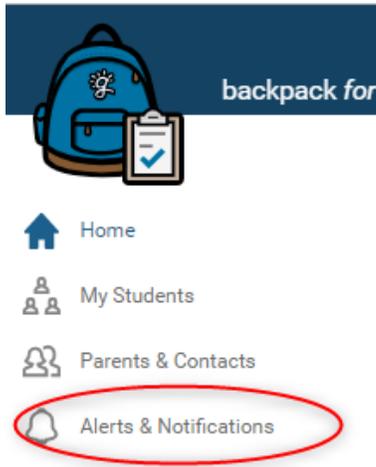




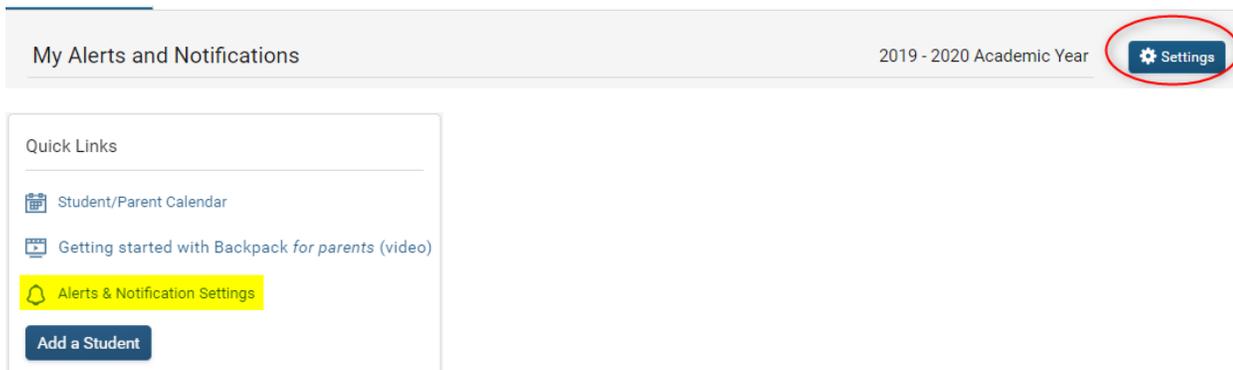
## Alerts

Sign into Backpack for Parents using <https://parents.gcsbackpack.com>

Once in, click on the **Alerts & Notifications** in the left-hand Navigation Bar if on a desktop or laptop computer. If on a mobile device, choose **Notifications** in the top menu.



This will take you to **My Alerts and Notifications**. To access your alert settings, click on the **Settings** button in the upper right-hand corner on a desktop or laptop computer. If on a mobile device, the **Settings** button will have a gear and looks like this: . Alerts & Notification Settings are also available on the Home Page under Quick Links.





## How to Setup Alerts in Backpack for Parents



You are now at **Alerts, Notifications, & Progress Report Settings** page. In the middle of the page you will see **Alert Preferences for [Your Student]**. This is the location where you will select what type of Notifications that you wish to receive for your selected student. You can receive alerts on daily Absences, Assignment Grades, Lunch Balance and Behavior. You can set a threshold on Assignment Grades and a dollar amount on Lunch Balance (**highlighted in yellow**). Also, please be aware that there are footnotes describing the Alert Types.

Alert Preferences for [redacted]	Absences <sup>1</sup>	Assignment Grades <sup>2</sup>	Lunch Balance <sup>3</sup>	Behavior <sup>4</sup>
my email(s)/mobile number(s)				
@greenville.k12.sc.us	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Threshold below **:	Not Applicable	0%	\$ 0.00	Not Applicable

If you'd like these alert settings to be applied to all of your students, and not just [redacted], then click the following button: [Apply to All Students](#)

If you wish to use the same Alert set up for another student, please click on **Apply to All Students** (in red circle).

This is how the Alerts look once they have been filled out.

Alert Preferences for [redacted]	Absences <sup>1</sup>	Assignment Grades <sup>2</sup>	Lunch Balance <sup>3</sup>	Behavior <sup>4</sup>
my email(s)/mobile number(s)				
@greenville.k12.sc.us	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Threshold below **:	Not Applicable	50%	\$ 10.00	Not Applicable

If you'd like these alert settings to be applied to all of your students, and not just [redacted], then click the following button: [Apply to All Students](#)

You will receive alerts in Backpack for Parents and to any email addresses or mobile phone numbers you have elected to opt in to.

In Backpack, you will see a bell, in the upper right hand of the screen. The number in the red circle shows how many **unread/new** Alerts/Notifications that you have.



Click on the bell and it will take you to **My Alerts and Notifications** screen. Here you can see any Alerts and Notifications that have been sent to you.



# How to Setup Alerts in Backpack for Parents



My Alerts and Notifications 2019 - 2020 Academic Year [Settings](#)

Below are your notifications as a parent or contact (these are not your selected student's notifications). In order to receive notifications you need to be opted in to receive them on the [Notifications Settings page](#). Additionally, a sender will have to select to send a notification to the parents and contacts of students.

**Inbox**   [Unread](#)   [Starred](#) [i]

- Greenville County Schools 45 minutes ago  
**Alert: Lunch Balance of \$0.00 for [redacted]**  
This is a notice that the lunch balance for your student, [redacted], has fallen below the threshold of \$10.00 t...
- Greenville County Schools Oct 29 @ 1:17 pm  
**Invite confirmation & PIN Code for [redacted]**  
This is a confirmation of your invitation to [redacted] to join Greenville County Schools Backpack for parent...

Click on the title, **Alert: Lunch Balance** and your Alert Message will open up to show you the complete message.

Below are your notifications as a parent or contact (these are not your selected student's notifications). In order to receive notifications you need to be opted in to receive them on the [Notifications Settings page](#). Additionally, a sender will have to select to send a notification to the parents and contacts of students.

[← Back to Notifications](#)

- Greenville County Schools 58 minutes ago  
 **Alert: Lunch Balance of \$0.00 for [redacted]**  
This is a notice that the lunch balance for your student, [redacted], has fallen below the threshold of \$10.00 that you set on Nov 14, 2019.   
  
Current lunch balance: \$0.00 (as of: Nov 14, 2019)

You should have also received this notification through: Email Text

At the bottom of the Message you will find information that tells you how else you will receive the message. In this case it is by email and Text.

If you wish to delete the message, once you have read it, please click on the red garbage can .