

Hughes Academy Middle School — Extended Day Program (EDP)

Hughes Academy Middle School is pleased to offer an Extended Day Program. We look forward to providing a safe, pleasant, and enriching program for our students!

Ready to Enroll?

To enroll your child in the Extended Day Program, [**CLICK HERE TO REGISTER.**](#)

Program Overview

Our program operates on **regular school days only** (no teacher workdays, half days, or early dismissal days).

- **Hours:** Monday through Friday, 3:30 PM – 6:00 PM
- **What's Included:** Supervised down time, healthy snacks, dedicated homework supervision, recreation, computer time, and special activities.
- **Attendance Options:** Parents may register students as **Full-Time** (3 or more days/week) or **Part-Time** (1 or 2 days/week).

2026-2027 Fee Rates & Financial Policy

Parents pay for the schedule they register for. **No reductions** are made for sick leave, vacations, or other absences. **No monetary refunds will ever occur for any reason.**

Annual Registration Fee

A **\$40 per family, one-time, non-refundable** registration fee is required yearly. If a child transfers to another school within the district where an EDP exists, this \$40 fee must be paid again to the new school.

Weekly Tuition Rates

Number of Children	Full Week (3-5 Days)	Half Week (2 Days)	Daily Rate (1 Day)
1 Child	\$55.00	\$34.00	\$23.00
2 Children	\$88.00	\$61.00	\$34.00
3 Children	\$117.00	\$90.00	\$48.00

Number of Children	Full Week (3-5 Days)	Half Week (2 Days)	Daily Rate (1 Day)
4 Children	\$145.00	\$117.00	\$61.00
5 Children	\$169.00	\$143.00	\$76.00

Payment Due Dates & Penalties

- **Deadline:** Payments are due no later than **Friday by closing time** for the upcoming week.
- **Late Fees:** A **\$10 late fee** applies if payment is missed.
- **Non-Payment:** Failure to pay will result in the child being withdrawn from the program.
- **Returned Checks:** If a check is returned, the director will require all future payments to be made in cash. Parents may not remain indebted to the program.

Daily EDP Schedule

Dismissal & Arrival
3:30 PM

Students are dismissed from their regular classes directly to the designated EDP location.

Snack & Rest
3:30 PM – 4:00 PM

Students receive a snack and are given time to unwind from the school day.

Homework Time
4:00 PM – 4:30 PM

Quiet homework session. This time block can be extended if a student requires more time to finish assignments.

Recreation & Activities
4:30 PM – 6:00 PM

Gym access, outdoor play, board games, computer access, and organized free time.

Pick-Up Info & Late Policies

- **Pick-Up Location:** All students must be picked up at the **Bus Loop / Media Center**.
- **Authorized Pick-Up Only:** Students will not be allowed to leave without being signed out by a parent or an approved driver. If an unauthorized adult attempts pick-up, the child will be held until a parent is contacted and gives explicit verbal permission.
- **Early Pick-Up Constraint:** Do not pick up your child **before 4:00 PM** once they have entered EDP. If you need to pick up your child earlier than 4:00 PM on a specific day, please arrange for them to be a regular car or bus rider that afternoon instead.

- **Late Pick-Up Fee:** The program ends promptly at 6:00 PM. A late fee of **\$2.00 per minute** will be applied to the next week's statement for every minute a parent arrives after 6:00 PM.

Detailed Program Guidelines

Closures & Calendar

The Extended Day Program **will not operate** during:

- District closures for inclement weather
- School holidays
- Teacher workdays
- Summer break
- Half days / early dismissal days at the end of the school year

Academic Expectations

- Students are expected to complete homework in a quiet manner.
- Students must gather all necessary books and homework materials before leaving their regular classrooms. They are **not allowed** to return to empty classrooms after 3:30 PM.
- **Note on Tutoring:** EDP staff supervise homework time but do not provide formal tutoring. If your child needs extended academic help, please contact their daytime teacher.

Behavior Policy

Inappropriate student behavior will not be tolerated. Chronic or serious behavioral issues will be recorded and referred directly to the school principal if a resolution cannot be met between the director, student, and parent. This can result in removal from the program. All students must adhere to the standard rules in the *Hughes Academy Middle School Handbook*.

Withdrawal Policy

- Withdrawing a student from the program requires a **written two-week notice**.
- Once notice is given, **two final weekly fees are due**.
- To ensure administrative adjustments can be made before the school year wraps up, **no program withdrawals are permitted after the second week in May**.
- If a family owes outstanding fees or has been consistently delinquent with payments without formal withdrawal notice, their registration for the following school year's program will be rejected.