

Monaview Elementary School

2017 - 2018
Student/Parent Handbook



***Every Student Counts,
Every Moment Matters!***



Monaview Elementary School
Every Student Counts, Every Moment Matters!



Dear Parents and LION scholars,

It's an exciting time to be a Monaview Elementary School LION! Welcome to the 2017-2018 school year. We have had a busy summer, with the creation of an updated mascot and a brand new school tagline, 'Every Student Counts, Every Moment Matters.' You may have also seen our new hashtag on social media, **#MonaviewMoments**. We are committed to sharing the great things that take place

on our campus on a daily basis.

As always, plans for engaging students in a year of investigating and exploring a variety of subjects are underway. Students will embark on various learning opportunities this year, both in and outside of the classroom, that will inspire, motivate, and guide them in becoming life-long learners.

Our school is also excited about the new opportunities to include you, our parents, in the learning process. This year we will open a brand new, state of the art, Parent Resource Room. This room will be open Monday through Friday, 7:45 am to 2:45 pm. The purpose of this room is to provide our parents with a location to access the internet and additional resources to assist you in being the best parent ever!

We encourage all our families to join and become a member of the Monaview PTA. A firm partnership between home and school will improve student achievement. Be a part of your child's education by partnering with your child's teacher, serving as a PTA volunteer, and supporting school policies and procedures.

In collaboration with Greenville County Schools' Food and Nutrition Services, Monaview Elementary School will continue to offer healthy menus that will provide numerous choices for our children and staff to select fruits, vegetables and whole grains. Children are more likely to make better choices if provided nutritious choices in the classroom and cafeteria.

Thank you for taking the time to read the Monaview Elementary School Student Handbook with your child/children. Our handbook will guide you and your family in understanding the policies and procedures that govern our learning community. Monaview Elementary is a Positive Behavior Intervention & Supports (PBIS) School. We have taken many measures to ensure that our children learn in the best and safest learning environment.

I am blessed to have the opportunity to work with you, our children, and faculty in the 2017-2018 school year. Together, we will achieve great academic success. We look forward to a wonderful, exciting and successful school year, full of **#MonaviewMoments**.

I am so proud to be your principal,

Damon M. Qualls

Accountability: The state and district mandate strict accountability for students' achievement. All parents are encouraged to have a conference with your child's teacher by the end of the 1st quarter. Please make every effort to communicate with your child's teacher about specific educational needs for your child.

Attendance: Coming to school each day is critical to student success. Students are expected to be in school unless they are sick or have a family emergency. In South Carolina, All children



are required to attend a public or private school or kindergarten beginning at age five (5) and continuing until their 17th birthday. If a child is not six years of age on or before the first day of

September in a particular school year, parents/guardians may choose not to send their children to kindergarten; however, they must sign a waiver which may be obtained at the local school.

In accordance with the South Carolina Compulsory School Attendance Law, the School District of Greenville County has adopted uniform rules to ensure that students attend school regularly. Each day that students are not in school, they miss hours of valuable instruction and opportunities for learning that they will not have again. Students are counted present only when they are actually in school, on homebound instruction, or are present at an activity authorized by the school principal. A student is considered in attendance when present for at least three (3) hours of a school day.

Any student who misses school must present a written excuse, signed by his or her parent or legal guardian or a healthcare professional, for all absences within two (2) days of the student's return to school. The written excuse should include the reason for and the date of the absence. If a student fails to bring a valid written excuse to school, his or her absence will be recorded as unlawful. Schools will use the criteria below when deciding whether an absence is lawful or unlawful.

Lawful Absences:

A. Absences caused by a student's illness and whose attendance in school would endanger his or her health or the health of others. These absences must be verified by a physician statement within two (2) days of the student's return to school.

B. Absences due to an illness or death in the student's immediate family verified by a statement from the parent within two (2) days of the student's return to school.

C. Absences due to a recognized religious holiday of the student's faith when approved in advance. Such requests must be made to the principal in writing.

D. Absences for students whose parents/guardians are experiencing a military deployment. Specifically absences when the parent or legal guardian of a student is an active duty member of the uniformed services and has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or combat support posting, shall be excused as long as such absences are reasonable in duration as deemed by the principal so that the student can visit with his or her parent or legal guardian relative to such leave or deployment of the parent or legal guardian.

E. Absences due to activities that are approved in advance by the principal. This would include absences for extreme hardships. Such approval should be prearranged when possible.

Truancy: Although the state requires students to only attend 170 of the 180-day school year, parents and students should be aware that SC Code of Regulations - Chapter 43-274 stipulates that a child ages 6 to 17 years is considered truant when the child has three consecutive unlawful absences or a total of five unlawful absences. For purposes of this section (truancy and compulsory attendance), a parent may provide up to 10 parent notes excusing a student illness or an absence related to an immediate family member's illness or death. However, in order for any subsequent absence related to an illness to be lawful it must be supported by a physician statement/medical note.

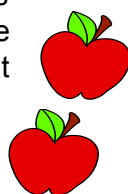
Tardiness: Punctuality is one of the most important skills that a person can learn. It is a skill that directly correlates to an individual's success in the business world. Parents should have students at school on time each day. Furthermore, secondary students are expected to be in their individual classes on time. Late arrival (tardiness) results in interruptions to the learning process – not only for the tardy student but for the other students in the class as well. Additionally, the tardy student misses important instruction.

A student must be in class for a minimum of three (3) hours to be counted present. Students who accumulate ten unexcused absences can run the risk of repeating the present grade. School Social Workers closely monitor each student's attendance and may be in contact with you should your child have excessive absences or tardies. Students cannot participate in any school sponsored activities at night if they are absent from school that same day.

Bookbags: Shoulder bags are allowed inside the school. No rolling book bags are allowed at the school due to the stairs.

Students in grades K-2 should use shoulder bookbags. Book bags should be adequately sized so that the child can handle it with ease. Students who misuse the bookbag by swinging it, will lose the privilege of carrying one. If a student has a rolling book bag, they can only use the roller on the outside of the building, getting to and from their cars.

Cafeteria: Monaview Elementary School serves wholesome and nutritious breakfasts and lunches to both students and adults. All Monaview students qualify and receive universal free breakfast and lunch. All students eat at no charge to the family. All adults eating lunch must pay. An adult lunch costs \$3.80. If you have questions about breakfast or lunch, parents should contact Judy Marks at 355-4308.



Type of Service	Daily
ADULT LUNCH	\$3.80

We now serve breakfast in the classroom at 7:45 each morning.



We encourage the children to drink milk with their meals, but if a child is allergic to dairy products, the student may bring fruit juice, water, or purchase these items from the cafeteria for \$1.00. Students should not bring cans or bottles of soda for their lunch beverage. There are no facilities for children who bring lunches to either warm them up or refrigerate them. Extra milk is available for \$.65.

7ca di hfyg. Monaview Elementary is a 1:1 school for technology. Students in K-2 will use iPads, while students in 3-5

will have laptops and chromebooks. This technology is in addition to our fully-functioning computer lab. The iPads and laptops are property of the school district and are subject to regular screenings, as these are to be used for instructional purposes only. Any student abusing the privilege of using this technology will not be allowed to do so. They will have alternate assignments.



- 7:15 - 7:45** All students arriving by school bus will go directly to their hallway. We do not provide supervision or shelter for students who arrive by car or foot before 7:15. In order to eat breakfast, students who walk, ride a bicycle, or come by car should plan to arrive at school around 7:30.
- 8:00** School instruction begins- Students should be in their classrooms and ready to begin the day. Attendance is taken. Students arriving after 8:00 **must have a parent sign them in, and they will be marked tardy.** Tardy slips must be obtained in the office before late students will be admitted to class.
- 2:30** School ends- Bus riders and walkers are dismissed first. Then the students who are car riders will be dismissed to assigned rooms. Staff will greet you in your car and ask for your child's number. Student numbers will be displayed on the computer and children will be released for pick up in front of the building. Please enter

the traffic circle through the parking lot on Monaview Street. If you are not in the car line, your child's name will not be called, and they may not be ready for pick up.

2:45 All students should be picked up by this time. Please be prompt. If an emergency arises, contact the school immediately. We will attempt to contact others on your emergency contact list if you are unavailable to pick your child up.

NOTICE: If a child is left at the school for an unreasonable length of time and there has been no attempt on the part of the child's parents, guardians, or caretakers, to communicate with us, the Sheriff's Department and/or Social Services may be called.

Discipline Code

PBIS-Positive Behavioral Interventions and Supports

Behaving appropriately is an essential aspect of learning.



Without a disciplined atmosphere, our teachers cannot teach effectively and the learner can not learn. **PBIS** is designed to teach the desired behavior through positive interventions rather than using punishment as a single approach. The interventions are designed to

teach the students how to respond to difficult situations, as well as supporting appropriate students behaviors.

Monaview Elementary promotes **PBIS** with three simple rules: **Respect self, others, and environment.** Pride, our school mascot, along with faculty and staff members, model how to

show respect throughout the school year. At Monaview, we believe in rewarding positive behavior. When students are "caught being good," they are rewarded with Lion's Roars and Pride Paws. Students may redeem these and receive special tokens of appreciation such special events, school bracelets, school dog tags, and school store items. Additionally, students who continue to model positive and respectful behaviors may be honored and named as a Terrific Kid. As a Terrific Kid, students receive additional rewards!

School Safety Act of 1996

Any student who commits a non-aggravated assault and battery on school grounds or at a school-sponsored event against any person affiliated with the school in an official capacity is guilty of the misdemeanor of assault and battery against school personnel and may be fined not more than \$1,000, imprisoned for not more than one year, or both. Judicial, law enforcement, or corrections officials must notify the principal of any conviction of this crime, of the crime of assault and battery of a high and aggravated nature against a school official, and of other "violent crimes." Information concerning convictions of these crimes will be included in the student's permanent record. The student's teachers will be notified annually of conviction of these crimes. Any school official who reports a school-related crime in good faith is immune from criminal and civil liability arising from the report.



Distribution of Outside Materials

According to School Board Policy, no faculty or staff member, student, parent, or community member may distribute outside materials (flyers, bulletins, etc.) without the permission of the principal.

The following guidelines apply to requests for distribution of materials:

- A letter addressing the requests should be sent to the principal. A copy of the materials should be included to allow review by the principal.
- The request should be received at least three (3) weeks prior to the desired date of distribution.
- The principal will respond to the request in writing.
- The principal has the right to honor or deny the request.
- Distribution of the materials will not occur during the first or last week that school is in session.
- This includes church camps, day care information, and Boy and Girl Scout information.

Dress Code: Cleanliness and proper dress are important in setting the pattern of school and social conduct. There is considerable evidence to indicate a close relationship between pupil dress and pupil behavior. While no attempt is made to dictate fashions or styles for individuals, the administration



reserves the right to determine when the overall appearance of individual students is detrimental to the well being of the school and its students. Children are encouraged to wear comfortable, clean clothing. Shoes with a back strap must be worn at all times. Blouses or tops should meet the top of the

waistband. Short shorts (shorts that do not reach the ends of the fingertips when the child's arms are extended along both sides of the body), bicycle shorts, sagging pants, halter tops, fishnet shirts, tank tops, shirts with spaghetti straps (straps

should be a minimum of the width of two fingers), or T-shirts with inappropriate words or pictures, and flip-flops or backless shoes may not be worn to school. Fad-type clothing such as jeans with holes, clothing worn backward, or overalls not fastened properly will not be allowed. Discretion and modesty are the best guides in determining proper student attire.

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Early Dismissals and Tardies

Students' progress in school may be affected if they frequently arrive at school late or leave school early. Children who are tardy must come into the office with a parent to receive a tardy slip in order to enter class. **Remember, a parent's signature is required for children who enter the building after 8:00 am.** Attendance records require daily posting of absences, and it is essential that corrections be made when children come in late. Late arrivals require a change in **classroom lunch counts**. Please limit requests for early dismissals to emergency situations, or those that are absolutely necessary. A permission note should be written to the office. Even with a note, parents must meet children in the office and sign them out there. A student must be present for at least three (3) hours of a school day. **For security purposes, any adult signing out a child will be required to show a picture ID.** No person will be allowed to go to a classroom for a child. **Greenville County School District Policy state that students will not be dismissed between 2:00 to 2:30. This policy will be strictly enforced by Monaview personnel.**



Field Trips: Field trips are encouraged in order to supplement the classroom curriculum. Parents will be notified of the trip ahead of time and will be asked to sign a permission form. Teachers sometimes arrange special trips for which extra costs may be involved, such as special transportation or admission fees. **No checks are accepted for school field trips or other school activities. All trips must be paid for in cash.** Teachers often need assistance on trips, so you may be approached to accompany the students as a volunteer chaperone. Please support your children and their classes by participating in such learning experiences.

Some field trips may return after usual school hours. Teachers will tell you before the trip what time the buses will return to the school. Please be prompt in picking up your child.

Grading: The following scale is used throughout the District to convert numerical grades to letter grades with the exception of kindergarten and first grades:

LETTER GRADE	NUMERICAL GRADE	EXPLANATION
A	100 – 90	Excellent, truly outstanding work
B	90 - 80	Very good, above average work
C	80 - 70	Satisfactory, average work
D	70- 60	Below average work
U or F	Below 60	Unsatisfactory work

** .5 or higher decimal points will be considered as the next highest whole number.



Home-School Communications: The parents, the student, and the teacher should comprise a team that communicates for the benefit of the

student. It is important to note the

Monaview Elementary on Social Media: In an effort to share the latest and greatest experiences happening on our campus, we have launched a social media campaign, with the hashtag **#MonaviewMoments**. Please like and follow us on both Facebook and Twitter on **@MonaviewES**.



Student-Parent Handbook: We strive to create a handbook which includes information about the school and expectations about academic and social behaviors. In updating the handbook each year, we welcome your suggestions.

Parent-Teacher Conferences: Parents are encouraged to attend regularly scheduled conferences so they can be informed of their student's progress and be participants in their child's education. Either the teacher or the parent may request parent-teacher conferences.

Parent-Principal Conferences: Sometimes, a problem may come up that cannot be handled satisfactorily through a parent-teacher conference. The parent may always schedule a meeting with the principal by calling the school office.

Other Conferences: Parents are encouraged to communicate with teachers by phone or notes whenever there is information the teacher needs to know or when the parent has

a question as to the child's educational progress. All teachers have voice mail and voice e-mail and will return messages within a 24-hour period.

Interim Progress Reports: Interim progress reports will be sent home to the parents between regular report cards. Please see the school calendar for specific dates.

Report Cards: Report cards indicate a student's progress for a nine-week period. Academic progress, citizenship, and attendance are reported. Please see the school calendar for specific dates.

Health Room: Any child who is not feeling well or has been hurt will be sent to the health room by his/her teacher. We have a qualified, licensed school nurse. When the nurse is unavailable, parent volunteers or the office staff will attend to the immediate needs of the students. The person in charge of the health room will log the student's time in, take his temperature or perform any minor first aid necessary depending upon his symptoms. If the situation is serious or the child is uncomfortable, a parent is called. In all cases of accident or illness, every effort is made to contact the parents. The school will follow your directions on the enrollment and consent forms if we are unsuccessful in reaching you and the child needs more than first aid.

It is important that you keep the school informed with the most up-to-date information about:

- Changes in your name, phone number, address, and family doctor
- Names of persons (and phone numbers) to contact in case either parent cannot be reached.

If emergency care is needed, the local EMS will be called. The health room has a limited amount of space and cannot be used as a place to keep children for more than a very short time.

Parents are asked to cooperate by coming to get their children as soon as the nurse or other qualified person in the health room calls. No medicine can be dispensed in the health room unless it is accompanied by signed instructions from the parents and/or doctor. When parents/guardians bring in medications, please bring the medication in the original container and note special instructions (e.g., if the medicine requires refrigeration, etc.). A special form must be completed and left in the office for any medication.

If your child suffers an injury at home, do not depend upon the nurse or the volunteers to diagnose the problem. If your child is sick in the morning, please do not send him to school. Students must be fever/vomit free for 24 hours before returning to school.

Monaview Elementary has a **"No Lice" policy**. If your child has head lice they will be sent home and the parent will need to treat their child. When returning to school, you will need to stay with your child until the nurse checks to verify that your child no longer has head lice before they will be permitted to go to their classroom.

Insurance: All students are encouraged to take the school accident insurance offered at the beginning of the school year. Accidents should be reported immediately and all claims must be filed promptly. The school's only responsibility for this insurance is one of service. The school will provide claim forms and complete the school portion. All other matters relating to claims are the responsibility of the family and the insurance company.

Kindergarten Monaview has four-year old and five-year old all-day kindergarten sessions. To register children for these

classes you must present a birth certificate, an immunization record, and a social security card.

Lost and Found: Please encourage your child to try to keep up with personal belongings. If an item is lost, check with the office. The school is not responsible for the loss of personal items. Unclaimed items are either discarded or donated to local agencies after one month.

Media Center: The library and its materials are for the use of all students. Procedures are planned to encourage the use of materials as the need arises. Students learn how to use the library for studies and for their own enjoyment.

Books are checked out for two weeks and can be renewed. There are no overdue fines, but if children do not return books then they lose the privilege of checking out books. Parents are asked to help by seeing that their children return all materials checked out in their names. The library must be compensated for all damaged or lost materials.



Perfect Attendance Award: In order for students to be eligible for a perfect attendance award, he/she must be present and on time at school each day. Please be aware that 3 or more tardies per quarter will result in students being ineligible for a perfect attendance award.

We believe it is important for students to be at school on time each day. Please help us in ensuring that your child receives the quality education they so deserve by making sure that they arrive on time every day.

Physical Education Physical education is a planned program that enhances the child's physical development. Each class

attends PE classes once or twice weekly. Please be sure that your child wears tennis shoes on the day that he/she attends PE classes.

Every student is expected to participate. A student needs a medical excuse to be excused from participation.

Property Destruction: Students who deface or destroy school property (including school buses) or the property of others in the school community, either intentionally or accidentally, shall be required to pay for the damage. Intentional damage will result in disciplinary action.

Safety Patrol: Fifth grade students are chosen to be members of the Safety Patrol. As a member of the Safety Patrol, it is the child's responsibility to assist school personnel at the beginning and end of the school day, and to assist in loading and unloading students riding in cars. If your child is chosen to be a patrol, he/she will be expected to be on duty at the appointed time and stay in the afternoon to assist with departures.



Student Information Form: During the first weeks of school your child's teacher will be sending home information forms. Please complete them promptly and return them. Please make sure telephone numbers and addresses are accurate and clearly written. Remember to put the name and telephone number of a person who can be contacted in case you cannot be reached. **Please notify the school if you change addresses or telephone numbers during the year. It is very important that our records are kept up to date.**

Telephone: The telephones in the school are for calls related to school business. Students are not allowed to use the phones except in case of an emergency.



Textbooks: The state provides free textbooks for all students in elementary school. If a textbook is lost or damaged by a student, the student must pay the assessed amount before another textbook is issued. Student records will not be released unless all textbooks are accounted for.

Transfers or Withdrawals: Should it become necessary to withdraw or transfer your child from Monaview Elementary School, please notify the office as soon as possible so that records can be forwarded to the new school. If you should choose to keep your child at Monaview after you move from our attendance area, you must apply to the principal for special permission. If you have moved from Greenville County, you will be charged tuition. Please see the principal or attendance clerk for tuition information.

School Bus Transportation: School bus transportation is a privilege and will be provided only for those students living within our attendance area. Those students choosing not to abide by the rules and regulations of the State of South Carolina and The School District of Greenville County may be denied service based on their behavior. Video cameras have been installed on buses to monitor and record student behavior. Keep in mind that bus transportation is a privilege, not a right. Students attending Monaview on special permission are not

provided bus service. A copy of the Rules for Bus Riders is available in the office.

Transportation Home After School: We require advance notice in writing if there is to be a change in the way your child is to go home. If no notification is received, your child will follow his regular method of getting home. **Do not call the school** to make last minute arrangements.

Valuables: Monaview Elementary School assumes no responsibility for those personal items that are not directly related to the educational process. Please do not allow your child to bring money to school unless it is for a field trip or other school purchase. Students are instructed not to bring toys, CD players, Game Boys, iPods, MP3 players, tablets, etc., onto the school grounds.

Electronic Devices: Students are allowed to carry cell phones to school; however, they must be out of sight and turned off during school hours. If a staff member sees or hears a cell phone, he/she will confiscate the phone. A parent must come to school to sign the phone out. District policy will be reviewed with the parent at that point. The second time a cell phone is confiscated, it will be held until the last day of school, at which time a parent must come to sign the phone out. iPods and other electronic devices may be confiscated if it interferes with instruction.



Each employee, student or non-student user of Greenville County Schools (GCS) information system is expected to be familiar with and follow the expectations and requirements of this administrative rule. The purpose of this rule is to ensure

that individuals are aware of their responsibilities regarding the Internet and related technology and equipment. This rule also helps ensure the safety and privacy of current and former employees and students.



Internet: A. Legal Requirements

GCS is committed to complying with applicable information security requirements and relevant information security standards and protocols. These requirements include, but are not limited to the following:

1. The Family Educational Rights and Privacy Act (FERPA)
2. Children's Internet Protection Act (CIPA)
3. Individuals with Disabilities Education Act (IDEA)
4. Children's Online Privacy Protection Act (COPPA)
5. Health Insurance Portability and Accountability Act (HIPPA)

Users of GCS's network are required to adhere to state and federal law as well as board policy. Any attempt to break those laws or policies through the use of GCS networks may result in discipline or litigation against the offender(s) by the proper authority. GCS will provide any information necessary in order to fully cooperate with the appropriate authorities in the civil and/or criminal process.

B. Acceptable Use

GCS provides computer, network, e-mail, and Internet access to individuals as part of the learning environment. The use of these resources is a privilege and not a right. While these systems have the power to deliver a vast number of resources

to classrooms and enhance education, their effectiveness depends on the responsible and ethical use by every individual. Violation of this administrative rule will result in the loss of this privilege and may result in discipline or litigation in accordance with board policy and state and federal law.

Visitors: Visitors to Monaview Elementary School are required to check in the office upon entering the school to sign in and pick up a visitor's pass. Those who wish to confer with teachers must have made a prearranged conference time with the teacher. If you would like to volunteer in a particular classroom, please make arrangements with the teacher or principal.

Volunteers: The best way to find out what is really going on in our school is to volunteer and become an active partner in the learning process of your child. We have an active volunteer program at Monaview, and we welcome your participation. We will assist you in any way possible. Call the Volunteer Chairperson of the PTA if you are interested in serving.

Weather and School Cancellations: In the case of inclement weather, parents are asked to tune in to a local radio or television station, or call the District Hotline, 355-3100. School district officials advise and provide updates to the media regarding the status of delayed



openings, early dismissals, or school closings. If you unsure if school will be in session due to weather, please listen to the radio or television. They have the most up to date information. School phone lines must be kept available for emergencies only.

Title I:

Monaview Elementary is proud to be a Title I School. We are fortunate to receive funding for reduced class size, materials to enhance instruction, and ongoing professional development.



Mission

The mission of Monaview Elementary School is to provide a learning community that challenges all students to realize their greatest potential.

Beliefs

- All students can learn.
- Students have the responsibility to be active learners.
- Curriculum and instruction should meet the needs of all students.
- A safe and physically comfortable environment promotes student learning.
- Education is the shared responsibility.
- Each student is a valued individual with unique physical, social, emotional, and intellectual needs.
- A student's self-esteem is enhanced by positive relationships and mutual respect among and between students and staff

Reporting Bullying, Discrimination, Harassment, and Intimidation

The District is committed to fostering an environment that both promotes learning and prevents disruptions in the educational process. Accordingly, the District prohibits all forms of bullying, discrimination, harassment, or intimidation. As provided in Board Policy and Administrative Rule JCDAG, students and parents may file a report of bullying, discrimination, harassment or intimidation by other students, employees of the District, or third parties involved the school setting.



All reports should be filed with the principal or his or her designee. Reports may also be filed by a student's parent. If the allegation is against the school's administration, the student or parent should file a report directly with the District's Parent Resource Representative. (See Policy JA for contact information). Anonymous reports may be made, but those reports must provide the District with adequate information in order to begin an investigation.

Investigations and Consequences

All reports will be investigated promptly, thoroughly, and confidentially. The investigation shall include appropriate steps to determine what occurred and to take actions reasonably calculated to end the harassment, intimidation or bullying, and prevent such misconduct from occurring again. The student and

his/her parent shall be informed of the results of the investigation and shall be advised how to report any subsequent problems. However, any discipline of students or staff shall remain confidential.

If the investigation determines that inappropriate conduct has occurred, the administration shall take reasonable, timely, age-appropriate, and effective corrective action. Examples of corrective action include, but are not limited to, disciplinary action against the aggressor, up to and including termination of an employee or expulsion of a student.

The District prohibits retaliation or reprisal in any form against a student or employee who has filed a report. The District also prohibits any person from falsely accusing another person.

Appeals

Notification of the outcome of the investigation will be issued in writing to the complainant and the complainant will be informed of the right to appeal. An appeal related to disability discrimination or harassment should be made to the District's 504 Coordinator. An appeal regarding color, race, or national origin should be made to the District's Title VI Coordinator. An appeal regarding sexual harassment, or gender discrimination should be made to the District's Title IX Coordinator. (See Policy JA for contact information). A complainant may then appeal the decision of the coordinator to the Superintendent or his or her designee.

For a complete copy of the District's Policy, Administrative Rule, and report form referenced above, please see the online link below to the Greenville County Schools Board Policies and Administrative Rules. You may also receive a copy of Policy

JCDAG, Administrative Rule JCDAG, or the report form from your school upon request.

<http://www.boarddocs.com/sc/greenville/Board.nsf/Public#>



Culinary Creations: Monaview Elementary serves healthier lunches as part of the C.A.T.C.H. program. By teaching children that eating healthy and being physically active every day can be fun, the C.A.T.C.H. program demonstrates that establishing healthy habits in childhood can promote behavior changes that can last a lifetime. This will require some changes in the way we view food here at Monaview. Our wonderful cafeteria staff has gone through 40 hours of culinary training at the Culinary Arts Institute at Greenville Tech. We believe the school cafeteria is an extension of the classroom. We will continue to offer a vegetation station (what grown-ups call a salad bar) as well as other healthy options. Our hope is for students to learn, practice, and adopt healthy eating habits! Since we want our children to

eat healthier through this initiative, it requires us to think differently about our actions. Monaview wants to promote a healthy school environment.



Birthday parties and holiday celebrations at school will provide a

unique opportunity to help make healthful eating fun and exciting for children. Schools can take advantage of classroom celebrations to serve food that tastes good, is nutritious, and provides students with an opportunity for nutrition education experiences. Typically, foods for school celebrations include cupcakes, candy, cookies and soda. So what's the harm? There is nothing wrong with an occasional treat, but unhealthy choices have become the norm rather than the exception. We encourage you to explore healthier options as treats for birthdays and parties. Overall, our children's eating habits are poor. Only two percent of children meet all MyPyramid recommendations. Most children do not eat enough fruits, vegetables or whole grains.

Obesity rates among children are on the rise, with serious health consequences. Constant exposure to low-nutrient foods makes it difficult for children to learn how to make healthy food choices. By providing students with nutritious choices wherever food is available (including the classroom), schools can positively influence children's eating habits.

Over the past three decades, childhood obesity rates in America have tripled, and today, nearly one in three children in America are overweight or obese. The numbers are even higher in African American and Hispanic communities, where nearly 40% of the children are overweight or obese. If we don't solve this problem, one third of all children born in 2000 or later will suffer from diabetes at some point in their lives. Many others will face chronic obesity-related health problems like heart disease, high blood pressure, cancer, and asthma.

Please know we want all of our students at Monaview to learn about ways to stay healthy as they become adults. We hope that Culinary Creations will be one way to help our children learn about how to make wise decisions about their food choices. As you hear your children talk about the menu and about go, slow,

and whoa foods, please help us by encouraging your child to try healthier choices. We appreciate your help as we continue this adventure in learning about how to eat healthier.



