



Schoolwide Progressive Discipline Plan 2019-2020

The Mauldin ES Schoolwide Progressive Discipline Plan provides behavioral expectations and procedures that are designed to ensure a safe and caring environment for all students and staff. Mauldin ES will maintain a firm, fair, and consistent system for handling behavioral infractions.

Students at Mauldin ES will abide by the following

Schoolwide Behavioral Expectations:



Dream • Believe • Inspire • Achieve

Step Out and
LEAD
at MES!

- L** Listen to and follow directions.
- E** Excellence in everything.
- A** Always show respect.
- D** Do the right thing.

Level 1 Behavior Infraction Procedures

Level 1 Behavior Infractions include:

- € Non – Compliance
- € Minor class disruption (excessive talking)
- € Inappropriate language (cursing)
- € Inappropriate use of school property and materials (including Chromebook)
- € Physical contact (minor pushing, shoving, horseplay)
- € Cheating
- € Cell phone / dress code violation

Level 1 behavior infractions will be handled by the classroom teacher in accordance with their classroom discipline plan (each individual classroom teacher will send their discipline plan home to parents). To ensure students demonstrate appropriate behaviors in the classroom, procedures and routines must be frequently modeled and practiced.

If the behavior persists, the classroom teacher must:

1. Conference with the student
2. Document the behavior by completing a discipline infraction form
3. **Contact parent and send home the infraction form in which parents must sign and return**

Other behavioral consequences and interventions could include:

- € Meeting with the parent
- € Lunch detention
- € “Bounce Back”- time in another classroom
- € Student behavioral intervention plan

Once a student accumulates three level 1 infractions in a two month period, the classroom teacher can send the student to the office with an IMS discipline referral to conference with an administrator.

Level 2 Behavior Infraction Procedures

Level 2 behavior infractions or students reaching a habitual discipline level will receive an **immediate** IMS referral to conference with an administrator. Teacher will notify administrator of IMS referral. An administrator will contact the parent to discuss the incident.

Level 2 Behavior Infractions include:

- € Chronic level 1 behaviors
- € Abusive / inappropriate language toward a staff member
- € Fighting / Inappropriate physical contact
- € Major disrespect/insubordination
 - arguing with teacher
 - refusal to comply with teacher's direction after a sufficient amount of time
- € Major classroom disruption/tantrum
- € Major verbal altercation between students
- € Leaving classroom without permission
- € Vandalism/Tagging
- € Theft

Other behavioral consequences and interventions could include:

- € Loss of privileges
- € Required parent conference
- € Restitution
- € In-Class behavioral supports
- € In School Suspension
- € Out of School Suspension

Level 3 Behavior Infraction Procedures

Level 3 behavior infractions will need to be **immediately** reported to the office to call an administrator. Student will need to remain under the supervision of an adult until an administrator arrives. Student will receive an **immediate** IMS referral. **Level 3 infractions will receive a parent conference and possible suspension for a specific period of time.**

Level 3 Behavior Infractions include:

- € Bullying/Threats/Cyberbullying
- € Alcohol/drugs/tobacco
- € Immoral conduct
- € Arson
- € Weapons (possession or use)
- € Leaving the school building
- € Sexual harassment

Other behavioral consequences and interventions could include:

- € **Law enforcement will be contacted**
- € Loss of privileges
- € Required parent conference
- € Restitution / payment
- € Behavior Intervention Plan
- € In School Suspension
- € Out of School Suspension

Arrival / Dismissal Expectations

Dream • Believe • Inspire • Achieve



Arrival & Dismissal

- L** Enter and exit the building silently.
Listen to and follow directions.
- E** Go directly to your destination.
Excellence in everything.
- A** Respect others.
Always show respect.
- D** Maintain a positive attitude
Do the right thing.

Cafeteria Expectations

Dream • Believe • Inspire • Achieve



Cafeteria

- L** Eat silently while the music is playing.
Listen to and follow directions.
- E** Leave your area clean.
Excellence in everything.
- A** Always use good table manners.
Always show respect.
- D** Only eat what is bought or brought.
Do the right thing.

Hallway Expectations

Dream • Believe • Inspire • Achieve



Hallways

L
Listen to and follow directions.
Enter and exit silently.

E
Excellence in everything.
Go directly to your destination.

A
Always show respect.
Respect others and the work in the hallway.

D
Do the right thing.
Maintain a positive attitude.

Restroom Expectations

Dream • Believe • Inspire • Achieve



Bathrooms

L
Listen to and follow directions.
Line up and wait patiently for your turn.

E
Excellence in everything.
Stay on task.

A
Always show respect.
Respect others. Respect personal space and privacy

D
Do the right thing.
Clean up after yourself.

Playground Expectations

Dream • Believe • Inspire • Achieve



Playground

L
Listen to and follow directions.
Line up in a timely manner.


E
Excellence in everything.
Use equipment safely and properly.

A
Always show respect.
Be kind to everyone and work together.

D
Do the right thing.
Use hands, feet, and objects appropriately.

Bus Expectations

Dream • Believe • Inspire • Achieve



Buses

L
Listen to and follow directions.
Listen to the bus driver and follow bus safety rules.

E
Excellence in everything.
Exhibit **Mighty Eagle** pride on the bus.

A
Always show respect.
Always be courteous to driver and others on the bus.

D
Do the right thing.
Follow bus expectations at all times.

Anti-Bullying Guide

It is the responsibility of all staff, students, and community members of Mauldin ES to ensure our school is a safe, caring place where everyone is respected and no one is bullied.

Bullying occurs when someone is repeatedly, with words or actions, hurts, frightens, threatens, or leaves someone out on purpose. Some examples of bullying include the following incidents that are repeated over time:

- Pushing, hitting, kicking, or throwing things at someone
- Constant name calling or teasing
- Threatening to hurt someone
- Always leaving someone out on purpose
- Spreading rumors about someone, including cyber-bullying on social media

Students who believe that they have been bullied, or have seen another student being bullied, should immediately report the problem to a teacher or another staff member. Any parent who becomes aware of a bullying incident, should report it to a teacher or school administration.

Consequences for Violating Anti-Bullying Guide

After an investigation, Mauldin ES administration will take the following action steps when a student is found to have violated the Anti-Bullying Guide:

Meeting with student

School administration will meet with the student to discuss the incident and reinforce to the student that bullying will not be tolerated on campus. The student will also be reminded of the Mauldin ES Behavior Expectations.

Notification and meeting with parents

School administration will notify parents of all students involved in the bullying incident. The parents may also be asked to meet with other staff members, including, administration, and student's teacher or school psychologist.

Removal from school

Students found to have violated the Anti-Bullying Policy will receive an immediate parent conference which could result in possible suspension for a specific number of days.

Resolution & Behavioral Intervention Plan

The student will be asked to write an apology letter to the student who was bullied. The previously signed Student Behavior Contract will also be reviewed with the student. A behavioral intervention plan may also be developed by school staff to ensure the incident does not happen again.

Behavioral Interventions

To ensure a safe, positive classroom environment, classroom teachers will use a variety of behavioral interventions including:

- Clearly posting and defining classroom and school-wide behavioral expectations
- **Teaching, role-playing and regularly practicing all classroom procedures and routines.**
- Quietly redirecting students and holding private conversations away from others.
- Refraining from engaging in an argument or power struggle with students.
- Acknowledging students who are demonstrating appropriate behaviors.
- Analyzing the reasons why a student is not complying with behavioral expectations, including: determining the motivation, evaluating environmental factors, and documenting behavior patterns (this will be part of an A-Team referral and is necessary for repeat offenders).
- Collaborating with administration, colleagues, and parents to develop behavioral intervention plans. These plans will be regularly monitored and evaluated for effectiveness.
- Utilizing a variety of consequences including: timeout in other classrooms, loss of privileges, parent conferences, and suspension (in school / out of school).

Schoolwide Discipline Referral Flowchart

All classrooms teachers implement a classroom discipline plan. Classroom procedures and routines are consistently modeled and practiced.

Level 1 Infractions

- Non- Compliance
- Minor class disruption (i.e. excessive talking)
- Inappropriate Language (cursing)
- Inappropriate use of school property and materials (including Chromebook)
- Physical contact (minor pushing, shoving, horseplay)
- Cheating
- Cell phone/ Dress code violation

Teacher handles behavior infraction

Student accumulates three Level 1 infractions within two months.

Level 2 Infractions

- Chronic Level 1 behaviors
- Abusive/ inappropriate language toward a staff member
- Fighting
- Major Pushing and shoving
- Major disrespect/ insubordination (i.e. arguing with teacher, refusal to follow direction after sufficient time has been given.)
- Major classroom disruption/ tantrum
- Major verbal altercation between students
- Theft

Send an IMS discipline referral and contact/ email an administrator.

- * Require Parent Conference (RPC)
- * Lunch Detention
- * Loss of Privileges
- * In-Class behavior supports
- * In School Suspension
- * Out of School Suspension

Level 3 Infractions

- Bullying/ Threats
- Alcohol/ Drugs/ tobacco
- Immoral conduct
- vandalism/ tagging
- arson
- Weapons (possession or use)
- sexual harassment

Send an IMS discipline referral and notify office to notify administration of a Level 3 Infraction.

- * required Parent Conference
- * Out of School Suspension

NOTE: Consequences and interventions for students receiving multiple referrals will be handled by administration on a case by case basis.

Consequence Expectations

Silent Lunch

During class lunch time, student will sit in the designated silent lunch area and eat silently.

- € Student will use silent lunch time to reflect on inappropriate behavior and/or complete incomplete assignments.

Isolated Recess

Isolated recess is a designated area where a student can play independently near the teacher. Students may be given the choice of isolated recess or walk as a consequence. Students may **NOT** be required to walk laps during recess or movement break as a behavior consequence.

Bounce Back

- € Each classroom should have a designated area preferably away from mainstream classroom flow.
- € Teacher should explain Bounce Back to the class. Explain that this is not a punishment, but a refocus – time to think about behavior.
- € Direct students how the form should look when completed.
- € Model the Bounce Back procedure with students.
- € **Student Action:**
 1. Walk quietly out of the room.
 2. Enter the designated Bounce Back room quietly.
 3. Go to Bounce Back area
 4. Complete Bounce Back form and/or assignments.
 5. When finished ask for Bounce Back teacher to sign Bounce Back form.
 6. Walk quietly back to homeroom and give teacher Bounce Back form and/or assignments.
 7. Return to work and participate with class activities.
- € Expected behavior of remaining students – LEAD expectations.
- € Teacher and student will review LEAD matrix expectations and send Discipline Infraction Form home to be signed by parent.
- € Upon return of signed form, teacher will file for documentation.
- € **Three infraction slips, in a two month period, will result in an IMS referral.**

Mauldin Elementary School

Student Behavior Contract

2019-2020

I, _____, promise that I will do my best to keep our school a safe and caring place.

I will **Step Out and Lead** by doing the following:

-  Listen to and follow directions.
-  Excellence in everything.
-  Always show respect.
-  Do the right thing.

Student Signature _____

Parent Signature _____

Mauldin Elementary School

Student Behavior Contract

2019-2020

I, _____, promise that I will do my best to keep our school a safe and caring place.

I will **Step Out and Lead** by doing the following:

-  Listen to and follow directions.
-  Excellence in everything.
-  Always show respect.
-  Do the right thing.

Student Signature _____

Parent Signature _____



Our Pledge

Today I will step out and LEAD!

1. I will LISTEN and follow directions.
2. I will show EXCELLENCE in everything!
3. I will ALWAYS show respect.
4. I will DO the right thing!

I am a Leader, I am a Mighty EAGLE!



Our Pledge

Today I will step out and LEAD!

1. I will LISTEN and follow directions.
2. I will show EXCELLENCE in everything!
3. I will ALWAYS show respect.
4. I will DO the right thing!

I am a Leader, I am a Mighty EAGLE!

SAMPLE

Mauldin Elementary

Level 1 Discipline Infraction Form

Dear Parents,

Your child, <<Student>>, incurred a Level 1 behavior infraction today in <<Teacher>>'s classroom. Below is a summary of the incident:

Student: <<Student>>

Inappropriate behavior exhibited: <<Level 1 Behavior Infraction>>

Level 1 behavior infractions are handled by the classroom teacher in accordance with their classroom discipline plan . Other behavioral consequences and interventions for this infraction include:

<<Consequence>>

Additional Comments: <<Additional Comments>>

Thank You,

<<Teacher>>

Once a student accumulates three level 1 infractions in a two month period, the classroom teacher can send the student to the office with an IMS discipline referral to conference with an administrator.

Please sign the form indicating you are aware of the behavior exhibited during class and the sequential consequences.

Parent Signature _____