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To: Adult Education Graduate  
From: Michael L. Thorne, Director  
Subject: Graduation Ceremony, Caps and Gowns  
Date: May 21, 2020

Congratulations, Lifelong Learning and Satellite Diploma Students! You have worked hard to meet all the requirements for earning a high school or GED diploma; and we couldn't be more proud of your accomplishment! We have been working diligently to plan a graduation ceremony fitting for you, while keeping in mind the safety precautions needed during these unprecedented times. Below you will find needed information regarding this year's graduation.

### **Graduation Ceremony:**

**Place: Wade Hampton High School Gymnasium**  
**Date/Time: Monday, June 8<sup>th</sup>, at 5pm**  
**Graduate Arrival Time: 3:30pm**

Promptness is vital, as there will be no rehearsal prior to graduation.

### **Guests:**

***Guests will not be admitted without tickets.***

Due to restrictions of COVID 19, space is limited in order to maintain social distancing. Therefore, each graduate will only be provided 2 guest tickets. Please note, any person (age zero and up) must have a ticket in order to attend.

**Clear Bag Policy:** Each ticketed guest will be permitted to carry one large **clear bag**, either a Ziploc style **bag** or a 12"x6"x12" **clear bag**, plus a small wallet or clutch **purse** that must not exceed 4.5"x6.5". The small wallet or clutch must be carried into the venue outside the **clear bag** and is subject to search.

Additionally, each person in attendance is required to wear his/her own mask upon entrance, and throughout the ceremony. We must all practice social distancing by remaining at least six (6) feet away from any other person. Your safety, the safety of your guests, and the safety of our staff are of utmost importance.

Guests are asked to be in their seats within 15 minutes of the start of the ceremony (by 4:45pm). Doors will open to guests at 4pm, and close promptly at 5pm.

## **Cap & Gown/Ticket Pick-Up:**

Walking across the stage is a privilege you have earned! All graduates must wear a black cap and gown to participate in this important ceremony. In celebration of your hard work and persistence, if you elect to participate in the graduation ceremony, Lifelong Learning will provide you a **FREE** cap & gown, to keep, and a diploma cover to safely protect your diploma. This gift is for graduation participants **ONLY**.

If you are electing to participate in graduation, you **MUST** pick up your cap & gown, and 2 guest tickets on one of the following dates/times:

**Tuesday, June 2<sup>nd</sup>, 11am-8pm**

**Thursday, June 4<sup>th</sup>, 9am-12pm**

If you borrowed a chromebook or textbook, you must return these items on Tuesday or Thursday when picking up cap and gowns.

If you choose to participate, please notify our office no later than 3pm on May 28<sup>th</sup>. Please call 864-355-6088 and leave a message confirming your plan to attend.

Please know that whether or not you choose to participate in the graduation ceremony, we are **VERY PROUD** of you for your accomplishment, and wish you the very best on your future endeavors!