



## Hillcrest High School

### Parking Application 2016-2017

Parking Pass # \_\_\_\_\_ (to be completed by the school)

Student's LAST NAME : \_\_\_\_\_

FIRST NAME : \_\_\_\_\_

MIDDLE NAME : \_\_\_\_\_

Grade Level (Circle)      Senior      Junior      Sophomore

Car Owner : \_\_\_\_\_

Car Make : \_\_\_\_\_ Model: \_\_\_\_\_

Year Model : \_\_\_\_\_ Color: \_\_\_\_\_ Tag #: \_\_\_\_\_

Student's Driver's License # : \_\_\_\_\_

Insurance Company : \_\_\_\_\_

***Parking rules and procedures are printed in the student handbook as well as on the back of this application. It is the responsibility of the student driver to read and follow all driving policies. Violations can result in parking tickets, serious disciplinary action and permanent revocation of parking privileges. The signatures below should be completed only after the rules have been read.***

Student Signature: \_\_\_\_\_

Parent(s) Name: \_\_\_\_\_

Parent(s) Signature: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

In case of an emergency and parent(s) are unavailable, please contact the following person(s):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

## **DRIVING AND PARKING POLICY**

***DRIVING AND PARKING A VEHICLE ON THE HILLCREST HIGH SCHOOL CAMPUS IS A PRIVILEGE AND NOT A RIGHT.*** The administration reserves the right to exclude persons who do not follow the rules or who endanger the safety and property of others. The driving rules are designed to protect everyone who drives or rides in a car on campus. The student disciplinary regulations apply to persons in the parking lot as they would anywhere else on campus. The driving and parking rules apply anytime that a student is operating a vehicle on campus before, during, and after school hours.

## **PARKING AREAS AND PERMITS**

There is limited student parking at Hillcrest High School. The fee for a parking permit is \$40.00. All spaces will be reserved. Any car parked on campus must have proper authorization and a clearly displayed valid parking permit. Students who do not obtain a parking permit during the initial sale can have their names placed on a waiting list, which is located in the main office. The waiting list will be a first come first serve basis. As permits become available throughout the year, names will be called in order from the waiting list to purchase a permit.

If a permit is lost or stolen, the student must purchase another permit before being allowed to drive on campus again. A replacement pass will cost \$20. The only exception for this is if a police report can be produced showing evidence that the pass was stolen.

Students may only park in the student parking lot on the side of the school. The area in front of the school will be reserved for the **TOP 15** seniors. A special permit will be given to these students. Loss of permit may be the result of parking in the TOP 15 section at any point of the day. The faculty lot is off limits to all students at any point of the school day. **Any student found parking in the faculty lot will lose their permit.**

- Any student driving a car on Hillcrest High School campus must purchase an official parking permit from the administrator in charge of parking. Students may not purchase or trade parking passes with each other. The permit must be visible at all times while on campus.
- All cars should be parked in valid parking spaces in designated parking areas. Only the student who purchased the permit is allowed to drive the vehicle. Allowing another student to use your permit in another car, or driving a non-registered car to campus can result in loss of permit. If a student obtains a different car throughout the course of the school year, a new application needs to be completed and turned in to the administrator to record current information.
- Students are not allowed to sit in their vehicles upon arrival, but must go immediately into a supervised area within the school building. Furthermore, in no case should a student be in the parking lot during the school day without written permission from an administrator. Students are encouraged to lock their vehicles. The school is not responsible for any theft or vandalism to student cars and property.
- To obtain a parking permit, a student must have a valid driver's license, an insured vehicle, a valid registration, and a completed and signed parking application.
- Students may not loan or transfer parking permits to other students. Doing so will result in disciplinary actions. (See list of violations in Handbook)
- Students must have a HHS parking pass to be allowed to park at any career center