



League Academy Re-Do/Re-Take Plan August 2019

Rationale:

At League Academy of Communication Arts, we are committed to student success through a rigorous academic curriculum, arts, literacy, and technology integration, and student engagement. Part of the learning process is about learning from mistakes and why they were made. League Academy is implementing a Redo/Retake Plan as a strategy to help ensure the mastery of content for our students. Educators are constantly researching for methods to incorporate into their schools to increase mastery and student success. One of these methods is a redo/retake plan.

Our guidelines for a redo/retake plan have been designed by teachers and administrators to ensure consistent implementation school-wide.

Assessments Covered Include:

Weekly Assignments
Classroom Tests and Quizzes
Class Projects and Essays

Assessments NOT Covered Include:

Homework
Daily Work
Late Work
Benchmark Tests
Midterm and Final Exams (for Carnegie Credits Courses)

Guidelines

1. Students who score below 80% can redo/retake up to *three* (3) assessments/projects per marking period. Students will have only one opportunity to redo/retake each assessment.
2. The higher grade achieved (original or redo) will be recorded.
3. The teacher determines the re-teaching/tutoring opportunity required prior to the student retaking the assessment.
4. Retakes will cover the same standards but will not be the original assessment/assignment. Alternative assignments may be required at the teacher's discretion since some assignments may not be replicated.
5. Student redos/retakes are at the discretion of the teacher always.
6. The redo/retake opportunity may occur no later than within *five* (5) days of the end of the quarter.

7. Late Work- Students who have missed assignments due to absences from school or class will have 5 days to make up the assignment. Students who hand in late work after the 5th day upon return, will only have the opportunity to make 80%. Students who do not hand in work will receive an NHI (not handed in equal to a 50% in the gradebook.). Depending on the assignment, the teacher will determine if the work can be turned in. Late work is not covered in the redo/retake plan. Teachers will be flexible with students who may have extenuating circumstances. Students must make every effort to turn in their work.

Student Procedures

1. The student must complete a Redo/Retake Plan.
2. The student, parent, and teacher must sign the plan.
3. The student will submit the plan to the teacher within three (3) school days of receiving the assessment.

Teacher Procedures

1. The teacher will review the Redo/Retake Plan and indicate the tutoring/instructional support required prior to retaking the assessment or redoing the assignment.
2. The teacher will sign the plan.
3. The teacher may schedule the redo/retake opportunity before, during, or after school. If the student is in the after school program, the teacher may schedule with the After School Director for the student to complete this in the After School Program. The student may also complete the redo/retake with their C3 teacher, special education teacher, or the math and reading interventionists.
4. The teacher will keep a copy of the plan in his/her student files.
5. Teams of teachers may schedule lunch time as a time for students to redo/retake with one teacher.
6. The process will be completed within 7 school days of the teacher receiving the student's plan.

Process: (adapted from Rick Worneli)

Second-chance assessment opportunities shall be made available to students who have missed a summative assessment, to students who have failed a summative assessment, and to students who have earned below an 80% on a summative assessment. For students who missed a summative assessment for a legitimate reason (an excused absence or emergency), the highest possible score that may be earned on a reassessment is 100%. Students who must reassess because they missed an initial summative assessment for an unexcused reason, who must reassess because they failed an initial assessment, or who wish to reassess because they have earned below an 80%, may earn up to 80% on the reassessment.

Resources

Wormelli, Rick. *The Right Way to Do ReDos*.

<https://www.middleweb.com/31398/rick-wormeli-the-right-way-to-do-redos/>

Gillespie, Reed.

<http://reedgillespie.blogspot.com/2013/04/12-steps-to-creating-successful-redo.html>

Jackson, Robin. *Never Work Harder Than Your Students*.

