s half-time show, the Homecoming Court and Senior Football Player Sponsors will be recognized.

The Homecoming Court consists of five girls from the senior class and three girls each from the junior, sophomore, and freshman classes who are nominated at large from their respective classes. Each class votes on their nominations to select the top three from their class (top five for seniors). For the freshman, sophomore, and junior classes, the girl with the highest number of votes will be honored as the Class Attendant. The Student Body votes on the top five seniors to select the Homecoming Queen (highest number of votes) and the Senior Class Attendant (second highest number of votes). The Homecoming Queen is NOT eligible to enter the Miss Sakamow Pageant.

Each senior football player will select a girl from Riverside High School to sponsor him during the Homecoming football game half-time activities. She will be recognized on the field during the half-time activities. Students are NOT allowed to participate as both a Court Member and a Football Sponsor.

The Homecoming Dance is held the Saturday night after the Homecoming football game. Tickets are sold at the school the week of Homecoming and are NOT sold the night of the dance. Even if the dance is held off campus, all District and School Policies and Rules apply. ONLY students currently enrolled at Riverside High School are allowed to attend the dance. The dance location, times, and theme will be announced approximately one month in advance.

**MISS SAKAMOW PAGEANT**

Students nominate three (3) girls from their class, and the students vote for ten (10) girls. The Sakamow advisor counts and takes the top ten (10) girls from each class. These girls appear in the pageant before a panel of outside judges chosen from an approved list from the Miss South Carolina Pageant. The girls promenade for the judges in both formal attire and school dress. Class winners and attendants are selected from the junior, sophomore, and freshman classes. The girls are selected from the senior class with one of these being the winner of the title of “Miss Sakamow.” The remaining are the class winner and attendant.

The Homecoming Queen is not eligible to enter the Miss Sakamow Pageant.

**MR. RIVERSIDE**

Each year the senior class sponsors this event to honor outstanding young men at Riverside. The students nominate ten (10) males from their respective class to represent the class. These young men compete in casual wear and dress attire. They also must compose an answer to specific questions on a current issue and then answer this question before judges. A panel of outside judges chooses a winner from each class and Mr. Riverside.

**SCHOOL COUNSELING SERVICES**

The primary purpose of the school counseling program at Riverside High School is to help each student discover potential for personal and academic success. The members of the school counseling staff work with this continuing process, concerning themselves with the educational, vocational, personal, and social concerns of the students. The services of Riverside High School school counseling are available for all students, and each student is encouraged to take advantage of this opportunity.

**2014-2015 COUNSELOR ASSIGNMENTS**

Grade 9    Ms. Marjorie Hintalla  
Grade 10    Mrs. Becky Rogers  
Grade 11    Mr. William Sumerel  
Grade 12    Ms. Lynda Collins  
Director    Mrs. Cathy Derrick

**REQUIREMENTS FOR HIGH SCHOOL DIPLOMA**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics</td>
<td>4</td>
</tr>
<tr>
<td>Natural Science*</td>
<td>3</td>
</tr>
<tr>
<td>United States History and Constitution</td>
<td>1</td>
</tr>
<tr>
<td>Economics (1/2 unit), Government (1/2 unit)</td>
<td>1</td>
</tr>
<tr>
<td>Social Studies</td>
<td>1</td>
</tr>
<tr>
<td>Physical Education</td>
<td>1</td>
</tr>
<tr>
<td>Computer Science (Including Keyboarding)</td>
<td>1</td>
</tr>
<tr>
<td>Foreign Language or Occupational Education</td>
<td>1</td>
</tr>
<tr>
<td>Electives</td>
<td>7</td>
</tr>
</tbody>
</table>

Total: 24 units

*Students who earn two units in science and eight or more units in a specific occupational service will meet the science requirement.

**COLLEGE ADMISSIONS REQUIREMENTS**

Course requirements to attend a college or university in South Carolina can be found at the following website: www.che.sc.gov. Please click on the Students and Parents tab for the link to the requirements.

**GRADE PLACEMENT**

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>Successful completion of Middle School</td>
</tr>
<tr>
<td>Sophomore</td>
<td>Five (5) units (must include English I, one (1) unit of math and three (3) other units)</td>
</tr>
<tr>
<td>Junior</td>
<td>Eleven (11) units (must include English I and II, two (2) units of mathematics, one (1) science, and six (6) other units)</td>
</tr>
<tr>
<td>Senior</td>
<td>Seventeen (17) units (must include English I, II, and III, three (3) units of mathematics, two (2) units science, and nine (9) other units)</td>
</tr>
</tbody>
</table>

**REPORT CARDS, PROGRESS REPORTS, GRADING SCALE**

Report cards will be issued to students each nine weeks. These will show a numerical grade in each subject and may include a record of absences and tardies.

Progress reports are issued at the midpoint of each nine-week grading period. These will show a numerical grade in each subject and may include a record of absences and tardies. Reports by telephone, personal interview, e-mail, and letter will be made by teachers whenever the welfare of the student requires them; however, parents are encouraged to pick up their password to the Parent Portal. The Portal is a live account of student grades and shows individual grades for homework, quizzes, tests, etc. Passwords to the Portal are in the front office. Parents or legal guardians must present a picture ID.

All South Carolina school districts are required to use the same course grading scale beginning with the 2000-2001 school year. The new grading scale provides consistency across South Carolina. This is especially important for determining high school students’ eligibility (GPA) for college and for scholarships, including the state LIFE Scholarship.

High school students will receive a numeric grade for each subject based on the South Carolina Uniform Grading Scale. The numeric grade and category of the course will determine the quality points earned for each subject. College Prep and Advanced courses earn the base weight. Honors, dual credit, pre-IB, advanced placement, and IB courses have higher values.

Students and parents need to choose courses carefully. Students who withdraw from a course after five days in a 90-day course or after 10 days in a 180-day course will receive a grade of 61 and zero quality points. The F with its accompanying zero quality points will be included in the student’s grade point average (GPA).

**S. C. Uniform Grading Scale (UGS)**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93 - 100</td>
</tr>
<tr>
<td>B</td>
<td>85 - 92</td>
</tr>
<tr>
<td>C</td>
<td>77 - 84</td>
</tr>
<tr>
<td>D</td>
<td>70 - 76</td>
</tr>
<tr>
<td>F</td>
<td>Below 69</td>
</tr>
</tbody>
</table>

The full UGS can be found on the school counseling webpage.

**GRADE POINT AVERAGE - RANK IN CLASS (GPA/RIC)**

1. Except for pass-fail courses, all courses in grades nine (9) through twelve (12) which carry unit of credit shall be included in the ranking. High school courses taken prior to 9th grade shall also be included.

2. Grade point average and class rank shall be determined for each class at the end of each semester.

3. In order to determine grade point average, quality points will be assigned to the final
grade given at the end of the course (semester or year). Quality points for year courses will be assigned using the South Carolina UGS.

4. Rank in class shall be calculated by placing students in order beginning with the student having the highest GPA and continuing until all eligible students have been ranked. Ties shall not be broken, but the same number will be used; for example:


5. School District Policy will be followed in selecting the valedictorian and salutatorian.

6. Grade point average and rank in class shall become part of the individual student’s record and shall be treated in accordance with Policy 5125 of the School District of Greenville County.
   a. GPA and RIC for an individual may be given only to the individual or someone he designates in writing, such as colleges, etc.
   b. A listing of rankings of students shall not be made public in its entirety.

TESTING PROGRAMS
Preliminary Scholastic Aptitude Test/National Merit Qualifying Test (PSAT) is administered during the month of October. The State Department of Education pays for all sophomores to take the test. This test is designed for juniors who plan to continue their education beyond high school and who wish to be considered for scholarships administered by the National Merit Scholarship Program and the National Achievement Program for Outstanding Black Students. Juniors are encouraged to pay for and take this test.

College Entrance Examinations (SAT I and ACT) are administered several times during the year in Greenville County on each nationally scheduled day. Students interested in taking the tests should contact their counselor early in the school year. Students register online for SAT I for the ACT. Students who plan to continue their education after high school should take either or both tests during their junior year and again in the fall of their senior year.

MID-TERM, END-OF-COURSE, AND FINAL EXAMINATIONS
ALL STUDENTS ARE REQUIRED TO TAKE ALL MID-TERM, END-OF-COURSE, AND FINAL EXAMS IN ALL CLASSES. EXAMS CANNOT BE GIVEN EARLY.

Exams will be given in all courses in January and the last three days of school. Calendars for the school year are posted on the RHS and district websites.

FAMILIES SHOULD NOT SCHEDULE ANY EVENT WHICH WOULD REQUIRE LEAVING SCHOOL BEFORE THE DATES OF MID-TERM, END-OF-COURSE OR FINAL EXAMS;

Students who are absent from an exam must bring a doctor’s note or certified proof of death in the immediate family in order to reschedule the exam. The note should be brought to the Attendance Office before the start of classes on the day the student returns to school. If the absence is excused, the student must make arrangements with the teacher or administration to makeup the exam.

TELEPHONE/ADDRESS CHANGE
If a student moves during the school year, a parent or legal guardian must bring two (2) proofs of residence to the School Counseling Office (current power bill, current lease, closing papers).

DROPPING OR CHANGING COURSES
It is expected that the student, with a counselor’s help and the parent’s approval, has given careful consideration to his choice of courses. In the event, however, that a schedule must be changed, the following procedures are to be followed:
1. Schedules will be changed only if there are obvious errors, computer or otherwise.
2. Final approval of the request will be made by the principal.
3. Students will remain on class rolls and will be expected to attend all classes until official approval has been given to be removed from rolls.

TRANSFER OR WITHDRAWAL FROM SCHOOL
If it becomes necessary to withdraw from school or to transfer to another school, all text-books and school-owned materials must be returned. All grades and other information will be inaccessible for other schools or job recommendations unless the record is cleared completely upon transfer or withdrawal. All records given to the student’s family will be marked unofficial. Parents must come in and sign withdrawal paperwork. The address for the new school and the student’s new address will be requested at time of withdrawal.

ANY STUDENT WHO LEAVES RIVERSIDE HIGH SCHOOL (RHS) BY TRANSFER, WITHDRAWAL, ADMINISTRATIVE REMOVAL, ETC. WILL NOT BE PERMITTED TO PARTICIPATE IN SCHOOL ACTIVITIES INCLUDING, BUT NOT LIMITED TO:

YEARBOOK DAY, PROM, GRADUATION, ETC.

FOR SENIORS ONLY
Only students who have earned seventeen (17) units will be classified seniors and will be permitted to participate in senior activities. The seventeen (17) must include three (3) units of English, three (3) units of math, and two (2) units of science, as well as 9 other units. Only students who have met all of the requirements for a diploma prior to the graduation exercise will be allowed to participate.

All seniors planning to attend college or technical school should see the senior counselor at the beginning of the school year for applications, scholarships, and transcript information. Senior information bulletins are posted in senior English classes and on the RHS website. This bulletin contains information about scholarships and other important information for seniors. Seniors interested in financial aid of any kind must fill out the appropriate financial aid form. These forms are usually online.

ALL SENIORS WHO PLAN TO PARTICIPATE IN GRADUATION EXERCISES MUST ATTEND THE SCHEDULED GRADUATION PRACTICE(S). ANY SENIOR WHO DOES NOT ATTEND THE PRACTICE(S) WILL NOT BE ALLOWED TO PARTICIPATE IN GRADUATION.

Graduation is a monumental event in the life of each student and his family; therefore, certain regulations must be followed. Graduates must report to the assigned meeting place on time on graduation day. Family members and friends are expected to treat each graduate with dignity and to withhold all applause until all students have received diplomas.

There is NO such thing as a senior “cut” day. Time is provided between final exams and graduation for seniors to share experiences together. Time will be made up at the end of the year if a class disrupts school by taking an unofficial “cut” day.

PARTICIPATION IN EXTRACURRICULAR ACTIVITIES
Student participation in extracurricular activities is a privilege (not a right) that a student earns through proper conduct and academic achievement. A student may be denied the privilege of participating in an extracurricular activity and/or an event when the student’s conduct is not consistent with District Policy; the District’s Behavior Code and/or academic standards; the conduct expectations and/or academic standards of Riverside High School; and/or the conduct expectations and/or academic standards of the particular activity. Extracurricular activities include, but are not limited to, athletic teams, academic clubs/teams, prom, graduation exercises, and attendance at any school function outside of the normal school day.

ATHLETIC ELIGIBILITY RULES

Section 1. A student must not have reached his nineteenth (19th) birthday by July 1. A school will have on file in its school copies of the state birth certificates of all students participating on interscholastic teams.

Section 2. A student must not participate under an assumed name.

Section 3. A student must meet the following academic requirements:
A. To be eligible in the first semester, a student must pass a minimum of five (5) Carnegie units applicable toward a high school diploma during the previous year. At least two units must have been passed during the second semester or summer school.
B. To be eligible during the second semester, the student must meet one of the following conditions:
   a. If the student met first semester eligibility requirements, then he or she must pass the equivalent of four, 1/2 units during the first semester.
   b. If the student did not meet first semester eligibility requirements, then he or she must pass the equivalent of five, 1/2 units during the first semester.
C. He cannot have received a state high school diploma or its equivalent.
D. He cannot have accumulated more than fifteen (15) semester hours in courses above that required by South Carolina high schools, and the work must be with the advice, consent, and under the supervision of the high school principal.
E. To participate in interscholastic athletic activities, students in grades 9-12 must achieve an overall passing average in addition to the following:
   1. To be eligible in the first semester a student must pass a minimum of five (5) Carnegie units applicable toward a high school diploma during the previous year. At least two (2) units must have been passed during the second semester or summer school.
   2. To be eligible during the second semester the student must meet one of the following conditions:
      a. If the student met first semester eligibility requirements then he or she must pass the equivalent of four (4), 1/2 units during the first semester.
      b. If the student did not meet first semester eligibility requirements then he or she must pass the equivalent of five (5), 1/2 units during the first semester.
     F. Credit courses used for eligibility purposes must be course approved by the State Department of Education and in grades nine through twelve. They must be courses
that are applicable as credit toward a state high school diploma.

G. Schools will follow the procedures outlined in the STANDARDS FOR ACCREDITED HIGH SCHOOLS OF SOUTH CAROLINA (published by the State Department of Education) in accepting or rejecting credits received by a student while the student is enrolled in private schools and/or in out-of-state schools.

Section 4. A student must meet the following attendance requirements:
A. A student will become ineligible for interscholastic competition at the end of the fourth semester from the time that he first entered the ninth grade.
B. A student must have attended school at least eighty-five (85) days in the semester immediately preceding the contest or sport. The attendance must be in one accredited school unless a change of residence forces attendance elsewhere. Absences cannot be made up.
C. If a student fails to enroll and attend classes for one day by the eighth calendar day of the first semester, he will not be allowed to take part in any contest or activity of the League until he has been in bona fide regular attendance for thirty (30) calendar days. This enrollment must be in the school in which he is in attendance or in the school from which he was forced to transfer.
D. If an interscholastic contest occurs before the formal opening of school, a student is eligible to represent the school if he attended the school during the previous semester or is living in the attendance area of the school because of change of residence on the part of the parent or legal guardian.
E. All student athletes are to go to the gym after going to their lockers immediately after school. No loitering upstairs in the school or in any off-limits area. The penalty for violation of this rule will be determined by the head coach of each sport. Student athletes may receive a disciplinary referral for being in an off-limits area.
F. If a student athlete has placed himself/herself in a situation where they have been charged with a felony by law enforcement: 1st time - out of season or in season - the athlete, parents, coach, athletic director, and school administration will meet to determine the future of the athlete in Riverside athletics.

Any student athlete who has been charged with a violation of the law will be prohibited from participating in athletics until the athletic department and school administration has met and reviewed the situation.

Section 5. A student must meet the following residence requirements:
A. A student must live with his parent or parents or legally appointed guardian.
B. A student must attend the high school which serves the attendance area in which his parent or parents, or legally appointed guardian reside.
An attendance area must be considered as an area set up by the proper school authorities (local, district, or county trustees) from which pupils in such area attend the high school designated for that area. If no attendance area is designated, the area previously served by the high school must be observed.
C. A student may remain at his original school as long as the school exists. When there exists the option of remaining in his original school or transferring to the high school of the new attendance of his parents, a student may transfer to the new school at the time his parents change residence or at the end of the semester or school year and be eligible immediately. If the transfer is at any other time, the student will have a one-year’s waiting period before being eligible.

Section 6. A student must be governed by the following provisions when he transfers from one school to another.
A. A student who transfers because of a bona fide change of residence of his parents or legal guardian (of at least one year) becomes eligible to represent his new school immediately upon becoming a bona fide student, provided he was eligible to represent the school from which he transferred and is eligible in all other respects.
B. A student who transfers from one school to another without a corresponding bona fide change of residence by parents or guardian will be eligible one calendar year.
C. If legal custody is granted to one parent, the student must live with his parent if he is to be eligible. If the parents of a student are separated and reside in different attendance areas and legal custody is not granted to either parent, the student has the option of establishing eligibility with either parent. He will have a one-year’s waiting period if he later transfers to the other parent.

Section 7. A student must be governed by the following provisions when a guardianship is involved:
A. If the parent, or parents, are living and a legal guardian is appointed, the student must live with that legal guardian one year from the inception date of legal papers as recorded in the office of the County Clerk of Court before he can become eligible.
B. A student whose parents reside outside the continental United States will be eligible at the home of his temporary guardian immediately. He may not transfer from his school unless there is a bona fide change of residence on the part of the temporary guardian.
C. A student who transfers because of the change of legally appointed guardians shall wait one year before becoming eligible.
D. If both parents are dead, the student will become eligible on the day legal guardianship papers are recorded in the office of the County Clerk of Court.

Section 8. A student must maintain an amateur status.
A. A student may not have competed for money or consideration other than prizes with symbolic value. No participant may accept material awards in excess of actual expenses, including hotel bills and transportation. The word symbolic is used to mean that the award must have some relationship to the sport being played. The following are permitted: regular letter awards of the school; miniature gold or silver footballs, basketball, track shoes or other similar emblematic awards; sweaters or jackets given by school; ribbons, banners, medals, trophies, plaques, cups, etc.; and banquet. The following are not permitted: wearing apparel; service (such as book, laundry, dry cleaning, etc.) membership in other than school letter organizations; watches, fountain pens or similar articles that have distinct economic value and may be sold freely and easily on the regular market.
B. The recruiting or proselyting of student athletes shall be considered a violation of the spirit and philosophy of the rules and regulations governing high school athletics. A student may not be subjected to undue influence or any special inducement by any person, or group, in any attempt to entice him to transfer for athletic purposes. Some examples of undue influence as follows:
1. Asked by a member of the school faculty or member of a “booster organization” of a school to transfer from one school to another.
2. Given any consideration not afforded other students.
3. Financial aid for transportation, room board, or guardian.
4. Promise of a job for either the student and/or parent or guardian.
5. Special privileges given to parents such as employment, free or reduced rent, etc.
6. Promise of help in securing a college scholarship.
7. Other privileges or consideration made to influence the student to transfer from one school to another because of his athletic ability. Any student transferring as a result of recruiting or undue influence shall be ineligible for a period of one calendar year from the date of his transfer. Any school adjudged guilty of being a part of such undue influence shall be subjected to disciplinary action by the League.

INSURANCE INFORMATION
All participants of high school athletic programs are required to purchase athletic insurance through the school. Students will not be allowed to either practice or become a member of the team without this coverage. Because this policy is mandatory, it covers only injuries received during practice for, or participating in, a high school sport. This required policy should not be confused with the school time/24 hour plan which is optional and covers all school time injuries including all athletic injuries except football. Again, the athletic insurance is mandatory while the school time/24 hour plan is optional. This fee covers all South Carolina High School League sponsored sports. If your student participates in one (1) or four (4) sports during the year, he/she will be covered.

REQUIREMENTS FOR EARNING AN ATHLETIC LETTER
Athletic letters will be awarded to varsity athletes by the head coaches’ guidelines for that particular sport.

Lettering Disabled Athletes—an athlete who is injured during the season and cannot finish the season due to the injury should be lettered provided the athlete would have lettered had he been healthy according to the head coaches’ guidelines for that particular sport.

Athletic Letter Jackets—Athletic letter jackets may be purchased from First Team Sports. An athlete who letters will receive a letter on Riverside stationery stating that the individual lettered at Riverside and may purchase a letter jacket. The individual must present this letter to First Team Sports to purchase a jacket.

NO ATHLETIC LETTER WILL BE AWARDED IN A SPORT UNLESS THE RHS ATHLETIC DEPARTMENT SPONSORS THE SPORT.

PERMITS FOR PARTICIPATION IN ATHLETICS
Athletes must fill out both an Athletic Permit form and an Athletic Protection Fund Form. Athletic Permit Form: This form requires the signature of the parent, student, and doctor upon completion of a physical examination. All athletics MUST present a copy of his state Birth Certificate to the coach as part of his eligibility record.

All student athletes shall read and become familiar with the Student Extracurricular Code of Conduct implemented by Greenville County Schools:
I. Expectations of Conduct for Students Who Participate in Extracurricular Activities

Participants on a school team, club, or organization represent not only themselves and their families, but also their teammates, their coaches or sponsors, their schools, and the Greenville County School District. Additionally, extracurricular activities often draw high public interest and visibility and are the focus of attention in the media. The student’s behavior commands a public interest and attention that is unique in its capacity to denigrate or elevate the school district, the school, and the team or organization. Since public support is an essential ingredient of public education, the behavior of students who participate in extracurricular activities has a significant impact on the school district’s pursuit of its mission.

High standards of conduct and citizenship are essential precepts of the school district’s extracurricular program. These high standards include instilling a positive attitude, building a strong character, teaching responsibility, and demanding integrity in the participating students. Participants must be role models and must set a positive example for all. To maintain high standards for all extracurricular programs throughout the entire school district, a firmly and fairly enforced code of conduct is necessary. Therefore, all participants shall abide by a code of conduct specifically for extracurricular activities.

II. The Privilege of Participation

Participation in extracurricular activities is a privilege, not a right. School officials may deprive a student of the privilege of participation when they determine that the student’s continued participation is not consistent with the high standards of conduct expected of all participants. In particular, whenever a student violates this code of conduct for extracurricular activities, the student is subject to losing the privilege of participation in extracurricular activities.

III. Unacceptable Conduct

A. The prohibition of unacceptable conduct: Certain conduct by any participant is absolutely unacceptable and will not be tolerated. Examples of such unacceptable conduct include, but are not limited to, theft, vandalism, disrespect, hazing, harassment, violation of alcohol and tobacco restrictions, violation of the illegal substances restrictions, major infractions of The Student Code of Conduct, or violations of law. This rule against unacceptable conduct shall be in force twelve months of the year. This means that the school district may penalize or punish a participant who engages in unacceptable conduct regardless whether the unacceptable conduct occurred during the school term or during vacation or holiday time and regardless whether the unacceptable conduct occurred at school, at a school-sponsored event, or at any other location. The penalty for engaging in unacceptable conduct can include revocation of the privilege of participating in extracurricular activities.

B. Definitions of specific kinds of unacceptable conduct:

- Theft- stealing or taking personal property that belongs to another person, school, team, or organization.
- Vandalism- willful or malicious breaking, destruction, or defacement of public or private property.
- Disrespect- actions that show or express a lack of high regard or respect for others (fellow students, opponents, teachers, coaches, administrators, parents, or adults). This includes actions that result in OSS and the use of unacceptable language (cursing).
- Hazing- any action that humiliates, degrades, abuses, or endangers another person, regardless of that person’s willingness to participate. These actions may include initiation rituals into a team, club or organization.
- Harassment- actions, comments, threats, verbalizations, coercion, jokes, teasing, or intimidation that is based on or takes place because of the race, color, sex, religion, or national origin of another person, who reports the actions as unwelcome.
- Alcohol and tobacco restrictions – Any illegal use or possession of alcohol or tobacco.
- Illegal substances restrictions – Any illegal use, sale, possession, or purchase of any illegal or controlled substance, including prescription drugs.

C. Punishment for Unacceptable Conduct:

1. Generally: When a coach, teacher, or principal determines that a participant has engaged in any unacceptable conduct, the athletic or activities director shall meet with the principal to determine the penalty. For competitive groups, the penalty shall range from a minimum of suspension from one game or contest during the season or during the succeeding season to a maximum of dismissal from a team or program or permanent denial of participation. Suspension (from a team) means that the student is not allowed to dress out or participate in a contest. It may also include suspension from practice. However, the participant may be required to continue to practice with the team or program. (See exception on charges of felony or possession of controlled substances below.) Dismissal from a team or program means that the student is no longer a part of the team or program. If dismissed, the participant’s uniform and equipment will be taken up, and the participant’s name will be removed from the team or program roster.

Re-instatement into the athletic program will be considered only after one calendar year. The principal, after consultation with the District Director of Athletics, must approve any re-instatement.

Some forms of conduct unacceptable under this code of conduct also violate the general code of conduct applicable to all students in the school district. In those situations, the participant is subject to punishment under both the general code of conduct and under this code of conduct for extracurricular activities.

2. Alcohol, Tobacco, and Substance Abuse: When a coach, teacher, or principal determines that a participant has violated the alcohol, tobacco, or illegal substances restrictions, the following penalties shall apply:

a. First Violation Penalty: The participant will be suspended immediately from a minimum of 20% of the scheduled contests in the participant’s sport or activity. If the sport or activity is out of season, then the penalty will be administered at the very next season in which the student is a participant. The student may also be required to submit to on-demand drug testing.

b. Second Violation Penalty: The participant will be suspended immediately for a minimum of 50% of the scheduled contests. If the sport/activity is out of season, the penalty, or remainder thereof, will be administered at the very next season in which the student participates.

c. Third Violation Penalty: The participant will be dismissed from participation in extracurricular activities for the remainder of the student’s high school career.

Note: When violation of the alcohol, tobacco, and substance abuse restrictions also results in a criminal charge, subsections D and E below also apply.

D. Criminal Wrongdoing: Some forms of misconduct may violate both the general student code of conduct and the code of conduct for extracurricular activities as well as the criminal laws of the city, county, state, or nation. Regardless of the outcome of any criminal charges, a participant will be subject to punishment under the two codes of conduct if a coach, teacher, or principal determines that the facts underlying a criminal charge are true and if those facts constitute a violation of either code of conduct. When a participant is charged with any violation of the law, other than minor violations, the coach or teacher or principal will suspend the participant from all participation in extracurricular activities until the charges are resolved. If the charges are dropped or if the participant is found not guilty, the student may return to participation (except to the extent that punishment under either the general or extracurricular code of conduct precludes a return to participation). If the participant is found guilty or pleads “no contest,” the coach or teacher or principal will dismiss the participant from all extracurricular activities.

III. Out-of-School Suspension (OSS)

During the period that any participant is serving an out-of-school suspension, the student will not be allowed to participate in practice or games or contests. The participants may return to participation in any activity only after being readmitted to school and attending school for one day. Offenses that lead to OSS may also warrant punishment under this code of conduct for extracurricular activities. Students on OSS are not allowed to be on campus or attend any school functions until they are readmitted and are in attendance at school for one day.

IV. Attendance Rule

A student shall not participate in a contest, game, or practice on the day the student has been absent from school without, just reason. Just reason shall be anything beyond the control of the student (examples: school field trip, doctor/dental appointments, bereavement, religious holiday, etc.). However, confirmation notes will be required by the sponsor or coach of that activity.

V. Individual School/Teacher/Sponsor/Coach Rules:

Individual schools, teachers, coaches, or sponsors may establish additional rules and regulations for their programs with the approval of the athletic or activities director and principal. The teacher, coach, or sponsor must give all participants written copies of any additional rules and must explain the additional rules to all participants at the start of an event or season. Penalties for violations of the rules shall also be in writing.

VII. Appeal Procedure

A student may appeal any decision of a teacher, sponsor, or coach under this code of conduct by filing with the principal a written appeal within five days of the decision to be reviewed. The appeal must state specifically why the decision should not be implemented. The principal shall render a decision within five days. The decision of the principal is final.

CAMPAIGN RULES AND REGULATIONS

Riverside has a very active student council. Students are encouraged to become involved in the many activities and the leadership training available through the student council. Students desiring to be candidates for any office must abide by the following campaign regulations:
1. Each candidate must turn in an application to the Executive Committee Advisor at the
time and in the manner prescribed by the advisor.

2. Each candidate must attend the meeting for all campaign and election instructions.

3. Each candidate must be passing required subjects as outlined for athletic eligibility. If
a candidate wins his election and then fails a subject for the year, the rules for succession
in office will apply.

4. Each candidate can have campaign posters, banners, buttons, and badges approved by
the proper advisor. Candidates are allowed five (5) posters and one (1) banner. Banners
and posters must be placed on bulletin board strips, in the cafeteria, or on any inside brick or
concrete wall. Posters cannot be placed on painted walls and surfaces. Banners may not be
larger than 5 ft. x 8 ft. Up to 20 fliers may be approved in place of posters (four fliers sub-
stituted for a poster). Candidates may not ask the custodial staff to hang posters or banners.

5. Each candidate must use home made badges and buttons. Commercially printed badges
or stickers are not acceptable. Badges and buttons must be worn, not placed on the walls of
the building. Stickers are not acceptable.

6. Each candidate must submit a copy of the campaign speech in its entirety, not an outline,
Committee Advisor. If the candidate alters his speech when he is giving his campaign
speech, he may be disqualified.

7. Anything not specifically permitted in the above regulations will be considered a viola-
tion of the rules which is grounds for disqualification. The advisors, at their discretion, may
approve deviations from the rules upon request.

8. Each candidate who is elected must attend the leadership workshops as scheduled.

9. Each successful candidate for an Executive Committee position must take the Leadership
Class. Ninth graders who did not take a first period class can be required to audit Leadership.

10. Students who do not abide by the above rules may be prohibited from running or dis-
qualified.

CONSTITUTION OF RIVERSIDE HIGH SCHOOL

STUDENT BODY PREAMBLE

We the student of Riverside High School, in order to insure a more democratic govern-
ment; to act as a guide in the promotion of better understanding among the student body; to
recognize their needs and take appropriate action; to encourage, by example, the attitudes
of good citizenship and acceptance of responsibility; do hereby establish this constitution.

Article I
The student body of Riverside High School shall be represented by the Student Association.

Article II
All power of this body is delegated by the principal of this school. Since the principal is
directly concerned with the welfare of the school and its students, all student power, as stated
in this constitution, is subject to veto by this official.

Article III
Membership to the Student Association

The student association when sitting as a body shall consist of a Senate and a House of
Representatives. The Senate shall be composed of the student body officers, advisory of-
ficers, class officers, and any additional members of the Executive Committee. The House of
Representatives shall consist of the room representatives. Each member of each house
shall have one vote. Resolutions must pass both houses and be signed by the president
of the student body. The vice president shall be the presiding officer of the Senate. The
presiding officer of the House shall be the Speaker of the House who shall be elected as
a student body officer.

Article IV
Qualification of Student Association Members

To serve as a member of the Student Association, a student must be passing four (4) subjects,
two (2) of which must be core curriculum courses (math, English, science, social studies,
and computer programming) and show a genuine interest in the school and its activities.
He must attend all meetings, including fall and spring workshops, unless excused by the
Student Association advisor and have no more than the two (2) unexcused absences. He
must carry out all of his duties to the best of his ability. If any student fails to adhere to these
guidelines, he will be subject to impeachment as stated under this constitution.

Elections

Section I. The officers of the student body shall be the President, the Vice President, the
Speaker of the House, the Secretary Treasurer, the Historian, and any state, regional, or
Interhigh officers.

Section II. The Executive Committee shall set the date of all elections.

Section III.
A. Rising seniors may only run for the office of President and Speaker of the House. Rising
and seniors may run for Vice President and Secretary-Treasurer. To run for President,
a student must have served on Executive Committee the year prior to running and must
have attended summer leadership camp. The Speaker of the House must have served one
year in the House of Representatives. The candidate for Vice President must have served
one year on the Executive Committee.

B. For transfer students, equivalent offices at other high schools will be accepted for ap-
plication.

Section IV. The class officers will be President, Vice-President, Secretary, Treasurer, Execu-
tive Committee Member, Riverside Public Relations Member, and any Advisory Commit-
tee Members. The students running for Class President must previously have been a class
officer or a member of the Project Club of his/her class except those running for Freshman
Class President.

Section V. The Advisory Committee will determine the date of the committee’s selection
and the composition of the committee. The Advisory Committee will place one delegate as
a member of Executive Committee. If both committees determine a need, Advisory Com-
mittee may place more delegates on Executive Committee.

Section VI. The method of election for homeroom representatives shall be determined by
the Representative Committee.

Section VII. A. After the completion of elections, the Advisor shall select a Historian and
Secretary.

B. The Historian and Secretary shall serve as a Student Body Officer.

Section VIII. A simple majority is necessary to win an election. If no majority is reached
in the first round of elections, a run-off will be held between the two candidates with the
highest number of votes. In the case of a tie, the administration and advisor may declare
co-officers except for the office of president, for which office a runoff must be held.

Section IX. Each student seeking an office must maintain a satisfactory conduct record as
determined by the advisor of the respective committee. He is ineligible to run for an office
if he has been recommended for expulsion and has received any Riverside disciplinary
sanction as a result of that recommendation during that school year.

Section X. A student may hold only one office in the Student Association; however, a student
may serve on CSC and Representative Committee simultaneously.

Section XI. The campaign rules and regulations published in the handbook will have full
constitutional authority and can be changed by the administration and advisor as necessary
without constitutional amendment.

Article VI
Committees

Section I. The standing committees shall be the following:
A. Executive—This committee shall consist of the student body officers, SCASC officers,
delegates from the Advisory Committee, CSC chairperson, the class presidents, the class
vice-presidents, the class Executive Committee member, and the RPR Chairperson.
B. Riverside Public Relations—All other class officers and the student body secretary.
C. Advisory—As determined by the committee
D. Representative—Each homeroom shall have one representative.
E. Central Spirit—This committee shall be determined by the CSC advisors.

Section II. These committees must meet when determined necessary by that committee.

Section III. The student body president may appoint special committees.

Section IV. The officers are not limited to the duties listed in this constitution.

Article VII
Duties of the Student Body Officers

Section I. The duties of the President shall be the following:
A. To preside over the Student Association meetings.
B. To preside over the Executive Committee meetings.
C. To call special meetings.
D. To act as a spokesman between the faculty, administration, and students.
E. To preside over the fall and spring workshops.
F. To preside over open meetings.

Section II. The duties of the 1st Vice-President shall be the following:
A. To assist the student body president.
B. To preside over Executive Committee in the absence of the president.

Section III. The duties of the Vice-President of Representative Committee shall be the
following:
A. To preside over the Representative Committee meetings.
B. To preside over the Executive Committee in the absence of the president and 1st vice-

Section IV. The duties of the Secretary shall be the following:
A. To keep a record of attendance at all Student Association and Executive Committee
meetings.
B. To handle all correspondence for the Student Association.

Section V. The duties of the Treasurer shall be the following:
A. To handle all Student Association funds according to regulations set by the School
District of Greenville County.
Section I. The duties of the President shall be the following:
A. To preside over all class meetings.
B. To call special meetings of the class.
C. To attend all Executive Committee meetings.

Section II. The duties of the Vice-President shall be the following:
A. To assist the president.
B. To assume the duties of president in his or her absence.
C. To attend all Executive Committee meetings.

Section III. The duties of the Secretary shall be the following:
A. To keep a record of attendance at all class meetings.
B. To attend all RPR meetings.
C. To handle all correspondence for his class.

Section IV. The duties of the Treasurer shall be the following:
A. To maintain records of all receipts and expenditures of the class.
B. To handle all class funds according to regulations set by the School District of Greenville County.
C. To attend all RPR meetings.

Section V. The duties of the Executive Committee Member shall be the following:
A. To attend all Executive Committee meetings.
B. To assist class officers.

Section VI. The duties of the RPR Member shall be the following:
A. To attend all RPR meetings.
B. To assist class officers.

Section VII. The duties of all the class officers shall be the following:
A. To attend all class meetings.
B. To attend all Student Association meetings.
C. To attend the fall and spring workshops.

Article IX
Duties of the Committees

Section I. The duties of the Advisory Committee shall be the following:
A. To attend all Student Association meetings.
B. To aid and furnish advice to the principal.
C. To work for harmonious relations between races.
D. To serve as an advisor to school district officials.
E. To serve as a school improvement committee.
F. To attend the fall and spring workshops.

Section II. The duties of CSC shall be the following:
A. To coordinate all pep rallies.
B. To coordinate Homecoming.
C. To make banners to promote spirit.
D. To coordinate all spirit contests and activities.
E. To attend sports activities.

Section III. The duties of Executive Committee shall be the following:
A. To coordinate and provide support for all the committees.
B. To plan and coordinate all workshops.
C. To coordinate Freshman and New Student Orientations.
D. To provide Warrior Guides.
E. To coordinate Teacher Appreciation Week, Blood Drive, and elections.
F. To perform regular service projects.

Section IV. The duties of Representative Committee shall be the following:
A. To gather ideas from the homerooms and present them to Executive Committee.
B. To carry information to the student body through homerooms.
C. To perform monthly service projects.
D. To provide student rewards and incentives.
E. To coordinate the Secret Pal Program.

Article X
REMOVED FROM OFFICE

Section I. If there is a problem with any officer, the advisor must first be approached with the problem. The advisor will then be expected to notify the principal and talk with the student in question. The advisor will set a reasonable reform period if he feels it is deemed necessary. The principal may, at his discretion, remove the officer, place the officer on probation, issue a warning or impose disciplinary action as necessary.

Section II. If the officer is placed on probation, warned or otherwise disciplined and no improvement occurs, the advisor and principal will determine if the student in question should be removed from office.

Section III. If the president of the student body or of a class cannot serve, the respective vice-president will succeed to office. If there is a vacancy and no qualified officer is available, the executive committee and the administration will determine how to fill the office.

Section IV. A student removed from office may be given the opportunity to run for office the following year if deemed appropriate by the principal.

Article XI
Amendments

Section I. Any student may submit in writing to the Executive Committee a proposed amendment to this constitution. After reviewing the proposal, the Executive Committee will present the amendment to the student body. A simple majority is necessary for ratification of the amendment.

Section II. If the Executive Committee rejects the amendment, 10% of the student body must sign a petition to gain a vote of the student body. A simple majority is necessary for ratification.

APPENDIX

CITIZENSHIP FOR ASSEMBLY PROGRAMS

Because Riverside is on a very strict time schedule, all students and faculty members are to move quickly as specified to the gym or auditorium for the assembly. Faculty members are TO GO WITH THEIR HOMEROOM STUDENTS AND SIT WITH THEM IN A GROUP. Use all available doors. Inside the gym, change to move quickly. Go all the way to the bottom of the bleachers and fill in every seat from the bottom up. Do not make others stand or sit on the floor when there are seats available in the stands. Inside the auditorium, begin filling seats from the front, and fill every seat. Students cannot go to the restrooms or to their lockers.

SCHOOL ASSEMBLIES

A. LIVE AUDIENCE PRODUCTIONS

The conduct for different types of assemblies will vary. Conduct expected during a live production is not the same as for a pep rally or a sporting event. An audience in a live production has fewer liberties to move or talk because movement or noise makes concentration difficult for the speakers or performers.

1. Pledge of Allegiance: At the call to order, students should settle down, stop talking, and remain seated until they are told differently. If a Pledge of Allegiance to the Flag is to be conducted, all students should stand quietly, place their hand over their hearts, and repeat the Pledge of Allegiance. If a student does not wish to participate, he should just stand quietly. The decision is his right, but he should not take away someone else’s right by distracting him by talking and moving around. When the Pledge is over, the student must be seated unless otherwise instructed. He should not applaud after the Pledge or begin talking and moving around. Instead, he should sit down and wait quietly for the next part of the program.

2. Appreciation: The highest compliment that can be paid a performer, a speaker, a singer, a dancer or an actor is a SPONTANEOUS display of appreciation which moves the audience to applaud. All students should show appreciation and enjoyment by clapping, Whistling, stamping feet, or shouting is never appropriate in an assembly.

AN EXTREME COMPLIMENT, if it is used with sincere enthusiasm on the part of the audience, is to stand while applauding. In a few instances, a guest of the school may be of such importance that his presence demands the “extreme compliment” of standing to greet him. In such instances, the President of the student body will ask the students to give the person a Riverside Warrior Welcome. This phrase will be a cue for all students to stand and applaud the guest. When the program is completed, the President will announce that the students are to be dismissed and what procedure to follow.

3. Emergencies: If an individual emergency necessitates a student’s leaving the auditorium, it is courteous to the speaker and to the rest of the audience to wait until there is a change of events on the program. No student should move around in the middle of a musical number, a skit, or a speech. He should give a speaker the same courtesies that he would like given him. No one would like to present a program to a group of noisy people who cannot sit and listen and who treat others rudely. Because a disorderly individual will jeopardize future event plans, any student whose conduct is disruptive will be removed from the assembly.
B. ATHLETIC EVENTS

Another important phase of school life in which student self-discipline is needed and demanded is at athletic events, both at home and away. Such events are sponsored by the school, and most of the same rules of good behavior are in effect there as well as at school. The kind of good behavior is known as **sportsmanship**. Good sportsmanship is conduct which imposes a type of self-control involving honest rivalry, courteous relationships, and graceful acceptance of results. Courteous consideration for the other fellow must be observed, not only in contest but also in everyday associations.

Since the school receives the blame or credit for the conduct of its students, all students must do whatever is necessary to make sure their conduct is always at its best. Students from Riverside never get a second chance to make a first impression. Here are some general guidelines to follow at athletic events:

1. **Show appreciation for a good performance by clapping and cheering.**
2. **Never boo or criticize an official or the other team.**
3. **Don’t horse around or throw objects in the stands. Never throw objects on the playing field or on the court.**
4. **RESPECT THE RIGHTS OF OTHERS SITTING NEXT TO YOU and around you. Don’t block the view of those seated behind you.**
5. **Don’t create a disturbance when the other team is on the free throw line. (If everyone gets quiet, it will really shake up the opponent!)**
6. **When games are played at Riverside, the other fans are Riverside’s guests. Treat them nicely, and make them feel welcome.**
7. **Stand for the Pledge to the Flag.**
8. **Don’t applaud after a prayer. **
9. **Stand and sing when the “Star Spangled Banner” and/or the Alma Mater is played. Learn the words to the Alma Mater and “Star Spangled Banner.” The words to the Alma Mater are in the handbook. There should be no moving about during either of these songs.**
10. **NEVER YELL AGAINST A TEAM; YELL FOR RIVERSIDE’S TEAM!**

**DISTURBING SCHOOL STATE STATUTE 16-17-420**

It is unlawful:

1. For any person willfully or unnecessarily (a) to interfere with or to disturb in any way or in any place the students or teachers of any school or college in this State, (b) to loiter about in such school or college premises or (c) to act in an obnoxious manner thereon; or
2. For any person to (a) enter upon any such school or college premises or (b) loiter around the premises, except on business, without the permission of the principal or president in charge.

Any person violating any of the provisions of this section shall be guilty of a misdemeanor and, on conviction thereof, shall pay a fine of not less than one hundred dollars nor more than one thousand dollars to be imprisoned in the county jail for not less than thirty days nor more than ninety days.

**LEGAL NOTICE**

Greenville County School District Policy on Compliance with State and Federal Law Concerning Discrimination and Student Records

**Sex and Handicap Discrimination**

Title IX of The Education Amendments of 1972 prohibits discrimination against any student or employee on the basis of sex. Section 504 of the Rehabilitation Act of 1973 forbids discriminations against any student or employee on the basis of handicap. The School District of Greenville County does not discriminate in admission or access to, or treatment and employment in, any of its programs or activities on the basis of sex, handicap, or any other unlawful criteria such as age, race, religion, or national origin.

Complaints about discrimination on the basis of sex, handicap, or other unlawful criteria should be taken to the local building principal or immediate supervisor with the objective of resolving the matter informally. If a complaint cannot be resolved in this manner, established grievance procedures are set forth in District Rule GAE(R). Employee grievance procedures are contained in District Rule GAE(R). Both of these procedures are available in any principal’s office.

Further information about laws and regulations concerning sex, handicap, and other discrimination or about District grievance procedures may be obtained from The School District of Greenville County.

**Student Records**

The Family Educational Rights and Privacy Act regulates what may be contained in student records and who may have access to them. Parents of students under eighteen or students over eighteen have the right to inspect such records and to object to material in them. They also have the right to deny access to those records to any school district employees with a legitimate educational purpose for reviewing them.

School District Policy JR(P) has been adopted to comply with the Act and is available in each building principal’s office. Copies may be obtained upon payment or reproduction costs.

**Release of Student Directory Information**

District schools release student directory information on a routine basis for honor rolls, graduation lists, athletic team lists, etc. Directory information eligible for release includes: student’s name, school, grade, dates of attendance, participation in recognized athletic and other activities, and weight and height for participants on athletic teams. Information such as home address and telephone number is not released. You may choose to have your child’s name (along with other directory information) released by the school by a request form which can be obtained from the guidance department at Riverside High School.

**IN COMPLIANCE WITH SCHOOL SAFETY ACT OF 1996**

Any student who commits a nonaggravated assault and battery on school grounds or at a school-sponsored event against any person affiliated with the school in an official capacity is guilty of the misdemeanor of assault and battery against school personnel and may be fined not more than $1,000.00, imprisoned for not more than one year, or both. Judicial, law enforcement, or corrections officials must notify the principal of any conviction of this crime, of the crime of assault and battery of a high and aggravated nature against a school official, and of other "violent crimes." Information concerning convictions of these crimes will be included in the student’s permanent record. The student’s teachers will be notified annually of conviction of these crimes. Any school official who reports a school-related crime in good faith is immune from criminal and civil liability arising from the report.
* Use of All Tobacco Products Including Cigarettes, Chewing Tobacco, Snuff, etc. Is Strictly Prohibited At All Greenville County Schools.