



2023-2024

Student Handbook



Greenville Senior High School

**GREENVILLE HIGH SCHOOL
ACADEMY OF
LAW, FINANCE, AND BUSINESS**

**RED RAIDERS
2023-2024**

PRINCIPAL

Jason Warren

Assistant Principals:

Matthew Hurst

Brad Kluttz

L' Adair Sterling

Nickie Templeton

Ellen Wahlheim

ALMA MATER

**There is a school we love and hearts belong.
'Tis Greenville High, for which we sing this song.
There we are taught to fill in life a place;
There learn to do, to dare, to run the race.
Trueness and Purity our colors show-
Red as the crimson and white as the snow.
Loyal to our motto may we e'er be,
Only through truth shall we be free.
Though we may wander far, whate'er our lot,
We'll ever keep the sweet lessons you've taught.
Our hearts will turn to thee in tenderness,
And pray God bless you, dear old GHS**

TELEPHONE NUMBERS

Superintendent for Greenville County Schools 355-3100

GREENVILLE SENIOR HIGH SCHOOL

TELEPHONE NUMBERS

Main Office: (864) 355-5500

FAX: (864) 355-5492

Principal's Secretary – Bowers	355-5511
Athletic Director – Scolamiero	355-5512
Assistant Principal – Sterling (12 th)	355-5544
Assistant Principal – Templeton(10 th)	355-5514
Assistant Principal – Kluttz (11 th)	355-5516
Assistant Principal – Hurst (9 th)	355-5517
Assistant Principal - Wahlheim	355-5573
Magnet Coordinator – Rowan	355-5518
Attendance – Greer	355-5501
Band – Wells	355-5577
Business Education – Kennedy	355-5553
Cafeteria - Carpenter	355-5508
English - Tyner	355-5479
ESOL - Zika	355-5525
Fine Arts - Johnston	355-5473
Foreign Language - Catherman	355-5568
Guidance Counselor Menk –Students A-C	355-5522
Counselor Stone – Students D-He	355-0854
Counselor Wier–Students Hi-Ma	355-5519
Counselor Parsons –Students Mc-R	355-5515
Counselor Lavelle – Students S-Z	355-5397
Director of Counseling-Fackler	355-5521
Registrar – Joy Motz	355-5504
Health Room - Pedroza	355-5507
Library – Cawthon	355-5523
Math - Ethridge	355-5472
Plant Engineer - Kernodle	355-5509
Resource Officer	355-5591
School Store	355-5475
Science - Slagle	355-5529
Social Studies - Kelsey-Zibert	355-5485
Special Education - Leach	355-5547
Yearbook - Jacobs	355-5470

GREENVILLE HIGH SCHOOL HONOR CODE

An honor code is essential to Greenville High School so that students, faculty, and administrators are able to work together in an atmosphere of mutual trust. A personal code of honor promotes self-esteem for students and growth in their trust in themselves and others. The purpose of the Honor Code is to guarantee a system under which students can trust, help others, and understand what is expected of them.

As a student at Greenville High School, I accept that it is my responsibility to uphold and improve the example set by previous classes. I understand that my actions reflect not only my character, but also my school. Therefore, I will:

- Strive to achieve excellence
- Support and take pride in all areas of my school
- Be honest in my actions and words
- Lead my fellow classmates by responsible example with a mature and positive attitude

I will not lie to a faculty member, cheat, or steal.

Lying includes:

- Making any statement one knows is untrue or false
- Signing an Honor Pledge when one knows he/she should not
- Forging a signature

Cheating includes:

- Copying someone else's class work, homework, quizzes, other grade work or tests (or knowingly giving one's own work to someone else)
- Looking on someone else's paper or test
- Plagiarizing
- Using unauthorized testing aids
- Asking, receiving or telling information about the contents of a test
- Submitting work that is not your own

Stealing includes:

- Taking or borrowing something without the consent of the owner
- Removing school property
- Failing to follow proper check out procedures in the cafeteria, media center, school store, etc.

TABLE OF CONTENTS

1.	Attendance	5-6
2.	Behavior Code	6-9
3.	District Dress Code	9
4.	Transportation	10-11
5.	Safe Schools/Anti-Bullying	10-11
6.	Title IX	12
7.	Homework Policy	12-13
8.	Uniform Grading Policy	13
9.	Seat Time Recovery	13-14
10.	Family Educational Rights and Privacy Act	14
11.	Directory Information	15
12.	Student Speakers	15
13.	School Insurance	15
14.	Parent's Right to Know	16
15.	Student Use of Technology	16
16.	School Supplemental Info	16-

Attendance

In South Carolina, all children are required to attend a public or private school or kindergarten beginning at age five (5) and continuing until their 17th birthday. If a child is not six years of age on or before the first day of September in a particular school year, parents and guardians may choose not to send their children to kindergarten; however, they must sign a waiver which may be obtained at the local school.

In accordance with the South Carolina Compulsory School Attendance law, the School District of Greenville County has adopted uniform rules to ensure that students attend school regularly. Each day that students are not in school, they miss hours of valuable instruction and opportunities for learning that they will not have again. Students are counted present only when they are actually in school, on homebound instruction, or are present at an activity authorized by the school principal. A student is considered in attendance when present for at least three (3) hours of a school day.

All absences beginning with the first shall be approved or disapproved by the board's designee, the building principal. In making this decision, the principal shall be guided by the procedures as presented herein. Decisions regarding approval of absences and eligibility for credit may be appealed in accordance with district policy.

Any student who misses school must present a written excuse, signed by his or her parent or legal guardian or a health care professional, for all absences within two (2) days of the student's return to school. The written excuse should include the reason for and the date of absence. If a student fails to bring a valid written excuse to school, his or her absence will be recorded as unlawful. School will use the criteria below when deciding whether an absence is lawful or unlawful.

Lawful Absences

- Absences caused by a student's illness and whose attendance in school would endanger his or her health or the health of others. These absences must be verified by a physician statement within two (2) days of the student's return to school.
- Absences due to an illness or death in the student's immediate family verified by a statement from the parent within two (2) days of the student's return to school.
- Absences due to a recognized religious holiday of the student's faith when approved in advance. Such requests must be made to the principal in writing.
- Absences for students whose parents/guardians are experiencing a military deployment. Specifically absences when the parent or legal guardian of a student is an active duty member of the uniformed services and has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or combat support posting, shall be excused as long as such absences are reasonable in duration as deemed by the principal so that the student can visit with his or her parent or legal guardian relative to such leave or deployment of the parent or legal guardian.
- Absences due to activities that are approved in advance by the principal. This would include absences for extreme hardships. Such approval should be prearranged when possible.

Unlawful Absences

- Absences of a student without the knowledge of his or her parents
- Absences of a student without acceptable cause with the knowledge of his or her parents
- Suspension is not to be counted as an unlawful absence for truancy purposes

Absences

For students in grades K-12, principals shall promptly approve or disapprove any student's absence in excess of ten (10) days, whether those absences are lawful, unlawful, or a combination of the two. A student does not exceed the 10 day absence limit until the student has reached his or her 11th unlawful absence. Furthermore, a student does not exceed the 5 day absence limit for a 90 day course until the student has reached his or her 6th unlawful absence.

Carnegie Credit

The school year consists of 180 school days. To receive credit, high school students or students in middle school taking courses for graduation credit must attend at least 85 days of each 90-day semester course and at least 170 days of each 180-day course, as well as meet all minimum requirements for each course.

In order to receive high school credit after the 10th unlawful absence, “seat time recovery” is required for every subsequent absence that is unlawful. (Note: the 10 unlawful absence limit applies to each 180-day course and should be considered 5 days for each 90-day course and 3 days for each 45 day course.) A student may have up to 10 absences excused by a parent note in each 180-day course and 5 days excused by a parent note in each 90-day course. Parent notes in excess of 10 in a 180-day course, and 5 in a 90-day course, will be considered unexcused and will count towards the unlawful absences a student has in the respective course. A student must attend the majority of a class session during a school day to receive credit for that class.)

Truancy

Although the state requires students to only attend 170 of the 180-day school year, parents and students should be aware that SC Code of Regulations-Chapter 43-274 stipulates that a child ages 6 to 17 year is considered truant when the child has three consecutive unlawful absences or a total of five unlawful absences. For purposes of this section (truancy and compulsory attendance), a parent may provide up to 10 parent notes excusing a student’s absence, 5 parent notes in a 90-day course, and 3 parent notes in a 45-day course. However, in order for any subsequent absence related to an illness to be lawful it must be supported by a physician statement/medical note.

Student Behavior Code

The District expects students to conduct themselves in an orderly, courteous, dignified and respectful manner. This requirement refers to their actions toward other students and teachers, their language, their dress and their manners.

Students have a responsibility to know and respect the policies, rules and regulations of the school and District. Violations of such policies, rules and regulations will result in disciplinary actions. The school directs students to the District’s Behavior Code set forth in [Policy JCDA](#) and this handbook. Schools are authorized to incorporate the use of electronic devices, including cell phones, tablets and other similar devices, into the school environment when appropriate to enhance learning and student achievement. Schools will establish rules and expectations for student use of electronic devices, and students will be disciplined in accordance with this policy for any inappropriate or unauthorized use of a device. School authorities are authorized to employ probation and suspension and to recommend expulsion, if necessary, to enforce this policy.

It is the philosophy of the District to handle all student disciplinary matters at the lowest supervisory level possible and in the most reasonable manner possible. Disciplinary action will be taken in accordance with appropriate procedural rights being afforded to students and their parents/guardians as provided by State law, State Board of Education regulation, and/or the policies of this District.

The Board and the administration offer the following listing of offenses and the required or recommended dispositions for the information of students, parents/legal guardians and school personnel.

Levels of offenses

Students who engage in an ongoing pattern of behavior that is disruptive to the orderly operations of the school shall be recommended for expulsion. The following is a general listing of offenses and the required or recommended disciplinary actions which should be taken as a result of such offenses being committed.

Disorderly conduct - Level I

Disorderly conduct is defined as any activity in which a student engages that tends to impede orderly classroom procedures or instructional activities, orderly operation of the school or the frequency or seriousness of which disturbs the classroom or school.

Acts of disorderly conduct may include, but are not limited to, the following:

- classroom tardiness
- cheating on examinations or classroom assignments
- lying
- blackmail of other students or school personnel
- acting in a manner so as to interfere with the instructional process

- abusive language between or among students, to include profane language
- failure to complete assignments or carry out directions
- use of forged notes or excuses
- violation of school bus regulations
- cutting class
- school tardiness
- truancy
- use of obscene or profane language or gestures
- other disorderly acts as determined at the school level, which are not inconsistent with Board policy

The administration may apply sanctions in cases of disorderly conduct which may include, but are not limited to, the following

- verbal reprimand
- withdrawal of privileges (a privilege, as defined by the Greenville County School Board, is a student's opportunity to participate in any function of the school beyond attending class, riding buses and participating in the school District's food service program)
- Demerits
- Detention
- In-school/out of school suspension
- Other sanctions approved by the Board or administration

Disruptive conduct - Level II

Disruptive conduct is defined as those activities engaged in by student(s) which are directed against persons or property and the consequences of which tend to endanger the health or safety of themselves or others in the school. Some instances of disruptive conduct may overlap certain criminal offenses, justifying both administrative sanctions and court proceedings.

The administration may reclassify disorderly conduct (Level I) as disruptive conduct (Level II) if the student engages in the activity three or more times.

Acts of disruptive conduct may include, but are not limited to, the following:

- fighting
- vandalism (minor)
- stealing
- use or possession of laser pointers, fireworks, smoke bombs, pepper-style sprays, and other similar devices or materials
- threats against others
- trespass
- abusive language to staff, to include profane language
- other disruptive acts which interfere with the educational process
- refusal to obey school personnel or agents (such as volunteer aids or chaperones) whose responsibilities include supervision of students
- possession or use of unauthorized substances, including tobacco and tobacco products, alternative nicotine products, non-prescription drugs, "look-a-like" drugs, and drug paraphernalia, including rolling papers
- illegally occupying or blocking in any way school property with the intent to deprive others of its use
- inappropriate verbal or physical conduct of a sexual nature
- misuse of District technology resources
- gambling on school property
- unlawful assembly
- disrupting lawful assembly
- harassment, intimidation or bullying
 - intimidating, threatening, or physically abusing another student
 - any other acts as determined at the school level that are not inconsistent with Board policy

The administration may apply sanctions in cases of disruptive conduct which may include, but are not limited to, the following:

- in-school suspension
- withdrawal of privileges (a privilege, as defined by the Greenville County School Board, is a student's opportunity to participate in any function of the school beyond attending class, riding buses and participating in the school District's food service program)
- temporary removal from class
- out-of-school suspension
- referral to outside agency
- assignment to alternative school
- expulsion
- restitution of property and damages, where appropriate, should be sought by local school authorities
- other sanctions as approved by the Board or administration

Criminal conduct - Level III

Criminal conduct is defined as those activities engaged in by students (whether or not they result in criminal charges) that result in violence to themselves or to another's person or property or which pose a direct and serious threat to the safety of themselves or others in the school or to the security of District resources. These activities usually require administrative actions which result in the immediate removal of the student from the school, the intervention of law enforcement authorities and/or action by the Board.

Whenever a student is engaging or has engaged in activities including, but not limited to, one of the acts specified below, while on school property or at a school sanctioned or sponsored activity which a principal or his/her designee has reason to believe may result, or has resulted, in injury or serious threat of injury to a person or to his/her property, the principal or his/her designee is required to notify law enforcement officials.

Acts for which principals must recommend students for expulsion include, but are not limited to, the following:

- bomb threat
- possession, use or transfer of weapons - a weapon is defined as a firearm (rifle, shotgun, pistol or similar device that propels a projectile through the energy of an explosive); a knife, razor, bludgeon, blackjack, metal pipe or pole, brass knuckles (to include multi-finger rings); incendiary or explosive device; or any other type of device or object which may be used to inflict bodily injury or death.
- sexual offenses (which include sexual acts that do not result in a criminal offense)
- arson
- distribution, sale, purchase, manufacture, use, being under the influence of, or unlawful possession of alcohol or a controlled substance, as defined in S.C. Code Ann. §§ 44-53-110 through 44-53-270. (See Policy JCDAC)
- threatening to take the life of or inflict bodily harm upon a school employee or member of their immediate family
- ganging ("Ganging" or participating as a member of a gang and inflicting a violent act of bodily harm, however slight, upon another person will not be tolerated. A "gang" shall consist of two or more persons acting together for and with the purpose of committing an act of violence against another person. "Participation" also includes any act that interferes with or hinders a staff member from stopping the infliction of bodily injury that is the objective of the gang.)
- Unauthorized access, use, or attempted access or use of District computer systems

Additional acts for which principals may recommend students for expulsion include, but are not limited to, the following:

- vandalism (major)
- theft, possession or sale of stolen property
- disturbing the schools
- possession, use, or transfer of "look-a-like" weapons
- assault and battery

- extortion
- any other acts as determined by the Board

NOTE: In determining whether a student is under the influence of alcohol or a controlled substance, the student's appearance, behavior, manner, presence of an odor of the substance, and statements made by the student as to the use of controlled substances or alcohol may be considered without regard to the amount of alcohol/controlled substance consumed.

The principals must recommend students for expulsion if they have committed offenses which are underlined above. If a student commits an offense that is not underlined, the principals may recommend the student for expulsion when the circumstances warrant it. The administration may apply sanctions in cases of criminal conduct which may include, but are not limited to, the following:

- withdrawal of privileges (a privilege, as defined by the Greenville County School Board, is a student's opportunity to participate in any function of the school beyond attending class, riding buses and participating in the school District's food service program)
- out-of-school suspension
- assignment to alternative school
- expulsion
- restitution of property and damages, where appropriate, should be sought by local school authorities
- other sanctions as approved by the Board or administration

Dress Code

Students are expected to dress and be groomed in such a way as to not distract or cause disruption in the educational program or orderly operation of the school. Personal appearance of students should promote health and safety, contribute to a climate conducive to teaching and learning and project a positive image of the District to the community. Students should dress for the educational setting and not the recreational one. The principal may create further guidelines regarding student dress which are consistent with the guidelines below.

- Clothing and/or hair should not be so extreme or inappropriate to the school setting as to disrupt the education process. Therefore, clothing deemed distracting, revealing, overly suggestive or otherwise disruptive will not be permitted.
- Wearing accessories or clothing that could pose a safety threat to oneself or others is not allowed.
- Hats and sunglasses may not be worn in the building.
- Attire must not evidence membership or affiliation with a "gang" in any negative sense of the term.
- Proper shoes must be worn at all times.
- Attire must not be immodest, obscene, profane, lewd, vulgar, indecent or offensive.
- Clothing that inappropriately exposes body parts is not permitted. Students shall not expose undergarments.
- Pants must be worn at the natural waistline and undergarments are not to be visible. Pants and slacks must not bag, sag, or drag.
- No clothing, jewelry, or tattoos are permitted that display profanity, suggestive phrases, or advertisements for, or messages or pictures depicting or suggesting alcohol, tobacco, drugs, or sex.

In the event the administration determines a student's dress is inappropriate for school in accordance with this policy, the administration will either require the student to change or will inform the student not to wear the garment to school again. Repeated violations of the dress code will be treated as disruptive behavior in violation of the District's Behavior Code.

Transportation

Discipline

In order to ensure the safety of all students riding buses in Greenville County Schools, appropriate behavior is required for all students. Transportation to and from school is an extension of the classroom and should be considered part of the school day. The issue of safety requires students to be on their best behavior while on school buses or vehicles. Violations of school bus rules will be addressed in the manner listed below.

The School District Behavior Code (Board Policy JCDA) is in effect for all students at all times when being transported on school buses to and from school or school activities. Thus, while students may lose the privilege to ride the bus due to their conduct as contained below, the student may also be disciplined in accordance with the District's Behavior Code up to and including being recommended for expulsion.

Level I Offenses - Disorderly Conduct

- Refusing to follow driver directions
- Getting on or off the bus at an unauthorized stop without permission
- Standing or sitting improperly while the bus is moving
- Intentionally riding the wrong bus without permission from the principal
- General horseplay
- Making loud noises
- Profanity/Obscene Gestures
- Littering
- Possession of tobacco products, e-cigarettes or vaping devices
- Delaying bus services by tardiness, loitering, etc.
- The school administration may classify a Level I offense as a Level II offense if the infraction seriously jeopardizes the health and/or safety of others.

Level I Consequences

- 1st Referral -- Warning and parent contact
- 2nd Referral -- In school punishment, parent contact and/or one (1) day bus suspension
- 3rd Referral -- Suspended from bus up to three (3) days and parent conference
- 4th Referral -- Suspended from bus up to five (5) days and parent conference
- Additional Level 1 referrals will result in administrative review and may be accelerated to a Level II consequence.

Level II Offenses

- Use of tobacco products, e- cigarettes, or vaping devices
- Throwing objects out of bus
- Profanity directed at staff
- Rude, discourteous behavior directed at staff
- Vandalism [restitution may be required]
- Harassing, threatening or intimidating another student
- Fighting
- Stealing
- Inappropriate verbal or physical conduct of a sexual nature
- Other safety violations that may interfere with the safe operation of the school bus
- The school administration may classify a Level II offense as a Level III offense if the infraction seriously jeopardizes the health and/or safety of others.

Level II Consequences

- 1st Referral -- Suspension from bus up to ten (10) days and parent conference
- 2nd Referral -- Suspension from bus up to ten (10) days and parent conference
- 3rd Referral -- Suspension from bus up to thirty (30) days, possible removal and parent conference

Level III Offenses

- Possession, use or transfer of weapons
- Sexual offenses (which include sexual acts that do not result in criminal offense)
- Arson
- Impeding the operation of a school bus
- Distribution, sale, purchase, use or being under the influence of alcohol or controlled substance
- Threatening to take the life of or inflict bodily harm to a school employee
- Ganging
- Bomb threat

Level III Consequences

- Any referral - Minimum thirty (30) days suspension from bus and possible removal from bus for remainder of school year and parent conference.

Discipline of Students with Disabilities

Students with disabilities will be disciplined in accordance with federal and state law including the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act, as set forth in the procedures developed by the administration.

Anti-Bullying and Safe Schools

The District is committed to fostering an environment that both promotes learning and prevents disruptions to the educational process. In order to create and maintain an atmosphere that promotes learning and prevents disruption, the District has implemented the following procedures to address student concerns, complaints, and grievances in regards to bullying, discrimination, harassment, intimidation or misconduct as provided in Board Policy and Administrative Rule JCDAG. All formal complaints of any allegation of bullying, discrimination or harassment will follow the below process, except for complaints filed on the basis of sex (Title IX), which will follow the procedures contained in that Section II below.

Reporting Bullying, Harassment & Discrimination

Any student who believes that he/she has been subject to harassment, intimidation, bullying or misconduct by other students, employees of the District or third parties in the school setting should immediately inform the school's administration and may also file a formal complaint under Board Policy and Administrative Rule JCDAG.

All complaints should be filed with the principal or his or her designee within sixty days of the date of the alleged incident using the Complaint Form attached to Rule JCDAG. Complaints may also be filed by a student's parent. If the allegation is against the school's administration, the student or parent should file a report directly with the District's Ombudsman. Anonymous reports may be made, but those reports must provide the District with adequate information in order to begin an investigation.

Additionally, students and parents should immediately report any concerns related to employee interactions with students that are inconsistent with the requirements and expectations contained in Board Policy GBV pertaining to staff and adult interactions with students. Concerns that should be immediately reported to a school's administration include potential mistreatment of students and other conduct by employees that could constitute inappropriate interaction or communication, including those sexual in nature.

Investigation

Complaints will be investigated promptly, thoroughly, and confidentially. The investigation shall include appropriate steps to determine what occurred and to take actions to end the harassment, intimidation, or bullying and prevent such misconduct from occurring again. A meeting will be scheduled within ten working days of the complaint with the complainant to discuss the complaint. The student and his/her parent(s) shall be informed in writing of the outcome of the investigation but all discipline of students and staff will remain confidential. The written notice will also outline the complainant's right to appeal.

Appeals

An appeal related to disability discrimination or harassment should be made to the District's Section 504 coordinator. An appeal regarding color, race, or national origin discrimination or harassment should be made to the District's Title VI coordinator. The email contact information for the Section 504 Coordinator and Title VI Coordinator is Section504@greenville.k12.sc.us and TitleVI@greenville.k12.sc.us. Both may also be contacted by mail at Post Office Box 2848, Greenville SC 29602 or by phone at 864-355-3100.

The appeal shall state the reasons for which the complainant is appealing the initial decision. The coordinator will examine the evidence presented by all the parties, and may conduct a meeting with both the complainant and the school principal or designee if needed. The coordinator must provide a written decision to the complainant within 10 working days of receiving the complainant's written appeal. The coordinator shall inform the complainant of the right to appeal to the Superintendent or his/her designee. If a coordinator or the Superintendent or his/her designee is alleged to be involved in the complaint, the District will appoint an objective and impartial administrator to address the complainant's appeal at that level.

If a student or parent/guardian is dissatisfied with the action or decision of the Coordinator, they may appeal the decision to the Superintendent or his/her designee within 10 working days of the decision of the Coordinator. The appeal shall be in writing and shall state the reasons for the appeal. The superintendent or designee, in his or her discretion, may choose to have a meeting with the complainant and the coordinator. The Superintendent or designee shall provide a written determination to the complainant and take appropriate action within 10 working days after the receipt of a written appeal.

Title IX Complaints (Sex-Based Discrimination/Harassment)

The District, as required by Title IX of the Education Amendments Act of 1972 and its corresponding regulations ("Title IX"), does not discriminate on the basis of sex in its education program or activities. Title IX prohibits sex-based harassment, which may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex even if those acts do not involve conduct of a sexual nature. The District prohibits discrimination and harassment on the basis of sex in all of its programs and activities by its employees, students or third parties.

Reporting

Any student (or parent/guardian of student) who believes they have been the subject of sex-based harassment or discrimination should contact the school's administration immediately. A formal complaint may be filed in accordance with Administrative Rule JCDAG. Even if a formal complaint is not filed related to a Title IX concern, the District must still conduct a thorough review into the concern and implement appropriate supportive measures and disciplinary consequences and provide a written summary to the student/parents related to its efforts and actions.

Investigation

A school's Assistant Principal or other appointed school administrator (investigator) will initiate an investigation of any formal complaint of alleged sex discrimination, sexual harassment, sexual violence, or inappropriate conduct of a sexual nature reported to them in consultation with the District's Title IX Coordinator following the detailed process outlined in Administrative Rule JCDAG. The school's Principal will then separately review the findings of that investigation and render a determination as the decision-maker. If an allegation is made against a non-student, including an employee, the District Employee Relations Representative will serve as the investigator and a director in the District's Human Resources Department will serve as the decision-maker. A parent or legal guardian or Title IX Coordinator may also file a complaint on behalf of the student. If, for any reason, the student prefers not to share the complaint with the Assistant Principal, he or she may submit a complaint with the Principal.

The District prohibits retaliation or reprisal in any form against a student or employee who has filed a report. The District also prohibits any person from falsely accusing another person.

Additional information pertaining to Title IX, including contact information for the District's Title IX Coordinator, training received by District employees, and the process for appeals can be found at <https://www.greenville.k12.sc.us/Parents/main.asp?titleid=titleix>

Homework

When homework is given, assignments shall reflect the following guidelines:
Homework shall include one or more of the three generally recognized types of homework:

Practice: reinforces newly acquired skills taught in class

Preparation: helps students prepare for upcoming lessons, activities, or tests

Extension: provides challenging, often long-term opportunities for enrichment that parallel class work

Homework shall be carefully planned and explained to the students. Content and duration of homework shall be personalized to accommodate the age, grade, ability, and readiness of the students. Homework shall be assigned with awareness of the home resources available to the student and the family and alternative options offered, where necessary. Since involvement in extracurricular activities is encouraged and valued, homework assignments that are lengthy shall be scheduled as far in advance as possible.

Because homework at the high school level varies according to a student's course load and schedule, high school students should spend sufficient time on homework to master the content of the subject matter. Completed homework assignments are to be reviewed by the teacher or designee; appropriate instructional follow-up shall occur.

If homework is graded, the homework shall count no more than 10% of the overall quarterly grade at the middle school and high school levels.

Because they require a greater amount of time and effort than daily assignments, grades for long-range assignments shall not count as part of the homework percentage, but should be considered in the time allocated for homework.

Parents and students shall be informed at the beginning of the school year and at the beginning of second semester, if appropriate, of the district homework policies and classroom homework expectations.

Students are encouraged to spend some time each day reading a variety of materials independently.

Uniform Grading Scale

The Uniform Grading Policy approved by the State Board of Education is effective for all students enrolled in unit-bearing classes, including those offered at the middle school level.

The SC Grading Scale is as follows:

A= 90-100; B= 80-89, C= 70-79, D= 60-69, F= 0-59

WF= 50, FA=50, P= no value, WP= no value, AU= no value, NP=no value

[Link to: SC Uniform Grading Scale](#)

2nd-12th Grade

The following grade scale will be applied to students in grades 2-12.

A=100-90 B=89-80 C=79-70 D=69-60 F=59-50

For Carnegie Unit courses please refer to the state Uniform Grading Policy (UGP) for quality points and state regulations guiding credit-bearing courses.

Grading Floors

High School Students (Grades 9-12)

A floor of 50 will be applied to quarter report cards for High School Students (9-12). The floor will not be applied to Interim Progress reports.

Seat Time Recovery

Students who don't qualify for credit because they have exceeded the allowed number of absences may participate in Seat Time Recovery.

In order to receive one Carnegie unit of credit, a student must be in attendance at least 120 hours, per unit, regardless of the number of days missed, or must demonstrate proficiency as determined by the District. This exception to the 120-hour requirement is to be administered by the District on a case-by-case basis and only for students who have excessive absences that have been approved. General requests for proficiency-based credit must be made through the process

described in Regulation 43-234. Students whose absences are approved should be allowed to make up any work missed in order to satisfy the 120-hour requirement.

In order to receive high school credit after the 10th unlawful absence, "seat time recovery" is required for every subsequent absence that is unlawful. (Note: the 10 day absence limit applies to each 180-day course and should be considered 5 days for each 90-day course and 3 days for a 45 day course.). A student must attend the majority of a class session during a school day to receive credit for that class.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents (including legal guardians) and students over 18 years of age (eligible students) certain rights with respect to students' education records. "Student education records" include any records maintained by a school or the district that are directly related to the student. These rights are:

- The right to inspect and review a student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should write a letter to the school principal and identify the record(s) they wish to inspect. The principal will make arrangements for access to those records and will notify the parent or eligible student of the time and place where they may inspect them.
- The right to request an amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students may ask the school to amend an education record that they believe is inaccurate or misleading by writing the school principal. In that letter, they should not only clearly identify the part of the record they want changed, but also specify why they believe it is inaccurate or misleading. They should also provide any evidence to support their claim. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a district-level hearing regarding the request for amendment. The school will provide additional information regarding the district's hearing procedures when they notify the parent or eligible student of the decision. After the hearing, if the district still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his/her view about the contested information.
- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. FERPA allows the district to disclose education records to school officials with a legitimate educational interest in the information contained in the record without consent from the parent or eligible student. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health and law enforcement staff); a person serving on the School Board; and a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor or therapist). A school official has a legitimate educational interest if that official needs to review an education record in order to fulfill his or her professional responsibility. Upon request and without consent, the district forwards and discloses education records to officials of another school district in which a student seeks/intends to enroll, specified officials for audit or evaluation purposes, appropriate parties in connection with financial aid, organizations conducting certain studies for the school, accrediting organizations, to comply with a judicial order or lawfully issued subpoena, to appropriate offices in cases of health and safety emergencies, and to state and local authorities within a juvenile system.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA.

The name and address of the federal agency that administers FERPA is as follows:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

*An eligible student is defined as a student who reaches 18 years of age or attends a post-secondary school.

Directory Information

Information that the District has designated as "directory information" regarding a student may be released to outside organizations without prior written consent from the parent/eligible student. The District defines directory information as a student's name, address, telephone number, photograph, grade level, school to which he/she is assigned, years of attendance at that school, awards received, participation in officially recognized activities and sports, and weight and height of athletic team members. Outside organizations requesting directory information include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, the No Child Left Behind Act requires that local high schools must provide military recruiters, upon request, access to secondary school students' names, addresses, and telephone listings. If you do not wish for the District to disclose directory information from your child's education records without your prior written consent, you must notify the School in writing no later than 30 calendar days after the first day of school.

Student Speakers at School-Sponsored Activities

The School District of Greenville County is committed to maintaining an educational environment in which students of all backgrounds, beliefs and religions are welcome and treated with equal dignity and respect. The District will neither advance nor inhibit religion. In accord with the United States Constitution, the District protects private expression, including religious expression, by individual students as long as that expression does not create a disruption to or interfere with the educational environment.

Student speakers at school-sponsored activities, including graduations, may not be selected on a basis that either favors or disfavors religious speech. Where student speakers are selected on the basis of genuinely neutral, evenhanded criteria and retain primary control over the content of their expression, that expression is not attributable to the school and therefore may not be restricted because of its religious or secular content. In contrast, where school officials determine or substantially control the content of what is expressed, such speech is attributable to the school and may not include prayer or religious content. A school, however, may prevent or remove a speaker if the content of their speech is obscene, contrary to the District's behavior code or substantially disruptive to the school environment.

School Insurance

Student accident insurance is offered as a service to parents. The available insurance coverage includes school-only or 24-hour coverage. Coverage, cost, and enrollment information is provided on the District's website at <https://www.greenville.k12.sc.us/Parents/main.asp?titleid=faqinsurance>. Voluntary student accident insurance is different from athletic insurance, which is required.

Parent's Right to Know

As the parent or guardian of a student enrolled in Greenville County Schools, you have the right to know the professional qualifications of the classroom teachers and instructional assistants who instruct your child. Federal law allows you to ask for the following information about your child's classroom teachers and requires the District to give you this information in a timely manner:

- whether a teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- whether a teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;

- the baccalaureate degree major of a teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;

If you would like to receive this information, please call the Human Resources Department.

Student Use of Technology

Students must use school technology in an appropriate manner and in accordance with Board Policy and Administrative Rule EFE. This school technology includes District email, network, equipment, and assigned devices to students, and the District in accordance with applicable law may monitor all school technology. Students will be disciplined in accordance with the District's Behavior Code (JCDA) for any misuse of school technology. While the District implements filters and safeguards for school technology, the District cannot guarantee that these measures will detect or prevent inappropriate use of technology by students. Parents and students should immediately contact the student's school with any concerns pertaining to the use of technology.

Board Policies and Administrative Rules

All current policies of the Greenville County School District Board of Trustees and administrative rules can be found on Board Docs on the District's website at: <https://go.boarddocs.com/sc/greenville/Board.nsf/Public>

SCHOOL SUPPLEMENTAL INFORMATION

NOTES FOR ABSENCES

When a student returns to school, a note from a parent/guardian, courts, or doctor must be presented to the Attendance Clerk within 2 days of an absence.

Seat Time Recovery

Students who don't qualify for credit because they have exceeded the allowed number of absences may participate in Seat Time Recovery.

In order to receive one Carnegie unit of credit, a student must be in attendance at least 120 hours, per unit, regardless of the number of days missed, or must demonstrate proficiency as determined by the District. This exception to the 120-hour requirement is to be administered by the District on a case-by-case basis and only for students who have excessive absences that have been approved. General requests for proficiency-based credit must be made through the process described in Regulation 43-234. Students whose absences are approved should be allowed to make up any work missed in order to satisfy the 120-hour requirement.

In order to receive high school credit after the 10th unlawful absence, "seat time recovery" is required for every subsequent absence that is unlawful. (Note: the 10 day absence limit applies to each 180-day course and should be considered 5 days for each 90-day course and 3 days for a 45 day course.). A student must attend the majority of a class session during a school day to receive credit for that class.

COLLEGE VISITS

A letter from the parent requesting a college day must be **approved** by the Principal or designee 24 hours in advance. A letter from the college verifying the visit must be on the **official** college letterhead and must be brought back and approved by the Principal within 2 days after the visit. **Brochures from the college are not accepted.** Only 2 college days are permitted each school year for Juniors and Seniors. The Attendance Clerk will keep records of these visits on file.

MAKE-UP WORK

Students must make arrangements with his/her teachers immediately upon return to school to make up work from an excused absence. Make-up work should be completed at the convenience of the teacher.

VISITORS

Parents are welcome to visit their child's class. We require 24 hours' notice to notify teachers. An administrator will meet with the parent on their arrival.

REQUEST FOR ASSIGNMENTS

When a student has an unexpected absence of 2 or more days, parents may request assignments from the teachers. Twenty-four hour notice is required. Students should get assignments from their teachers in advance for prearranged absences.

CLASS/SCHOOL CUTS

Students who are absent from school or class without parental or school consent will be considered truant. Students who are absent without parental knowledge or for unacceptable reasons will be subject to appropriate disciplinary action, and their parents may be referred to family court.

LEAVING CAMPUS WITHOUT PERMISSION

Students are reminded that the District has a closed-campus policy and students are not permitted to leave campus for lunch. **Any student who leaves school without proper authorization - even with the parents' knowledge - will be considered truant.**

DAILY EARLY DISMISSALS

In order for a student to be dismissed early, a written request must be presented to the Attendance Office before 8:40 am. The request should include the student's name, reason for dismissal, dismissal date, **phone number where a parent/guardian can be reached**, and signature of parent. If the student's early dismissal is not verified by telephone, the student will not be dismissed.

In emergency situations only, the parent may personally come to the main office to sign the student out, and the dismissal will be granted.

The Attendance Clerk/main office personnel must sign the early dismissal slips when the student returns to school and before they are taken to the teachers.

Absences due to early dismissals count against a student's attendance record, and repeated early dismissals may cause a loss of credit in classes.

No early dismissals will be allowed after 3:00 pm.

STUDENTS WALKING OFF CAMPUS AFTER SCHOOL

Students that walk off campus after school do so at their own risk. Parents should understand that they are responsible for their child's safety once the student leaves the school property. In addition school employees are not responsible for supervising or monitoring student's safety once walking off campus.

TARDY TO SCHOOL/CLASS

In order to uphold the integrity of instructional time, students are expected to be in class and prepared to begin work when the tardy bell rings. Failure to do so will result in consequences as defined in the Code of Conduct, which will be given to students and explained at the beginning of the year. The Code of Conduct can be found on our website. Parent notes are not excused notes. Students more than 10 minutes late to class will be considered cutting class. Students must be present at least half of their class to be considered present.

☐ **1st – 3rd Tardy Occurrences:**

No consequence

☐ **4th - 7th Tardy Occurrences:**

Administrative Detention

☐ **8th Tardy Occurrences:**

In-School Suspension

Tardy occurrences are accumulated by class period.

PASSES

In order to uphold the educational integrity of GHS we require students to be in class and on time. Students are not permitted in the halls during class periods unless they are accompanied by a teacher or have a hall pass from a teacher – **a digital SMARTPASS or a pass signed by a teacher are the only permissible pass.** Students in the halls without proper authorization will be subject to discipline.

PERFECT ATTENDANCE

In order to qualify for 12-Year Perfect Attendance recognition from the South Carolina State Department of Education, a student must not have accumulated any absences—excused or unexcused—since being enrolled in a public school as a first-grade student.

A student cannot have had any type of absence, including bereavement, medical, court order, etc., during the 12 years of public school attendance. The only exception to this would be a school sponsored Field Trip and/or a College Visit, both of which would be coordinated through the school with prior approval from appropriate school Administration.

The definition of an absence at a Greenville County High School is missing any singular class period a student is enrolled in, or multiple class periods a student is enrolled in, during a school day. Absence in any part of the school day for a minimum of one class period, even if the student was present for other portions of that same school day, by definition excludes a student from being determined to have Perfect Attendance.

PARKING REGULATIONS

The student parking lot is for the use of Greenville Senior High students who have registered their vehicles. The cost of registration is \$50 per vehicle. A numbered decal will be provided and should be placed on the rear view mirror. Violation of any parking regulation will result in fines, referrals, or the suspension of parking privileges. **(Towing will be charged to the student.) The cost to replace a parking decal is \$25.** In addition, administration may require additional certifications or program completion to receive a parking permit.

STUDENT RESPONSIBILITY FOR ITEMS IN AUTOMOBILES

Students are responsible for all items found in automobiles that they drive onto school district property. Confiscation of illegal drugs, unauthorized medications, alcohol, and weapons (including but not limited to knives and guns), whether in plain sight or discovered as the result of a search by school or law enforcement officials, will result in a recommendation for expulsion of the student.

ACTS OF VIOLENCE

Acts of violence, or behavior that promotes or encourages those acts will not be tolerated and are of a special concern for both the safety and culture of our school. Students who engage in acts of physical violence will be suspended from school

for 10 days. Students who are involved in verbal altercations will be suspended from school for 3-5 days. Videoing and/or sharing or posting fights involving students are used to intimidate or harass those involved, encourage future incidents and disrupts the school day. Students that video fights will be suspended 3 days.

OFF CAMPUS BEHAVIOR

Administrators at GHS will take appropriate action when information becomes available about student misconduct away from school grounds or school activities that may have a direct and detrimental effect on or seriously threaten the discipline, educational environment, safety or general welfare of students.

SCHOOL DISRUPTION (SC STATE LAW 16-17-420)

It shall be unlawful: For a person to willfully or unnecessarily loiter on campus, disturb, or interfere with the personnel or students of any school in the state of South Carolina. Anyone in violation of any of the provisions of this section shall be guilty of a misdemeanor and if convicted shall pay a \$2,000 fine or be imprisoned in the county jail for not less than 30 days and not more than 90 days.

VALUABLES

Students are not to bring valuable items or large sums of money to school. The school cannot be held responsible for items brought to school that are lost or stolen

SUSPENSION RETURN

Students returning from out of school suspension must be accompanied by a parent or guardian for a readmit conference or an in-person signing to waive the option to have an in-person conference. .

GHS SPECIFIC DRESS CODE

Greenville High specific dress code requirements **in addition to the District code listed above** are as follows:

- Shorts and skirts should fit and be in good taste and should have a 4” inch inseam or longer. Skirts should be the equivalent length of shorts with a 4” inseam. Holes in clothes should not be higher than that length.
- Shirt straps must be at least 2” wide if they are sleeveless
- Wearing accessories or clothing that could pose a safety threat to oneself or others is not allowed. This includes pocket chains or metal items that could cause harm.
- Attire must not evidence membership or affiliation with a "gang" in any negative sense of the term. Bandanas and “doo rags” are not allowed. Scarves should not completely cover the head unless a parent note is filed in the office indicating a religious requirement.
- Proper shoes must be worn at all times.
- Clothing that inappropriately exposes body parts is not permitted. Students shall not expose undergarments.
- Pants must be worn at the natural waistline and undergarments are not to be visible.

In the event the administration determines a student’s dress is inappropriate for school in accordance with this policy, the administration will either require the student to change or will inform the student not to wear the garment to school again. Repeated violations of the dress code will be treated as disruptive behavior in violation of the District's Behavior Code.

HEALTHROOM PROCEDURES

- Students will be allowed to visit the health room in case of emergency and **must have written permission from a staff member**. Students **should not** report to the health room **during class change**. Students will be treated in the health room and sent back to class or sent home (a contact must be made with the parent/guardian). A dismissal form will be issued to the student if he/she is unable to remain at school. The parent/guardian must sign the form, and when the student returns to school he/she should turn in the form to the Attendance Office. All students must have an Emergency Form on file

MEDICINE

- Required forms must be obtained from the school nurse for **ANY and All** medication.
- Parents are required to complete/return **form MED-1** before any **prescription medication** may be left at school.
- If a student must **self-administer medication** at school, **form HRP1** is required before the student may take any medication at school.
- A parent may provide written authorization for **over-the-counter medication** to be kept and administered in the health room using **form MED-3**.
- Parents are required to complete/return form **MED-6** before a student can bring emergency medication to school.

INSURANCE

Student accident insurance is offered as a service to parents. The available insurance coverage includes school-only or 24-hour coverage. Coverage, cost, and enrollment information is provided on the District's website at <https://www.greenville.k12.sc.us/Parents/main.asp?titleid=faginsurance>

Voluntary student accident insurance is different from athletic insurance, which is required.

MEDIA CENTER (LIBRARY)

The Media Center has a large collection of print resources and 35 computers available for student use. Students are encouraged to use the Media Center throughout the day from 8:15 am - 4:15 pm. Students may come before and after school and at lunch without a pass.

FUNDRAISING PROJECTS

Fundraising activities will be initiated only through teachers/sponsors, and items sold at school must be related to school organizations or functions. All other fundraising projects are prohibited, and items and materials will be confiscated.

LOST AND DAMAGED TEXTBOOKS

Students are responsible for textbooks that are issued to them. If a student **loses** a textbook, he/she must **pay for the lost textbook**. If the student **damages** a textbook (e.g. water damage), he/she must **pay the damage fee or replacement cost**.

LUNCH

Students may not have guests come in to eat lunch with them. Students **are not to leave campus for lunch**. Students are urged to participate in the school lunch program.

STUDENT ID'S

For safety and identification, students must wear a **school-issued ID badge and school-issued lanyard** (issued the current school year) when on school grounds. This ID must be clearly visible at all times (cannot be inside jacket or shirt). Wearing another person's ID will result in Saturday School Detention (SSD). If an ID is lost, cracked or defaced, a student must replace it immediately. The cost is \$5. If a student does not bring the ID badge to school, a new ID badge must be obtained before the school day begins. If the ID is obtained before school, there is no penalty. If a student cannot purchase a new ID before school begins, they will be charged \$5 and given an ID. No student will be allowed to incur more than \$10 in library/ID debt without receiving a consequence. If they need an ID and already have debt accrued they will be charged for the ID and receive SSD. If a student is found without an ID after school begins, they will receive 2

warnings for the year, after that they will be assigned SSD. Students that do not attend SSD will be suspended out of school for the next school day.

RESPONSIBLE STUDENT USE OF PERSONALLY OWNED DEVICES

Greenville High School approves this policy in order to maintain a safe and secure environment for students and employees. A personally owned device shall include all existing and emerging technology devices that can take photographs; record audio or video; input text; upload and download media; and transmit or receive messages or images. Examples of a personally owned device include but are not limited to: MP3 players and iPods; iPads, Nooks, Kindle and other tablets; laptop and netbook computers; personal digital assistants (PDAs), cell phones and smart phones such as BlackBerry, iPhone, or Droid, as well as any device with similar capabilities.

Educational purposes include classroom activities, career development, communication with experts, homework and limited high quality self-discovery activities. Students are expected to act responsibly and thoughtfully when using technology resources. Students bear the burden of responsibility to inquire with school administrators and/or teachers when they are unsure of the permissibility of a particular use of technology prior to engaging in the use.

Inappropriate communication includes, but is not limited to, the following:

- obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language or images typed, posted, or spoken by students;
- information that could cause damage to an individual or the school community or create the danger of disruption of the academic environment;
- personal attacks, including prejudicial or discriminatory attacks;
- harassment (persistently acting in a manner that distresses or annoys another person) or stalking of others;
- knowingly or recklessly posting false or defamatory information about a person or organization;
- communication that promotes the destruction of property, including the acquisition or creation of weapons or other destructive devices.

If a student is told to stop sending communications, that student must cease the activity immediately. Examples of an unacceptable device in this policy shall include but are not limited to gaming devices or consoles, laser pointers, modems or routers, and televisions. Use of personally owned devices is permitted during instructional time for educational purposes only as approved by the teacher.

Greenville High shall not be liable for the loss, damage, misuse, or theft of any personally owned device brought to school. We reserve the right to monitor, inspect, copy, and review a personally owned device or file when administration has a reasonable suspicion that a violation has occurred. Students must be aware of appropriateness of communications when using district or personally owned devices. Inappropriate communication is prohibited in any public messages, private messages, and material posted online by students.

Students may not utilize any technology to harass, threaten, demean, humiliate, intimidate, embarrass, or annoy their classmates or others in their community. This is unacceptable student behavior known as cyberbullying and will not be tolerated. Any cyberbullying that is determined to disrupt the safety and/or well-being of the school is subject to disciplinary and/or legal action.

Use of personally owned devices in locker rooms, restrooms, and nurses' offices is expressly prohibited. Students are not permitted to use any electronic device to record audio or video media or take pictures of any student or staff member without their permission. The distribution of any unauthorized media may result in discipline, including but not limited to, suspension, criminal charges, and expulsion. Cell phone or other use of personal devices outside of lunch or without

teacher's prior approval will result in disciplinary measures as determined by school administration up to and including suspension, for minor offenses typically 1 day of ISS.

All students shall review this policy and the Responsible Use Policy before utilizing any school and/or personally owned devices. Greenville High School reserves the right to restrict student use of district owned technologies and personally owned devices on school property or at school sponsored events.

STUDENTS ARRIVING BEFORE 8:45 AM

Students arriving before 8:45 am must report to the cafeteria. Other areas are off-limits unless the student has a teacher's pass.

EXAMINATIONS AND EXAM POLICY

Examinations are considered an important part of the instructional program and provide valuable learning experiences. Final exams will be administered at the end of each semester. No student will be allowed to exempt exams or take exams earlier than their scheduled date. Make up exams will only be offered to students who have a Medical Excuse for their absence. In rare circumstances, pre-approval to make up an exam (without a Medical Excuse) is granted by Mr. Warren. Those request for pre-approval to make up an exam without a Medical Excuse should be submitted to Mr. Warren at least 48 hours in advance of the exam

TRANSCRIPTS

The student's first three transcript requests are at no charge, each additional request will be \$5.00 each.

Dual Credit Courses

Students wishing to take a college course online or face-to-face and also receive high school credit, must have the principal's approval **before** taking the college course. If prior approval is not obtained, high school credit will not be awarded. This also applies to a student wishing to take courses at Greenville Tech, but not on our campus through our early college program. Freshman and Sophomores will not be approved to take dual credit courses.

CLASS DUES

Class dues are collected yearly to ensure all activities related to their senior year and graduation are able to take place.

9th gr- \$10.00 10th gr-\$15.00 11th gr- \$20.00 12th gr - \$25.00

GRADUATION REQUIREMENTS

To be eligible for a state diploma, a total of 24 units of work must be completed.

<u>COURSE</u>	<u>UNITS</u>	<u>COURSE</u>	<u>UNITS</u>
English	4	U. S. Government	1/2
Mathematics	4	Other Social Studies	1
Science	2	Foreign Lang/Occup. Ed	1
Biology	1	PE or ROTC	1
US History	1	Computer Science	1
Economics	½	Electives	7

*Note that most four-year colleges require additional requirements for admission. Please check with the colleges for which you are applying.

SCHEDULES/SCHEDULE CHANGES

Schedule changes may only be made when one of the following occurs: there is a computer or scheduling error; a student who previously failed a course is scheduled to repeat the course with the same teacher (if possible); a student is scheduled for a class for which credit has previously been granted; a student is scheduled for a course for which the required pre-requisites have not been met or a student is missing a requirement for graduation.

CHANGE OF COURSE POLICY

Students who withdraw from a course after the specified time of 5 days in a 90-day course or 10 days in a 180-day course shall be assigned a WF (withdrew-failing), and the WF will be calculated as a 61 in the student's overall grade point average.

After the first 10 days of school, if a student wishes to change levels in an academic course, the parent(s) of the student must call the appropriate counselor. The counselor will then set up a meeting with the student's teacher, department chairperson, grade level administrator, and the Curriculum Resource Teacher. The purpose of the conference is to determine if the student has been appropriately placed in the current level of the course. A conference request must be made no later than the end of the first nine weeks grading period.

CONFERENCES

Please call the Guidance Office to make an appointment with your student's counselor. Appointments with teachers may be scheduled directly with the teacher.

SPECIAL NEEDS ACCOMMODATIONS

Parents of students with documented special needs may request classroom accommodations appropriate to those needs. Contact the student's counselor for additional information.

ATHLETICS PURPOSE

The purpose of this section is to inform all prospective and active student athletes and parents of the academic requirements, attendance policies, and other requirements as set forth by the State of South Carolina and the South Carolina High School League. It is aimed also to familiarize and acquaint athletes and parents about Greenville Senior High School policies. Such information is recorded herein for the specific purpose of all athletes and parents to read, study, and/or ask questions to clarify the data presented.

No student in The School District of Greenville County shall be denied equal opportunity to participate in any district program or activity on the basis of race, sex, religion, marital status, or national origin; and, no student shall be denied a free, appropriate education on account of any handicapping condition.

GOALS

The Goals for the Greenville Senior High School Athletic Department are:

1. To enhance communication among the community, faculty, coaches, and athletes.
2. To promote sportsmanship.
3. To create and develop a competitive program for and with our athletes.
4. To search for and to obtain the best available coach for each sport offering.
5. To develop student-athletes.
6. To include behavior modification as a means of addressing discipline of athletes.

7. To provide a job description to each coach and to include related tasks to be performed.
8. To seek assistance from the GHS All Sports Booster Club, parents, and others—this concept will include active participation, transportation commitments, media support, finances, and refreshments (meals/snacks) for teams; to clip articles and submit to the active sports coaches from the newspapers (snapshots and videos are also appreciated).
9. To establish a budget for each sport.
10. To permit each coach to evaluate his/her duties according to the job description of his/her sport, and to make a presentation to the Athletic Director and/or interested/authorized persons/groups/ committees.

SPORTS OFFERINGS

Baseball	Football	Softball
Basketball	Golf	Swimming
Cheerleading	Lacrosse	Tennis
Cross Country	Soccer	Track
Volleyball	Wrestling	

ATHLETIC ELIGIBILITY

To participate in interscholastic athletic activities, students in grades 9-12 must achieve an overall passing average in addition to the following:

1. To be eligible in the first semester a student must pass a minimum of five Carnegie units applicable toward a high school diploma during the previous year. At least two units must have been passed during the second semester of summer school.
2. To be eligible during the second semester the student must meet one of the following conditions:
 - a. If the student met first semester eligibility requirements, then he/she must pass the equivalent of four half-units during the first semester.
 - b. If the student did not meet first semester eligibility requirements, then he/she must pass the equivalent of five half-units during the first semester.

Students passing the sixth, seventh, and eighth grades by promotion academically (not by social promotion) are considered as having met the requirements for academic eligibility.

Athletes who quit a sport before the end of the season may not participate in any activities of another sport until the season ends including the post season if applicable.

TRAVEL

Athletes are not to drive personal vehicles for regularly scheduled athletic contests sponsored by GHS. Transportation to and from athletic contests must be approved by the coach.

INSURANCE

Each athlete must be covered by athletic accident insurance purchased at the school. This is a separate policy from school day coverage offered to students at the beginning of the year.

PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

Student participation in extracurricular activities is a privilege – not a right – that a student earns through proper conduct and academic achievement. A student may be denied the privilege of participating in an extracurricular activity and/or an event when the student's conduct is not consistent with District Policy; the District's Behavior Code and/or academic standards; the conduct expectations and/or academic standards of Greenville High School; and/or the conduct expectations and/or academic standards of the particular activity. Extracurricular activities include, but are not limited to, athletic teams, academic clubs/teams, prom, graduation exercises, and attendance at any school function outside of the normal school day.

STUDENT EXTRACURRICULAR CODE OF CONDUCT

I. Expectations of Conduct for Students Who Participate in Extracurricular Activities – Participants on a school team, club, or organization represent not only themselves and their families, but also their teammates, their coaches or sponsors, their schools, and the Greenville County School District. Additionally, extracurricular activities often draw high public interest, visibility, and focus of attention in the media. The student's behavior commands a public interest and attention that is unique in its capacity to elevate or denigrate the school district, the school, and the team or organization. Since public support is an essential ingredient of public education, the behavior of students who participate in extracurricular activities has a significant impact on the school district's pursuit of its mission. High standards of conduct and citizenship are essential precepts of the school district's extracurricular program. These high standards include instilling students with a positive attitude, building strong character, teaching responsibility, and demanding integrity. Participants must set a positive example and be role models for all. To maintain high standards for all extracurricular programs throughout the entire school district, a firmly and fairly enforced code of conduct is necessary. Therefore, all participants shall abide by a code of conduct specifically for extracurricular activities.

II. The Privilege of Participation – Participation in extracurricular activities is a privilege, not a right. School officials may deprive a student of the privilege of participation when they determine that the student's continued participation is not consistent with the high standards of conduct expected of all participants. In particular, whenever a student violates this code of conduct, the student is subject to losing the privilege of participation in extracurricular activities.

III. Unacceptable Conduct

A. The prohibition of unacceptable conduct: Certain conduct by any participant is absolutely unacceptable and will not be tolerated. Examples of such unacceptable conduct include, but are not limited to, theft, vandalism, disrespect, hazing, harassment, violation of alcohol, tobacco/nicotine and illegal substances restrictions, major infractions of *The Student Code of Conduct*, or violations of law. This unacceptable conduct rule shall be in force twelve months of the year. This means that the school district may penalize or punish a participant who engages in unacceptable conduct during the school term, over a holiday break, or while school is out of session. This also means that the school district may impose sanctions for unacceptable conduct which occurs at school, at a school sponsored event, or off school grounds. The penalty for engaging in unacceptable conduct can include revocation of the privilege of participating in extracurricular activities.

B. Definitions of specific kinds of unacceptable conduct:

- Theft-** stealing or taking personal property that belongs to another person, school, team, or organization.
- Vandalism-** willful or malicious breaking, destruction, or defacement of public or private property.
- Disrespect-** actions that show or express a lack of high regard or respect for others (fellow students, opponents, teachers, coaches, administrators, parents, or adults). This includes actions that result in OSS and the use of unacceptable language (cursing).
- Hazing-** any action that humiliates, degrades, abuses, or endangers another person, regardless of that person's willingness to participate. These actions may include initiation rituals into a team, club, or organization.

- **Harassment-** actions, comments, threats, verbalizations, coercion, jokes, teasing, or intimidation that is based on or takes place because of the race, color, sex, religion, or national origin of another person, who reports the actions as unwelcome.
- **Alcohol, tobacco/nicotine, and illegal substances restrictions-** Any illegal use or possession of alcohol or tobacco/nicotine or use, sale, possession, or purchase of any illegal or controlled substance, including prescription drugs. This list of examples is not intended to be exhaustive, and the appropriate staff members may impose disciplinary action for conduct not specifically listed here.

C. Punishment for Unacceptable Conduct:

Generally, when a school official has reason to believe that a student participant has engaged in unacceptable conduct as described in this code of conduct, the responsible school official shall notify the student of the violation and provide the student with the opportunity to present his or her account and explanation. The responsible school official will then confer with the Athletic Director or designated administrator to determine the appropriate sanction or penalty to be imposed. The level of discipline imposed is at the school official's discretion, and sanctions may range from reprimands to suspension from a game or contest, or in the most serious incidents of misconduct, dismissal from a team or permanent denial of participating for the remainder of the student's high school career.

Suspension means that the student is not allowed to dress out or participate in a contest or event. It may also include suspension from practice. However, the participant may be required to continue to practice with the team or program.

Dismissal means that the student is no longer a part of the team or program. If dismissed, the participant's uniform and equipment will be taken up and his/her name will be removed from the team or program roster. Reinstatement into the athletic program will be considered only after one calendar year. The Principal, after consultation with the District Director of Athletics, must approve any reinstatement. Some forms of unacceptable conduct may also violate the general code of conduct applicable to all students in the school district. In those situations, the participant is subject to punishment under both the general code of conduct and this code of conduct for extracurricular activities. Under no circumstances will any student who has been suspended from school pursuant to the general code of conduct participate in extracurricular activities during the suspension period.

Alcohol, Tobacco/Nicotine, and Substance Abuse: When a coach, teacher, or principal determines that a participant has violated the alcohol, tobacco/nicotine, or illegal substances restrictions, the following penalties shall apply:

First Violation Penalty: The participant will be suspended immediately from a minimum of 20% of the scheduled contests in the participant's sport or activity. If the sport or activity is out of season, then the penalty will be administered at the very next season in which the student is a participant. The student may also be required to submit to on-demand drug testing.

Second Violation Penalty: The participant will be suspended immediately for a minimum of 50% of the scheduled contests. If the sport/activity is out of season, the penalty, or remainder thereof, will be administered at the very next season in which the student participates. The student may also be required to submit to on-demand drug testing.

Third Violation Penalty: The participant will be dismissed from participation in extracurricular activities for the remainder of the student's high school career.

Note: When violation of the alcohol, tobacco/nicotine, and substance abuse restrictions also results in criminal charges, subsection D (below) will also apply.

D. Criminal infractions: Some forms of misconduct may violate local, state, or federal criminal law. If a student participant is charged with a criminal offense other than a minor traffic violation, the student shall immediately be suspended from participation in extracurricular activities until the responsible school officials have an opportunity to review the circumstances surrounding the arrest. After reviewing the circumstances that led to the student's arrest, the school official may elect to continue the period of suspension until the criminal charges are resolved or impose disciplinary consequences, to include suspension from games or contests, based on the conduct that led to the student's arrest. Depending on the amount of time necessary for the criminal matter to be resolved, the responsible school official shall have the discretion to lift the suspension and return the student to participation on probation pending resolution of the matter. If the participant is convicted of the offense or pleads "no contest," the responsible school official will impose a minimum one game suspension up to a maximum dismissal of the participant from all extracurricular activities. If criminal charges are dropped or if the participant is found not guilty, he/she may return to regular participation (except to

the extent that punishment under either the general or extracurricular code of conduct precludes a return to participation). It is important to note, however, that regardless of the outcome of any criminal charges, a participant will be subject to punishment under the two codes of conduct if the responsible school official determines that a student has engaged in conduct that violates either code of conduct.

IV. Out-of-School Suspension (OSS) – During the period that any participant is serving an out-of-school suspension, the student will not be allowed to participate in practice, games, or contests. The participants may return to participation in any activity only after being readmitted to school and attending school for one day. Offenses that lead to OSS may also warrant punishment under this code of conduct for extracurricular activities.

V. Attendance Rule – A student shall not participate in a contest or practice on the day he/she has been absent from school without just reason. Just reason shall be anything beyond the control of the student (e.g. school field trip, doctor/dental appointment, bereavement, religious holiday, etc.). Confirmation notes will be required by the sponsor or coach of that activity.

VI. Individual School/Teacher/Sponsor/Coach Rules – Individual schools, teachers, coaches, or sponsors may establish additional rules and regulations for their programs with the approval of the athletic or activities director and Principal. The teacher, coach, or sponsor must give all participants written copies of any additional rules and must explain the additional rules to all participants at the start of an event or season. Penalties for violations of the rules shall also be in writing.

VII. Appeal Procedure – A student may appeal any decision of a teacher, sponsor, or coach under this code of conduct by filing with the Principal a written appeal within five days of the decision to be reviewed. The appeal must state specifically why the decision should not be implemented. The Principal shall render a decision within five days. The decision of the Principal is final. If the Principal made the original decision to impose the disciplinary sanction, the student shall be permitted to appeal the sanction to a designated district-level administrator, whose decision will be final.

BELL SCHEDULES

Regular Schedule

Two-Hour Delayed

If multiple days of 2 hr delay occur
the schedule will be adjusted

Warning Bells	8:35/8:40	10:35/10:40
1st Block	8:45-10:20	10:45-11:20
2nd Block	10:25-11:55	11:25-11:55
3rd Block	12:00-2:10	Normal Schedule

1st Lunch	12:00-12:30
2nd Lunch	12:45-1:15
3rd Lunch	1:40-2:10

4th Block 2:15-3:45

Advisory Wednesdays

Pep Rally Schedule

Warning Bells 8:35/8:40

Warning Bells 8:35/8:40

1st Block 8:45-10:05
Advisory 10:10-10:40
2nd Block 10:45-11:55
Normal Schedule

1st Block 8:45-10:05
2nd Block 10:10-11:20
Pep Rally 11:25-11:55
Normal Schedule