

MINUTES

JL Mann High School PTSA Board Meeting

July 9, 2018 9:05am | *Meeting called to order by* Susan Key

In Attendance

Susan Key, Terri Potter, Sharon Totherow, Susan Elliott, Sheryl Dalton, Susan Shelley, Taylor Schneider, Julia Morgan, Charlie Mayfield, Debbie Johnson, Jodi LaValla, Sue Anderson, Joy Ivestor

Pledge of Allegiance was observed.

Attendees introduced themselves and stated their PTSA position.

Meeting minutes from 05-16-18 reviewed and unanimously approved with no changes.

Officer Reports

President:

- Susan thanked all the PTSA volunteers and encouraged everyone to attend the monthly board meetings, bringing their ideas and input to make this a successful year. Meetings are 3rd Wednesday each month except Nov. and Dec.
- Susan gave an overview of what we want to discuss today, including goals, budget revisions, and membership.
- Our PTSA office will be moving shortly, to allow for a new Chromebook office. Our new office will be in the large storage room off the Commons, across from the Pantry. School will provide deep shelving.
- PTA District 1 training is 6-8pm on July 10 and Aug 2 at GCS District Office. Focus is on Presidents, Vice Presidents, Programs, Treasurers, and Membership. [Sign up for District 1 training.](#)
- All SC PTA's will be switching from Member Planet to Member Hub. More info is coming after we get access.

Vice-President: No report.

Treasurer: No report.

Committee Reports

- Pantry: New freezer is installed. Pantry volunteers will be asked to sign a new form, that explains their tasks in the Pantry; this will help clarify tasks, especially when Sharon is not there to direct. There are no plans to host a satellite pantry in NewTech due to various logistic issues.

Principal's Report

- First Semester Exams will be December 17-21, not after holiday break.
- We have about 20 new faculty and staff, from retirements, transfers, and expansion.

New Business

- PTSA Goals for the 2018-19 school year were discussed. The group agreed on four goals:
 - *Strive for 100% Faculty (admin/teachers) participation in PTSA.* Faculty membership is \$3.25, covering only national/state dues. Benefits include \$75 classroom reimbursement, access to \$2000 mini-grants, and PTSA-sponsored meals for specific workdays and Appreciation week.

New Teacher breakfast is Aug 2 and Teacher lunch is Aug 14, so Susan will use these as recruiting opportunities.

- *Keep our PTSA page on JL Mann website up-to-date.* There is practically nothing on the “PTSA” page, and we want this to be a resource for parents, students, and teachers. We must go through Regina Eudy to post items. Sheryl Dalton volunteered to gather relevant info and get it onto the site.
- *Expand our Parent Support Programs.* Our PTSA gives a lot to the school which benefits students and helps teachers. We introduced a 9th Grade Parent Info night last year, which was well attended and very useful for parents as it included Q&A. We are looking for other ideas to support parents. Ideas currently are programs on mental health, dealing with technology, social relationships, and parent advocacy. We have resources within GCS we can utilize, like Rob Rhodes, GCS Lead Guidance Counselor, and GCS Public Education Partners. We will need to add this to our budget to cover program expenses.
- *Increase our membership rolls.* Last year, despite a jump in students, our membership dropped by roughly 300. We used to have the highest rate in the state. PTSA benefits the whole school community, and we want parents, students, and teachers to be invested in that support. Ideas to spur membership include: extra slim application form, use chromebooks for digital signups, use PayPal for e-payments, promote a theme #MannUpJoinUp, identify a student board member to get student input, periodic incentive awards for students, student competitions.
- 2018-19 Approved Budget was reviewed for adjustments, because the Pantry account ended last year with more money than anticipated. Therefore, prior to June 30, \$22,000 was transferred to the PTSA account. We typically begin a year with \$5-7K, depending on the budget, but we will begin with about \$27,000. The Board discussed and decided to present the following budget changes to the membership at Open House, using ballot voting:
 - Beginning balance change \$5,000 to \$27,000 (estimated)
 - Landscaping change \$2,000 to \$4,000, requested by Mr. Mayfield for plant replacements, plant additions around new concrete area, and extra mulch.
 - Programs change \$1,000 to \$2,000, for more parent support programs
 - Department Allocations change \$3,500 to \$5,500, allowing PTSA to raise the \$75 classroom reimbursement to \$100.
 - Hospitality change \$4,000 to \$5,000
 - Mini-grant change \$12,000 to \$20,000 to allow more teachers to access.
 - Add “Membership” line to Expenses with \$1,000, to use on membership incentives, if needed.
 - Balance of money, \$7,000 will be put in Special Allocations.
- We discussed growing our Business Partners and some incentives we could offer, like logo in MailMann, banner at retention pond fence, slide at parent night, promotion on social media and website.
- Suggestion to use ZOOM for each PTSA board meeting, so members can participate remotely.

Upcoming Important Dates

August	September	October	November
1: Patriots’ Progress to printer	3: NO school, Labor Day	12: Homecoming, 7:30pm	5-6: NO school
2: New Teachers breakfast, 8:30am	3-7: Spirit Week	16: Magnet Open House, 5:30pm	14: PTSA Board meeting, 12pm
8-10: Patriots’ Progress delivered	19: PTSA Board meeting, 12pm	17: PTSA Board meeting, 12pm	21-23: NO school, Thanksgiving
13: Teachers First Day	24: Faculty Dinner by PTSA, 4:30pm	22: NO school	
14: Faculty Lunch, 11:30am	24: Senior Parent meeting, 5pm	23: 9 th Grade Parent Info meeting	
15: PTSA Board Meeting & stuff 1st day packets, 9am	24: Open House, 6-7:30pm	30: 1 st Qtr Report Cards	

16: Schedule Pick-up, 1-4pm			
16: New Patriots' Night, 5-6:30pm			

Next Meeting

August 15, 2018 at 9:00am (followed by 1st Day Packet prep)

Meeting adjourned at 10:53 am

Respectfully submitted,

Debbie Johnson/Recording Secretary