

# Greer High School Student and Parent Handbook 2022-2023



COMMUNITY ♦ TRADITION ♦ DETERMINATION

**#GreerGRIT**

**3000 East Gap Creek Road  
Greer, SC 29651**

**[www.greenville.k12.sc.us/greerhs](http://www.greenville.k12.sc.us/greerhs)**

*The School District of Greenville County does not discriminate on the basis of age, race, sex, color, handicap, religion, or national origin in its dealings with employees, students, the general public, applicants for employment, educational programs, activities, or access to its facilities.*

#### DISCLAIMER

Neither this handbook nor any part of it should be construed as a contract itself. This handbook is not intended to be comprehensive and is advisory only to guide students, parents and faculty of Greer High School. The school reserves the right to make changes or exception to statements in this handbook. Final interpretation of all school rules and regulations is left to the principal of the school.

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**G**rowth\***R**esiliency\***I**ntegrity\***T**enacity

Dear Students and Parents:

Welcome to Greer High School! I am honored to be the Principal here at Greer and I look forward to doing everything I can to ensure that you have an incredible experience during the 2022-2023 school year. The beginning of a new school year is an exciting time for everyone and offers an opportunity for students, parents, and educators to commit themselves to having a successful year.

We are looking forward to an exciting year full of learning, sharing, and excitement that will become a fabric of our Greer High Pride. Our primary goal is for every student at GHS to have a great school year that will allow them the opportunity to grow both socially and educationally. We have a great high school and we are looking forward to having you and your child as a part of our community.

This Parent/Student Handbook is designed to communicate between school and home in addition to showing clear expectations and procedures for all students at Greer High School. Our purpose here is to build graduates that are college and career ready and are inspired to make a positive difference in society. This will drive our actions at Greer High School, every single day.

As we start the school year, I would encourage you to engage yourself in the educational process. Take time to visit Greer High School and meet the administration and school staff. I would also highly encourage you to participate in our Open House to meet your child's teachers. Stay informed of your child's academic progress, attendance, etc. through Parent Backpack, and review the Greenville County Schools website or follow us on social media for back-to-school information, including the school calendar, attendance requirements, student behavior code, and transportation.

I look forward to working with each of you. If there is anything that I can do to assist you or your child, please do not hesitate to contact me.

Sincerely,

Justin Ludley, Principal

## **Mascot**

The Yellow Jacket

## **Colors**

Black and Gold

## **Alma Mater**

*In the state of Carolina,  
Near the mountains blue,  
Stately stands a noble structure  
With a spirit true.*

### **CHORUS:**

*Lift your voices  
Shout your praises  
Over hill and dale.  
Here's to thee, our Alma Mater,  
Hail thee, Greer High, Hail!*

*Now and when we have departed  
From her halls afar;  
May her truths and lofty ideals  
Be our guiding star.*



## **Greer High Mission Statement**

We build college and career ready graduates by connecting students to meaningful educational opportunities that empower them to be productive members of society and lifelong learners.

### **Our Vision**

Students will graduate college and career ready, inspired to make a positive difference in society.

### **Philosophy**

#### **We Believe:**

1. Students achieve best in a safe and inviting environment where they are engaged in learning.
2. Students must have highly competent and caring teachers, administrators, and support staff.
3. Students must have equitable and high-quality educational opportunities that evolve and change to reflect the world around them.
4. A successful educational culture empowers students to communicate and collaborate effectively, solve problems competently, think critically and creatively, and act responsibly.
5. A successful educational culture develops students who are empathetic, respectful, resilient, and act with integrity.
6. Embracing diversity and inclusion leads to mutual respect and breaks down barriers.
7. Education is the shared responsibility of students, home, school, business, and community.
8. Curriculum and instruction must meet the needs of all students and prepare each student for success.
9. Having a growth mindset and demonstrating GRIT (Growth, Resiliency, Integrity, Tenacity) in pursuing and achieving goals will help students and staff be successful.
10. Providing personalized learning experiences incorporating technology, real-world relevance, and innovative strategies are essential in preparing students to be successful in today's world.

## **Attendance**

In South Carolina, all children are required to attend a public or private school or kindergarten beginning at age five (5) and continuing until their 17<sup>th</sup> birthday. If a child is not six years of age on or before the first day of September in a particular school year, parents and guardians may choose not to send their children to kindergarten; however, they must sign a waiver which may be obtained at the local school.

In accordance with the South Carolina Compulsory School Attendance law, the School District of Greenville County has adopted uniform rules to ensure that students attend school regularly. Each day that students are not in school, they miss hours of valuable instruction and opportunities for learning that they will not have again. Students are counted present only when they are actually in school, on homebound instruction, or are present at an activity authorized by the school principal. A student is considered in attendance when present for at least three (3) hours of a school day.

All absences beginning with the first shall be approved or disapproved by the board's designee, the building principal. In making this decision, the principal shall be guided by the procedures as presented herein. Decisions regarding approval of absences and eligibility for credit may be appealed in accordance with district policy.

Any student who misses school must present a written excuse, signed by his or her parent or legal guardian or a health care professional, for all absences within two (2) days of the student's return to school. The written excuse should include the reason for and the date of absence. If a student fails to bring a valid written excuse to school, his or her absence will be recorded as unlawful. School will use the criteria below when deciding whether an absence is lawful or unlawful.

### **Lawful Absences**

- Absences caused by a student's illness and whose attendance in school would endanger his or her health or the health of others. These absences must be verified by a physician statement within two (2) days of the student's return to school.
- Absences due to an illness or death in the student's immediate family verified by a statement from the parent within two (2) days of the student's return to school.
- Absences due to a recognized religious holiday of the student's faith when approved in advance. Such requests must be made to the principal in writing.
- Absences for students whose parents/guardians are experiencing a military deployment. Specifically absences when the parent or legal guardian of a student is an active duty member of the uniformed services and has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or combat support posting, shall be excused as long as such absences are reasonable in duration as deemed by the principal so that the student can visit with his or her parent or legal guardian relative to such leave or deployment of the parent or legal guardian.
- Absences due to activities that are approved in advance by the principal. This would include absences for extreme hardships. Such approval should be prearranged when possible.

### **Unlawful Absences**

- Absences of a student without the knowledge of his or her parents
- Absences of a student without acceptable cause with the knowledge of his or her parents
- Suspension is not to be counted as an unlawful absence for truancy purposes

### **Absences**

For students in grades K-12, principals shall promptly approve or disapprove any student's absence in excess of ten (10) days, whether those absences are lawful, unlawful, or a combination of the two. A student does not exceed the 10 day absence limit until the student has reached his or her 11<sup>th</sup> unlawful absence. Furthermore, a student does not exceed the 5 day absence limit for a 90 day course until the student has reached his or her 6<sup>th</sup> unlawful absence.

### **Carnegie Credit**

The school year consists of 180 school days. To receive credit, high school students or students in middle school taking courses for graduation credit must attend at least 85 days of each 90-day semester course and at least 170 days of each 180-day course, as well as meet all minimum requirements for each course.

In order to receive high school credit after the 10<sup>th</sup> unlawful absence, “seat time recovery” is required for every subsequent absence that is unlawful. (Note: the 10 unlawful absence limit applies to each 180-day course and should be considered 5 days for each 90-day course and 3 days for each 45 day course.) A student may have up to 10 absences excused by a parent note in each 180-day course and 5 days excused by a parent note in each 90-day course. Parent notes in excess of 10 in a 180-day course, and 5 in a 90-day course, will be considered unexcused and will count towards the unlawful absences a student has in the respective course. A student must attend the majority of a class session during a school day to receive credit for that class.)

### **Truancy**

Although the state requires students to only attend 170 of the 180-day school year, parents and students should be aware that SC Code of Regulations-Chapter 43-274 stipulates that a child ages 6 to 17 year is considered truant when the child has three consecutive unlawful absences or a total of five unlawful absences. For purposes of this section (truancy and compulsory attendance), a parent may provide up to 10 parent notes excusing a student’s absence, 5 parent notes in a 90-day course, and 3 parent notes in a 45-day course. However, in order for any subsequent absence related to an illness to be lawful it must be supported by a physician statement/medical note.

## **Student Behavior Code**

The District expects students to conduct themselves in an orderly, courteous, dignified and respectful manner. This requirement refers to their actions toward other students and teachers, their language, their dress and their manners.

Students have a responsibility to know and respect the policies, rules and regulations of the school and District. Violations of such policies, rules and regulations will result in disciplinary actions. The school directs students to the District’s Behavior Code set forth in [Policy JCDA](#) and this handbook. Schools are authorized to incorporate the use of electronic devices, including cell phones, tablets and other similar devices, into the school environment when appropriate to enhance learning and student achievement. Schools will establish rules and expectations for student use of electronic devices, and students will be disciplined in accordance with this policy for any inappropriate or unauthorized use of a device. School authorities are authorized to employ probation and suspension and to recommend expulsion, if necessary, to enforce this policy.

It is the philosophy of the District to handle all student disciplinary matters at the lowest supervisory level possible and in the most reasonable manner possible. Disciplinary action will be taken in accordance with appropriate procedural rights being afforded to students and their parents/guardians as provided by State law, State Board of Education regulation, and/or the policies of this District.

The Board and the administration offer the following listing of offenses and the required or recommended dispositions for the information of students, parents/legal guardians and school personnel.

### **Levels of offenses**

Students who engage in an ongoing pattern of behavior that is disruptive to the orderly operations of the school shall be recommended for expulsion. The following is a general listing of offenses and the required or recommended disciplinary actions which should be taken as a result of such offenses being committed.

#### **Disorderly conduct - Level I**

Disorderly conduct is defined as any activity in which a student engages that tends to impede orderly classroom procedures or instructional activities, orderly operation of the school or the frequency or seriousness of which disturbs the classroom or school.

Acts of disorderly conduct may include, but are not limited to, the following:

- classroom tardiness
- cheating on examinations or classroom assignments
- lying
- blackmail of other students or school personnel
- acting in a manner so as to interfere with the instructional process

- abusive language between or among students, to include profane language
- failure to complete assignments or carry out directions
- use of forged notes or excuses
- violation of school bus regulations
- cutting class
- school tardiness
- truancy
- use of obscene or profane language or gestures
- other disorderly acts as determined at the school level, which are not inconsistent with Board policy

The administration may apply sanctions in cases of disorderly conduct which may include, but are not limited to, the following

- verbal reprimand
- withdrawal of privileges (a privilege, as defined by the Greenville County School Board, is a student's opportunity to participate in any function of the school beyond attending class, riding buses and participating in the school District's food service program)
- Demerits
- Detention
- In-school/out of school suspension
- Other sanctions approved by the Board or administration

### **Disruptive conduct - Level II**

Disruptive conduct is defined as those activities engaged in by student(s) which are directed against persons or property and the consequences of which tend to endanger the health or safety of themselves or others in the school. Some instances of disruptive conduct may overlap certain criminal offenses, justifying both administrative sanctions and court proceedings.

The administration may reclassify disorderly conduct (Level I) as disruptive conduct (Level II) if the student engages in the activity three or more times.

Acts of disruptive conduct may include, but are not limited to, the following:

- fighting
- vandalism (minor)
- stealing
- use or possession of laser pointers, fireworks, smoke bombs, pepper-style sprays, and other similar devices or materials
- threats against others
- trespass
- abusive language to staff, to include profane language
- other disruptive acts which interfere with the educational process
- refusal to obey school personnel or agents (such as volunteer aids or chaperones) whose responsibilities include supervision of students
- possession or use of unauthorized substances, including tobacco and tobacco products, alternative nicotine products, non-prescription drugs, "look-a-like" drugs, and drug paraphernalia, including rolling papers
- illegally occupying or blocking in any way school property with the intent to deprive others of its use
- inappropriate verbal or physical conduct of a sexual nature
- misuse of District technology resources
- gambling on school property
- unlawful assembly
- disrupting lawful assembly
- harassment, intimidation or bullying
  - intimidating, threatening, or physically abusing another student

- any other acts as determined at the school level that are not inconsistent with Board policy

The administration may apply sanctions in cases of disruptive conduct which may include, but are not limited to, the following:

- in-school suspension
- withdrawal of privileges (a privilege, as defined by the Greenville County School Board, is a student's opportunity to participate in any function of the school beyond attending class, riding buses and participating in the school District's food service program)
- temporary removal from class
- out-of-school suspension
- referral to outside agency
- assignment to alternative school
- expulsion
- restitution of property and damages, where appropriate, should be sought by local school authorities
- other sanctions as approved by the Board or administration

### **Criminal conduct - Level III**

Criminal conduct is defined as those activities engaged in by students (whether or not they result in criminal charges) that result in violence to themselves or to another's person or property or which pose a direct and serious threat to the safety of themselves or others in the school or to the security of District resources. These activities usually require administrative actions which result in the immediate removal of the student from the school, the intervention of law enforcement authorities and/or action by the Board.

Whenever a student is engaging or has engaged in activities including, but not limited to, one of the acts specified below, while on school property or at a school sanctioned or sponsored activity which a principal or his/her designee has reason to believe may result, or has resulted, in injury or serious threat of injury to a person or to his/her property, the principal or his/her designee is required to notify law enforcement officials.

Acts for which principals must recommend students for expulsion include, but are not limited to, the following:

- bomb threat
- possession, use or transfer of weapons - a weapon is defined as a firearm (rifle, shotgun, pistol or similar device that propels a projectile through the energy of an explosive); a knife, razor, bludgeon, blackjack, metal pipe or pole, brass knuckles (to include multi-finger rings); incendiary or explosive device; or any other type of device or object which may be used to inflict bodily injury or death.
- sexual offenses (which include sexual acts that do not result in a criminal offense)
- arson
- distribution, sale, purchase, manufacture, use, being under the influence of, or unlawful possession of alcohol or a controlled substance, as defined in S.C. Code Ann. §§ 44-53-110 through 44-53-270. (See Policy JCDAC)
- threatening to take the life of or inflict bodily harm upon a school employee or member of their immediate family
- ganging ("Ganging" or participating as a member of a gang and inflicting a violent act of bodily harm, however slight, upon another person will not be tolerated. A "gang" shall consist of two or more persons acting together for and with the purpose of committing an act of violence against another person. "Participation" also includes any act that interferes with or hinders a staff member from stopping the infliction of bodily injury that is the objective of the gang.)
- Unauthorized access, use, or attempted access or use of District computer systems

Additional acts for which principals may recommend students for expulsion include, but are not limited to, the following:

- vandalism (major)
- theft, possession or sale of stolen property
- disturbing the schools

- possession, use, or transfer of "look-a-like" weapons
- assault and battery
- extortion
- any other acts as determined by the Board

**NOTE: In determining whether a student is under the influence of alcohol or a controlled substance, the student's appearance, behavior, manner, presence of an odor of the substance, and statements made by the student as to the use of controlled substances or alcohol may be considered without regard to the amount of alcohol/controlled substance consumed.**

**The principals must recommend students for expulsion if they have committed offenses which are underlined above.** If a student commits an offense that is not underlined, the principals may recommend the student for expulsion when the circumstances warrant it. The administration may apply sanctions in cases of criminal conduct which may include, but are not limited to, the following:

- withdrawal of privileges (a privilege, as defined by the Greenville County School Board, is a student's opportunity to participate in any function of the school beyond attending class, riding buses and participating in the school District's food service program)
- out-of-school suspension
- assignment to alternative school
- expulsion
- restitution of property and damages, where appropriate, should be sought by local school authorities
- other sanctions as approved by the Board or administration

### **Dress Code**

Students are expected to dress and be groomed in such a way as to not distract or cause disruption in the educational program or orderly operation of the school. Personal appearance of students should promote health and safety, contribute to a climate conducive to teaching and learning and project a positive image of the District to the community. Students should dress for the educational setting and not the recreational one. The principal may create further guidelines regarding student dress which are consistent with the guidelines below.

- Clothing and/or hair should not be so extreme or inappropriate to the school setting as to disrupt the education process. Therefore, clothing deemed distracting, revealing, overly suggestive or otherwise disruptive will not be permitted.
- Wearing accessories or clothing that could pose a safety threat to oneself or others is not allowed.
- Hats and sunglasses may not be worn in the building.
- Attire must not evidence membership or affiliation with a "gang" in any negative sense of the term.
- Proper shoes must be worn at all times.
- Attire must not be immodest, obscene, profane, lewd, vulgar, indecent or offensive.
- Clothing that inappropriately exposes body parts is not permitted. Students shall not expose undergarments.
- Pants must be worn at the natural waistline and undergarments are not to be visible. Pants and slacks must not bag, sag, or drag.
- No clothing, jewelry, or tattoos are permitted that display profanity, suggestive phrases, or advertisements for, or messages or pictures depicting or suggesting alcohol, tobacco, drugs, or sex.

In the event the administration determines a student's dress is inappropriate for school in accordance with this policy, the administration will either require the student to change or will inform the student not to wear the garment to school again. Repeated violations of the dress code will be treated as disruptive behavior in violation of the District's Behavior Code.

### **Transportation**

#### **Discipline**

In order to ensure the safety of all students riding buses in Greenville County Schools, appropriate behavior is required for all students. Transportation to and from school is an extension of the classroom and should be considered part of the

school day. The issue of safety requires students to be on their best behavior while on school buses or vehicles. Violations of school bus rules will be addressed in the manner listed below.

The School District Behavior Code (Board Policy JCDA) is in effect for all students at all times when being transported on school buses to and from school or school activities. Thus, while students may lose the privilege to ride the bus due to their conduct as contained below, the student may also be disciplined in accordance with the District's Behavior Code up to and including being recommended for expulsion.

### **Level I Offenses - Disorderly Conduct**

- Refusing to follow driver directions
- Getting on or off the bus at an unauthorized stop without permission
- Standing or sitting improperly while the bus is moving
- Intentionally riding the wrong bus without permission from the principal
- General horseplay
- Making loud noises
- Profanity/Obscene Gestures
- Littering
- Possession of tobacco products, e-cigarettes or vaping devices
- Delaying bus services by tardiness, loitering, etc.
- The school administration may classify a Level I offense as a Level II offense if the infraction seriously jeopardizes the health and/or safety of others.

### **Level I Consequences**

- 1st Referral -- Warning and parent contact
- 2nd Referral -- In school punishment, parent contact and/or one (1) day bus suspension
- 3rd Referral -- Suspended from bus up to three (3) days and parent conference
- 4th Referral -- Suspended from bus up to five (5) days and parent conference
- Additional Level 1 referrals will result in administrative review and may be accelerated to a Level II consequence.

### **Level II Offenses**

- Use of tobacco products, e- cigarettes, or vaping devices
- Throwing objects out of bus
- Profanity directed at staff
- Rude, discourteous behavior directed at staff
- Vandalism [restitution may be required]
- Harassing, threatening or intimidating another student
- Fighting
- Stealing
- Inappropriate verbal or physical conduct of a sexual nature
- Other safety violations that may interfere with the safe operation of the school bus
- The school administration may classify a Level II offense as a Level III offense if the infraction seriously jeopardizes the health and/or safety of others.

### **Level II Consequences**

- 1st Referral -- Suspension from bus up to ten (10) days and parent conference
- 2nd Referral -- Suspension from bus up to ten (10) days and parent conference
- 3rd Referral -- Suspension from bus up to thirty (30) days, possible removal and parent conference

### **Level III Offenses**

- Possession, use or transfer of weapons

- Sexual offenses (which include sexual acts that do not result in criminal offense)
- Arson
- Impeding the operation of a school bus
- Distribution, sale, purchase, use or being under the influence of alcohol or controlled substance
- Threatening to take the life of or inflict bodily harm to a school employee
- Ganging
- Bomb threat

### **Level III Consequences**

- Any referral - Minimum thirty (30) days suspension from bus and possible removal from bus for remainder of school year and parent conference.

### **Discipline of Students with Disabilities**

Students with disabilities will be disciplined in accordance with federal and state law including the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act, as set forth in the procedures developed by the administration.

### **Anti-Bullying and Safe Schools**

The District is committed to fostering an environment that both promotes learning and prevents disruptions to the educational process. In order to create and maintain an atmosphere that promotes learning and prevents disruption, the District has implemented the following procedures to address student concerns, complaints, and grievances in regards to bullying, discrimination, harassment, intimidation or misconduct as provided in Board Policy and Administrative Rule JCDAG. All formal complaints of any allegation of bullying, discrimination or harassment will follow the below process, except for complaints filed on the basis of sex (Title IX), which will follow the procedures contained in that Section II below.

#### **Reporting Bullying, Harassment & Discrimination**

Any student who believes that he/she has been subject to harassment, intimidation, bullying or misconduct by other students, employees of the District or third parties in the school setting should immediately inform the school's administration and may also file a formal complaint under Board Policy and Administrative Rule JCDAG.

All complaints should be filed with the principal or his or her designee within sixty days of the date of the alleged incident using the Complaint Form attached to Rule JCDAG. Complaints may also be filed by a student's parent. If the allegation is against the school's administration, the student or parent should file a report directly with the District's Ombudsman. Anonymous reports may be made, but those reports must provide the District with adequate information in order to begin an investigation.

Additionally, students and parents should immediately report any concerns related to employee interactions with students that are inconsistent with the requirements and expectations contained in Board Policy GBV pertaining to staff and adult interactions with students. Concerns that should be immediately reported to a school's administration include potential mistreatment of students and other conduct by employees that could constitute inappropriate interaction or communication, including those sexual in nature.

#### **Investigation**

Complaints will be investigated promptly, thoroughly, and confidentially. The investigation shall include appropriate steps to determine what occurred and to take actions to end the harassment, intimidation, or bullying and prevent such misconduct from occurring again. A meeting will be scheduled within ten working days of the complaint with the complainant to discuss the complaint. The student and his/her parent(s) shall be informed in writing of the outcome of the investigation but all discipline of students and staff will remain confidential. The written notice will also outline the complainant's right to appeal.

#### **Appeals**

An appeal related to disability discrimination or harassment should be made to the District's Section 504 coordinator. An appeal regarding color, race, or national origin discrimination or harassment should be made to the District's Title VI coordinator. The email contact information for the Section 504 Coordinator and Title VI

Coordinator is Section504@greenville.k12.sc.us and TitleVI@greenville.k12.sc.us. Both may also be contacted by mail at Post Office Box 2848, Greenville SC 29602 or by phone at 864-355-3100.

The appeal shall state the reasons for which the complainant is appealing the initial decision. The coordinator will examine the evidence presented by all the parties, and may conduct a meeting with both the complainant and the school principal or designee if needed. The coordinator must provide a written decision to the complainant within 10 working days of receiving the complainant's written appeal. The coordinator shall inform the complainant of the right to appeal to the Superintendent or his/her designee. If a coordinator or the Superintendent or his/her designee is alleged to be involved in the complaint, the District will appoint an objective and impartial administrator to address the complainant's appeal at that level.

If a student or parent/guardian is dissatisfied with the action or decision of the Coordinator, they may appeal the decision to the Superintendent or his/her designee within 10 working days of the decision of the Coordinator. The appeal shall be in writing and shall state the reasons for the appeal. The superintendent or designee, in his or her discretion, may choose to have a meeting with the complainant and the coordinator. The Superintendent or designee shall provide a written determination to the complainant and take appropriate action within 10 working days after the receipt of a written appeal.

## **Title IX Complaints (Sex-Based Discrimination/Harassment)**

The District, as required by Title IX of the Education Amendments Act of 1972 and its corresponding regulations ("Title IX"), does not discriminate on the basis of sex in its education program or activities. Title IX prohibits sex-based harassment, which may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex even if those acts do not involve conduct of a sexual nature. The District prohibits discrimination and harassment on the basis of sex in all of its programs and activities by its employees, students or third parties.

### **Reporting**

Any student (or parent/guardian of student) who believes they have been the subject of sex-based harassment or discrimination should contact the school's administration immediately. A formal complaint may be filed in accordance with Administrative Rule JCDAG. Even if a formal complaint is not filed related to a Title IX concern, the District must still conduct a thorough review into the concern and implement appropriate supportive measures and disciplinary consequences and provide a written summary to the student/parents related to its efforts and actions.

### **Investigation**

A school's Assistant Principal or other appointed school administrator (investigator) will initiate an investigation of any formal complaint of alleged sex discrimination, sexual harassment, sexual violence, or inappropriate conduct of a sexual nature reported to them in consultation with the District's Title IX Coordinator following the detailed process outlined in Administrative Rule JCDAG. The school's Principal will then separately review the findings of that investigation and render a determination as the decision-maker. If an allegation is made against a non-student, including an employee, the District Employee Relations Representative will serve as the investigator and a director in the District's Human Resources Department will serve as the decision-maker. A parent or legal guardian or Title IX Coordinator may also file a complaint on behalf of the student. If, for any reason, the student prefers not to share the complaint with the Assistant Principal, he or she may submit a complaint with the Principal.

The District prohibits retaliation or reprisal in any form against a student or employee who has filed a report. The District also prohibits any person from falsely accusing another person.

Additional information pertaining to Title IX, including contact information for the District's Title IX Coordinator, training received by District employees, and the process for appeals can be found at

<https://www.greenville.k12.sc.us/Parents/main.asp?titleid=titleix>

## **Homework**

When homework is given, assignments shall reflect the following guidelines:

Homework shall include one or more of the three generally recognized types of homework:

Practice: reinforces newly acquired skills taught in class

Preparation: helps students prepare for upcoming lessons, activities, or tests

Extension: provides challenging, often long-term opportunities for enrichment that parallel class work

Homework shall be carefully planned and explained to the students. Content and duration of homework shall be personalized to accommodate the age, grade, ability, and readiness of the students. Homework shall be assigned with awareness of the home resources available to the student and the family and alternative options offered, where necessary. Since involvement in extracurricular activities is encouraged and valued, homework assignments that are lengthy shall be scheduled as far in advance as possible.

Because homework at the high school level varies according to a student's course load and schedule, high school students should spend sufficient time on homework to master the content of the subject matter. Completed homework assignments are to be reviewed by the teacher or designee; appropriate instructional follow-up shall occur.

If homework is graded, the homework shall count no more than 10% of the overall quarterly grade at the middle school and high school levels.

Because they require a greater amount of time and effort than daily assignments, grades for long-range assignments shall not count as part of the homework percentage, but should be considered in the time allocated for homework.

Parents and students shall be informed at the beginning of the school year and at the beginning of second semester, if appropriate, of the district homework policies and classroom homework expectations.

Students are encouraged to spend some time each day reading a variety of materials independently.

## **Uniform Grading Scale**

The Uniform Grading Policy approved by the State Board of Education is effective for all students enrolled in unit-bearing classes, including those offered at the middle school level.

### **The SC Grading Scale is as follows:**

A= 90-100; B= 80-89, C= 70-79, D= 60-69, F= 0-59

WF= 50, FA=50, P= no value, WP= no value, AU= no value, NP=no value

[Link to: SC Uniform Grading Scale](#)

### **2<sup>nd</sup>-12<sup>th</sup> Grade**

The following grade scale will be applied to students in grades 2-12.

A=100-90 B=89-80 C=79-70 D=69-60 F=59-50

For Carnegie Unit courses please refer to the state Uniform Grading Policy (UGP) for quality points and state regulations guiding credit-bearing courses.

### **Grading Floors**

#### **High School Students (Grades 9-12)**

A floor of 50 will be applied to quarter report cards for High School Students (9-12). The floor will not be applied to Interim Progress reports.

### **Seat Time Recovery**

Students who don't qualify for credit because they have exceeded the allowed number of absences may participate in Seat Time Recovery.

In order to receive one Carnegie unit of credit, a student must be in attendance at least 120 hours, per unit, regardless of the number of days missed, or must demonstrate proficiency as determined by the District. This exception to the 120-hour requirement is to be administered by the District on a case-by-case basis and only for students who have excessive absences that have been approved. General requests for proficiency-based credit must be made through the process described in Regulation 43-234. Students whose absences are approved should be allowed to make up any work missed in order to satisfy the 120-hour requirement.

In order to receive high school credit after the 10th unlawful absence, “seat time recovery” is required for every subsequent absence that is unlawful. (Note: the 10 day absence limit applies to each 180-day course and should be considered 5 days for each 90-day course and 3 days for a 45 day course.). A student must attend the majority of a class session during a school day to receive credit for that class.

## **Family Educational Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents (including legal guardians) and students over 18 years of age (eligible students) certain rights with respect to students’ education records. “Student education records” include any records maintained by a school or the district that are directly related to the student. These rights are:

- The right to inspect and review a student’s education records within 45 days of the day the school receives a request for access. Parents or eligible students should write a letter to the school principal and identify the record(s) they wish to inspect. The principal will make arrangements for access to those records and will notify the parent or eligible student of the time and place where they may inspect them.
- The right to request an amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading or otherwise in violation of the student’s privacy rights under FERPA. Parents or eligible students may ask the school to amend an education record that they believe is inaccurate or misleading by writing the school principal. In that letter, they should not only clearly identify the part of the record they want changed, but also specify why they believe it is inaccurate or misleading. They should also provide any evidence to support their claim. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a district-level hearing regarding the request for amendment. The school will provide additional information regarding the district’s hearing procedures when they notify the parent or eligible student of the decision. After the hearing, if the district still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his/her view about the contested information.
- The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. FERPA allows the district to disclose education records to school officials with a legitimate educational interest in the information contained in the record without consent from the parent or eligible student. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health and law enforcement staff); a person serving on the School Board; and a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor or therapist). A school official has a legitimate educational interest if that official needs to review an education record in order to fulfill his or her professional responsibility. Upon request and without consent, the district forwards and discloses education records to officials of another school district in which a student seeks/intends to enroll, specified officials for audit or evaluation purposes, appropriate parties in connection with financial aid, organizations conducting certain studies for the school, accrediting organizations, to comply with a judicial order or lawfully issued subpoena, to appropriate offices in cases of health and safety emergencies, and to state and local authorities within a juvenile system.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA.

The name and address of the federal agency that administers FERPA is as follows:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5920

\*An eligible student is defined as a student who reaches 18 years of age or attends a post-secondary school.

## **Directory Information**

Information that the District has designated as "directory information" regarding a student may be released to outside organizations without prior written consent from the parent/eligible student. The District defines directory information as a student's name, address, telephone number, photograph, grade level, school to which he/she is assigned, years of attendance at that school, awards received, participation in officially recognized activities and sports, and weight and height of athletic team members. Outside organizations requesting directory information include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, the No Child Left Behind Act requires that local high schools must provide military recruiters, upon request, access to secondary school students' names, addresses, and telephone listings. If you do not wish for the District to disclose directory information from your child's education records without your prior written consent, you must notify the School in writing no later than 30 calendar days after the first day of school.

## **Student Speakers at School-Sponsored Activities**

The School District of Greenville County is committed to maintaining an educational environment in which students of all backgrounds, beliefs and religions are welcome and treated with equal dignity and respect. The District will neither advance nor inhibit religion. In accord with the United States Constitution, the District protects private expression, including religious expression, by individual students as long as that expression does not create a disruption to or interfere with the educational environment.

Student speakers at school-sponsored activities, including graduations, may not be selected on a basis that either favors or disfavors religious speech. Where student speakers are selected on the basis of genuinely neutral, evenhanded criteria and retain primary control over the content of their expression, that expression is not attributable to the school and therefore may not be restricted because of its religious or secular content. In contrast, where school officials determine or substantially control the content of what is expressed, such speech is attributable to the school and may not include prayer or religious content. A school, however, may prevent or remove a speaker if the content of their speech is obscene, contrary to the District's behavior code or substantially disruptive to the school environment.

## **School Insurance**

Student accident insurance is offered as a service to parents. The available insurance coverage includes school-only or 24-hour coverage. Coverage, cost, and enrollment information is provided on the District's website at <https://www.greenville.k12.sc.us/Parents/main.asp?titleid=faqinsurance>. Voluntary student accident insurance is different from athletic insurance, which is required.

## **Parent's Right to Know**

As the parent or guardian of a student enrolled in Greenville County Schools, you have the right to know the professional qualifications of the classroom teachers and instructional assistants who instruct your child. Federal law allows you to ask for the following information about your child's classroom teachers and requires the District to give you this information in a timely manner:

- whether a teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- whether a teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;

- the baccalaureate degree major of a teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;

If you would like to receive this information, please call the Human Resources Department.

## **Student Use of Technology**

Students must use school technology in an appropriate manner and in accordance with Board Policy and Administrative Rule EFE. This school technology includes District email, network, equipment, and assigned devices to students. Students will be disciplined in accordance with the District's Behavior Code (JCDA) for any misuse of school technology. While the District implements filters and safeguards for school technology, the District cannot guarantee that these measures will detect or prevent inappropriate use of technology by students. Parents and students should immediately contact the student's school with any concerns pertaining to the use of technology.

## **Greer High School Personalized Learning Program**

Link to the GHS Chromebook Handbook:

<https://www.greenville.k12.sc.us/greerhs/Upload/Uploads/2021%20Greer%20High%20School%20Chromebook%20Handbook.pdf>

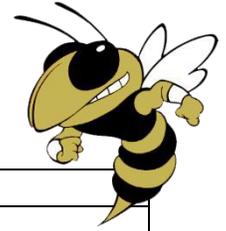
Data Security and Use of Technology

See Full Version at <http://www.boarddocs.com/sc/greenville/Board.nsf/Public#>

## **Board Policies and Administrative Rules**

All current policies of the Greenville County School District Board of Trustees and administrative rules can be found on Board Docs on the District's website at: <https://go.boarddocs.com/sc/greenville/Board.nsf/Public>

## 2022-2023 Bell Schedules



### Regular Bell Schedule

Block	Time	Class
1	8:45-10:20	Academic Class
<b>Class Change 10:20-10:25</b>		
2	10:25-12:00	Academic Class
<b>Class Change 12:00-12:05</b>		
3	12:05 - 2:10	Lunches Included
1st lunch	12:05 - 12:30	
2nd lunch	12:35 - 1:05	
3rd lunch	1:10 - 1:40	
<b>Class Change 2:10 - 2:15</b>		
4	2:15 - 3:45	Academic Class

Daily announcements will be made at 10:25am and 2:15pm

### 2 Hour Delay Schedule

Block	Time	Class
1	10:45 - 11:20	Academic Class
<b>Class Change 11:20-11:25</b>		
2	11:25 - 12:00	Academic Class
<b>Class Change 12:00-12:05</b>		
3	12:05 - 2:10	Lunches Included
1st lunch	12:05 - 12:30	
2nd lunch	12:35 - 1:05	
3rd lunch	1:10 - 1:40	
<b>Class Change 2:10 - 2:15</b>		
4	2:15 - 3:45	Academic Class

### PM Activity Schedule

Block	Time	Class
1	8:45-10:20	Academic Class
<b>Class Change 10:20-10:25</b>		
2	10:25-12:00	Academic Class
<b>Class Change 12:00-12:05</b>		
3	12:05 - 1:45	Lunches Included
1st lunch	12:05 - 12:30	
2nd lunch	12:35 - 1:05	
3rd lunch	1:10 - 1:40	
<b>Class Change 1:45 - 1:50</b>		
4	1:50- 3:05	Academic Class
<b>PM ACTIVITY</b>	<b>3:05-3:45</b>	

# GREER HIGH ACADEMIC PROGRAM

The curriculum philosophy of Greer High School is based on the belief that all students have access to a wide range of courses in all departments. Students are encouraged to explore many avenues of personal, career, and academic interests. Greer High School strives to offer a variety of elective courses that foster growth in academic studies, personal growth, life skills, fine arts, physical fitness and other areas.

## **Graduation Requirements**

The following outlines the minimum requirements for graduation as determined by the State Department of Education and the South Carolina legislature:

English-4 units, Math-4 units, Science-3 units, US History-1 unit, Economics-1/2 unit, Government-1/2 unit, Social Studies-1 unit, PE-1 unit, Computer Science-1 unit, Foreign Language or Career and Tech Ed Course-1 unit, Electives-7 units

**TOTAL** **24 units**

## **Credits Needed for Grade Promotion**

5 Units needed to promote to 10<sup>th</sup>-Must include 1 English, 1 Math and three other units

11 Units needed to promote to 11<sup>th</sup>-Must include 2 English, 2 Math, 1 Science and six other units

17 Units needed to promote to 12<sup>th</sup> grade-Must include 3 English, 3 Math, 2 Science and 9 Other Units

## **High Academic Honor Requirements-Valedictorian, Salutatorian, Graduate Cum Laude**

For the purpose of naming a valedictorian and salutatorian, all schools use the PowerSchool SIS for calculating grade point average and rank-in-class. Students are officially recognized as the confirmed valedictorian or salutatorian when both the school district and principal make the announcement on a date established by the district during the spring semester.

All high school unit credit courses, except pass-fail courses, shall be included in the class rank. This includes any high school credit courses that a student earned while attending middle school. The Uniform Grading Scale and the system for determining grade point average and class rank will apply to all courses carrying Carnegie units. A student's official grade point average and class rank shall be determined at the end of the sixth, seventh, and eighth semesters for each class. The seventh semester rank will be used to determine valedictorian or salutatorian; class rank may be recalculated at the end of the eighth semester for determining potential scholarship recipients.

Quality points will be assigned to the final grade given at the end of a course according to the Uniform Grading Scale. According to the South Carolina Uniform Grading Scale, all courses will utilize a 5.00 quality point scale except Honors and AP/IB courses. Honors will use a 5.50 quality point scale and AP/IB will use a 6.00 quality point scale. A copy of the Uniform Grading Scale can be found on the Greer High School website.

In the case of a tie between students regarding grade point averages, the two students would be named co-valedictorian or co-salutatorian.

Graduate Cum Laude designation is given to the top 10 ranked seniors at the seventh semester rank

# GREER HIGH ATTENDANCE PROCEDURES

## Prearranged Absences

When parents/students know they are going to be out of school because of family commitments administrators will work with families who plan ahead and wish to get assignments so that they will not miss class work. Five days before the absence the student should have their parent/guardian write a note explaining the reason for being out of school, the date of absence, home and work telephone numbers for us to verify the information, and parent signature. It is the student's responsibility to make arrangement for make-up work with teachers, who may require the work missed to be made up either before or after the absence.

## College Days Prearranged

Juniors and seniors may request up to two college visits each year. Each visit must be to a different institution. In order for a college day to count as a field trip, you must bring a note from your parents at least five days before the college visit and follow the procedure outlined under prearranged absence. The college visit form can be obtained from the attendance clerk in the attendance office.

## Early Dismissals

Bring a written request from your parents giving the reason, time to leave, and parents' work, home, and cell phone numbers to the attendance office before 8:45 AM. Waiting in line to turn in an Early Dismissal slip will not excuse a tardy if the 8:45 AM bell rings. **NO EARLY DISMISSALS AFTER 3:00PM! Once the early dismissal has been confirmed, you will need to pick up your yellow slip and check out with the front office clerk before leaving school grounds. All early dismissals must exit from the front office.**

Early dismissals from the Health room are handled as any early dismissal except that you must return slips to the attendance office. Health room dismissals are considered parent notes, not doctor's notes, and are not excused until the paperwork is turned in to the attendance office.

## Returning from an Absence

It is the student's responsibility to present a parent or doctor's note explaining the absence to the attendance clerk and to secure an admission slip. The attendance clerk or administrator will decide if the absence counts as excused or unexcused and will indicate this on your admission slip.

## Tardy to Class

Students will have five minutes between classes to help them manage the hallways, go to lockers, visit restrooms and move from one end of campus to the other. Uninterrupted time on task is vital to the educational process and is one of the major goals at Greer High School. Students coming into class late disrupt that process. Greer High School expects students to be in class on time.

- First Tardy – Warning
- Second Tardy – Warning
- Third Tardy – Final Warning, Parent Contact
- Fourth Tardy – Referral, Administrator Assigned Detention
- Fifth Tardy – Referral, Administrator Assigned ISS
- Sixth Tardy – Referral, Administrator Assigned ISS
- Seventh and Subsequent Tardies – Referral, Administrator Assigned OSS

# GREER HIGH STUDENT SERVICES

## School Counseling

The goal of the School Counseling Department is to work with and serve students, staff, and parents in the most effective way possible as students plan careers, establish goals, and prepare for post-secondary education.

Please see the school counseling website on the school web page for more information about services.

<https://sites.google.com/greenvilleschools.us/ghsschoolcounselingdepartment/home>

## Media Center

Hours: Monday - Friday: 8:00 a.m. – 4:00 p.m.

Media Center passes are not needed before school and after school.

Please see the media center website on the school web page for more information.

<https://www.greenville.k12.sc.us/greerhs/main.asp?titleid=media>

## Textbooks

- **The majority of student textbooks are accessed online.** If a hardcopy textbook is needed, one will be provided or made available to the student.
- Upon checking out textbooks, students have established an account in which they are indebted for the cost of each textbook until the textbooks are checked in at the end of each semester. Lost & damaged textbooks will be assessed per the replacement cost.
- The barcode on the back cover of each textbooks is specifically assigned to the student account. **DO NOT REMOVE THE BARCODE!** Textbooks without barcodes cannot be credited to student accounts. Don't leave textbooks unattended! Teachers cannot store textbooks and they cannot be responsible for student issued textbooks.
- Students are expected to return books promptly after each class ends or is changed at the end of the quarter or semester.

## Lockers

Students will be issued a locker upon request. Requests must be made to Mr. Phillips, the administrator in charge of lockers.

Students have the responsibility to maintain locks and lockers according to the following:

1. Student will be responsible for any damage to his/her assigned locker.
2. Damaged, lost or stolen locks will be replaced at a cost of \$5.00 to the student
3. Student is not to mark inside the locker nor place any stickers or decals inside or outside the locker.
4. Drinks, candy, or any food should not be left in lockers overnight.
5. Lockers are for textbooks, coats and school materials only.
6. Students may not trade lockers that have been assigned to them.
7. Students should keep their lockers locked at all times and should not leave money in their lockers.

## Cafeteria

The cost of breakfast: FREE to students

The cost of lunch: \$2.50 for students

The Free and Reduced School Meal application should be completed each year by each student. This form should be completed and submitted within the first ten days of school and can be accessed online at

<https://www.nlappscloud.com/Welcome.aspx?api=01ce365d0b2041b00b289b077abc88c4#loaded>

## Lunch Shifts

Classes will be in session during all three lunch shifts. It is important that these classes are not disturbed. Consequently, the only area where students may enjoy their lunch period is in the commons. All areas behind the gymnasiums, lower campus, front campus, parking lots, classrooms, are ALWAYS off limits. Please be considerate of the custodial staff and use proper receptacles to dispose of trash and food items.

### **Vending Machines and PSTA School Store**

We provide vending machines for the benefit of our students before school, during lunch, and after school. You, the students, have the responsibility to follow all guidelines for food and drinks in the building (see above) and to throw all trash in garbage cans. VENDING MACHINES ARE OFF-LIMITS DURING CLASSES. PHYSICAL ABUSE OR MISUSE OF VENDING MACHINES WILL LEAD TO DISCIPLINARY ACTION.

**In addition, the PSTA sells snacks during all three lunch shifts. Students can purchase snacks during the lunch shift, however sales end when the bell to end the lunch shift rings. Snacks should not be purchased to take into hallways and classrooms. Students should not jeopardize being tardy to class trying to purchase snacks at the end of the lunch shift.**

### **Health Room**

Student Emergency Forms will be given to all students during the first week of school. Please have parents complete and sign, and return to school. It is very important that this information is on file in the Health room in case of an emergency. Students must have a pass from their teacher in order to visit the health room. (Exception: emergencies or during lunch)

#### Medication Guidelines:

- All medication must be kept in the health room. (Any exception needs written authorization from school nurse.)
- All medications (prescription and over-the-counter) brought to school must have written parent permission on file in the health room. All prescription medications and any medication that a student self-administers must also have written physician permission on file in the health room. Permission forms can be obtained from the school nurse
- All medication must be provided in the original container.
- Prescription medication must be delivered to the school by a parent/legal guardian.

### **Health and Wellness**

<https://www.greenville.k12.sc.us/Parents/main.asp?titleid=letstalk>

### **Seat Time Recovery**

Students that are in danger of failing a class due to missing too many days of school may sign up for Seat Time Recovery. Seat Time Recovery is an opportunity for students to reclaim that credit. The objective of Seat Time Recovery is to allow students who are currently passing a course or just below passing and have more than the maximum number of absences the opportunity to recover class hours by attending STR. Seat Time Recovery will enable participants to make up the hours required to receive credit for a course. There is a fee for Seat Time Recovery. Payment for STR must be made IN ADVANCE to the attendance intervention specialist. Students will receive 1 period of seat time credit for each session attended. The cost is \$10 for up to 3 hours and \$20 for up to 6 hours, and there will be no refunds or partial payments.

# GREER HIGH STUDENT ACTIVITIES

## **Eligibility**

Student participation in extracurricular activities is a privilege (not a right) that a student earns through proper conduct and academic achievement. A student may be denied the privilege of participating in an extracurricular activity and/or an event when the student's conduct is not consistent with District Policy; the District's Behavior Code and/or academic standards; the conduct expectations and/or academic standards of Greer High School; and/or the conduct expectations and/or academic standards of the particular activity. Extracurricular activities include, but are not limited to, athletic teams, academic clubs/teams, prom, graduation exercises, and attendance at any school function outside of the normal school day. In order to participate in extracurricular activities, students must be academically eligible.

## **Clubs and Student Member Organizations**

The meeting times for established clubs is before or after school. Membership criteria is specific to each club or organization. Please contact the club sponsor or advisor if you have questions regarding joining or the membership selection process.

**Mu Alpha Theta** is the Math Honor Society at Greer High School. Students invited to attend must have completed PreCalculus and be currently enrolled in a higher level math class (AP/IB). Students are required to have a B or above in all math classes. They must also have a 3.5 GPA in their math classes as well. Students are invited to join and pay dues to the national organization once at induction. Community service hours are required.

**National Honor Society** is one of the highest honors that can be awarded to a high school student. The NHS has worked hard to bring the accomplishments of outstanding students to the attention of parents, teachers, peers, and community. Chapters across the nation strive to give practical meaning to the Society's goals of scholarship, leadership, service, and character. These four ideals have been considered as the basis for selection into the Greer High Chapter. No student is inducted simply because of a high academic average. The National Honor Society strives to recognize the total student: one who excels in all of these areas. Standards used for selection are: Scholarship—4.3 cumulative GPA, Leadership, Service, and Character

**Beta Club** is a service-oriented club that requires its members to maintain a 3.5 GPA, donate time to charitable causes, and represent Greer High School with high moral character and integrity. It is considered an honor to be a member of this prestigious organization and carries high recognition among all major colleges and universities. Members of Beta club are required to donate a minimum of 30 hours each year. To become a member of Beta Club, an initial fee of \$20 must be paid. Failure to obtain the required number of service hours each year or to maintain a 3.5 GPA may result in removal from the club.

**National Spanish Honor Society** is an academic club where eligible students for induction are selected by the advisors based on being enrolled or have completed three levels of Spanish, maintaining a B average in all of their Spanish classes, and having good morals/behavior based on teacher feedback. Members must complete service hours and pay membership dues.

**Leo Club** is a volunteer-based community service club. All students of Greer High are welcome to join and participate in the service projects.

**National Technical Honor Society** is an academic club where eligible students for induction are selected by Career and Technology Education advisors based on being enrolled or having completed three CTE courses, maintaining a B average or above, as well as demonstrating good character and behavior based on teacher recommendations. Members must complete service hours and pay membership dues.

## GREER HIGH ATHLETICS

There is an excellent tradition of both academics and extra-curricular activities at Greer High School. The extra-curricular program is an integral part of the total educational experience. The intent of the program is to enrich a student's life while preparing him/her for future endeavors. Students must be enrolled in a minimum of two courses each semester to maintain SCHSL eligibility.

The South Carolina High School League sponsors the Scholar Athlete Recognition Program. The purpose of this program is to identify students in member schools who will qualify as outstanding athletes and at the same time maintain a high academic standard. The athletic director of the member school will submit those who qualify each year.

All nominees must meet the following standards:

- Be a senior
- Must have lettered in two sports for at least one season or in one sport for at least two seasons
- Must have maintained at least a 3.5 GPA for seven semesters
- Must have exhibited outstanding citizenship and sportsmanship
- Non-Competitive Cheerleaders do not qualify
- It is recommended that the student letter as a Senior

### **High School Athletic Insurance**

All participants of high school athletic programs are required to purchase athletic insurance through the school. Students will not be allowed to either practice or become a member of the team without this coverage. Because this policy is mandatory it covers only injuries received during practice for or participating in a high school sport. Athletic Insurance is provided by BB&T.

This required policy should not be confused with the school time/24-hour plan that is optional and covers all school time injuries including all athletic injuries except football. Again, the athletic insurance is mandatory while the school time/24 hour plan is optional.

### **ADMISSION TICKET PRICES, ATHLETIC EVENT SCHEDULES AND CODE OF CONDUCT**

<https://sites.google.com/greenvilleschools.us/athletics/home>

# GREER HIGH

## IMPORTANT POLICIES AND PROCEDURES

All students have the responsibility to:

- **Attend school to receive an education**
- **Attend school daily.**
- **Be on time for all classes**
- **Come to class with necessary materials**
- **Complete all in-class and homework assignments and meet deadlines.** The full responsibility for student learning does not rest solely with the teacher. Education cannot be effective unless students participate in class and complete outside assignments.
- **Obey school rules and school personnel** No one has the right to interfere with the education of others. Rules are designed to allow a school to meet its obligation to educate students. Students are required to obey and be courteous to everyone who works in our schools.
- **Cooperate with school staff.** Every community depends upon its citizens to uphold the rules by which everyone has agreed to live. Students have the responsibility to provide truthful information when asked by school authorities.
- **Respect the person and property of others**
- **Respect public property**
- **See that school correspondence to parents reaches home.** Education is a partnership between home and school. Students must do their part by not intercepting or destroying progress reports, attendance information and report cards, and by delivering home any school correspondence.

### Cell Phone and Electronic Device Policy

**Cell phones should not be out or used during instruction**, unless the teacher is allowing cell phones to be used for an instructional activity. When phone use is allowed, the teacher will display the GREEN “BYOD is a GO” sign in the classroom. When cell phone use is not allowed and should be put away during the class period, the teacher will display the RED “BYOD is a NO” sign in the classroom. Students who either use cell phones during RED periods or improperly use cell phones during GREEN periods should be asked to put their phones away. **Referrals will be submitted for class disruption or refusing to obey in relation to improper or unapproved cell phone use during class.**

External speakers are not allowed. If electronic devices are being used by individuals in the hallways, music should not be audible to others (nobody should hear your music except you). Students should only use one earbud or one side of the headphones if listening to music. Students should be able to hear and are expected to respond to staff members in the hallways at all times.

### ID Policy

All students, staff and faculty must correctly wear a school issued ID at all times during the designated school day, from 7:30 a.m. to 3:45 p.m. **NO EXCEPTIONS!**

- 1) No temporary ID's will be issued to students, staff or faculty at any time.
- 2) All ID's are the property of Greer High School and Greenville County Schools. Damaging, defacing or altering the ID's in any way will result in a \$5.00 replacement charge for the ID. Only acceptable wear and tear is permissible.
- 3) ID's are required for students to receive textbooks and lunch. Not having your ID could result in you not receiving these items.
- 4) If a student comes to school before the 8:45 tardy bell without an ID, they will have the option to purchase an ID for \$5.00. Refusal to purchase and ID will result in an ISS assignment for 1 full school day. Purchasing an ID is not an excused tardy for 1st block.
- 5) Once a student enters the school with their ID being properly worn, he or she must wear it for the remainder of the day. No exceptions.
- 6) Any student, who is found during the school day without wearing their ID correctly, will be considered insubordinate and disciplined according to the school's discipline policy.
- 7) “Three Strikes” Policy – Students can only be assigned to ISS for a maximum of three (3) times per school year for ID violations. After three times, students will be suspended from school and a parent conference will be conducted before the student is allowed to return.

## Dress Code Guidelines

Students are expected to dress in an appropriate manner while on school district property or representing the school. Personal appearance shall be such that it does not disrupt student work or school order, become distracting to other students, or violate health and safety guidelines.

The following Greer High School Dress Code standards will apply and be vigorously enforced.

- Student dress and grooming must be **neat and clean**. Clothing or jewelry is not permitted that displays profanity, suggestive phrases, alcohol, tobacco, drug advertisements, or other inappropriate phrases or symbols.
- **Shirts/blouses** should be an appropriate length and not inappropriately expose body parts. At no time should the student's midriff be visible while standing, sitting, or participating in normal school activities, e.g. raising hand. **ALL shirts/blouses MUST have a shoulder strap** including straps worn underneath see-through garments. Shoulder straps must be at least one inch, no spaghetti straps. No shirt/blouse should overexpose any part of the body's torso. **(NO tank/halter tops)**. Undergarments must not be visible at any time.
- **Pants, shorts, and skirts** must be worn at the waist level. Underclothing must not be partially or totally exposed. Skirts, shorts and dresses must be properly fitted and the **hem should not be more than an ID width (held horizontally) above the knee**. Pajamas, night clothes, or lounging pants may not be worn. Torn clothing or pants with holes three inches above the kneecap may not be worn. No jeans with holes above the knees are permitted. Paper/tissue is not an acceptable patch.
- **Accessories** such as hats, hoods, sunglasses, hair curlers, skullies, do-rags, bandanas or head scarfs or head/hair wraps may **NOT** be worn. Bandanas will be confiscated and not returned. Extraneous articles hanging from clothing such as chains are not permitted. Facial jewelry that causes a distraction is not permitted.
- **Blankets** cannot be worn or used in lieu of a sweater, jacket, or coat.
- **Shoes or sandals** must be worn. Slippers/bedroom shoes are not allowed.

Dress Code Violation Consequences:

1<sup>st</sup> violation: Warning/ISS until violation is corrected\*

2<sup>nd</sup> violation: ISS

3<sup>rd</sup> violation: OSS

**\* Students will be asked to sit in ISS while waiting on proper attire. Multiple offenses will result in suspension.**

## **NEW BEGINNING 22-23 SCHOOL YEAR\*** **SMARTPASS HALL PASS SYSTEM**

**Students will be required to request a digital hall pass using the new SmartPass in addition to possessing a physical hall pass when leaving the classroom to go to other areas of the school building. Digital hall passes will be time sensitive in order to decrease time out of class and provide a level of security allowing administration to locate students that are out of class for safety reasons.**

## **Make-up Work**

Students are responsible for talking with each teacher to arrange a time schedule for making up the missed work due to an absence. Please refer to the school-wide makeup work policy on the school website.

## **Personal Property**

The school cannot be responsible for any personal items that are broken, stolen or misplaced including but not limited to cell phones or any other electronic devices. It is therefore necessary that you take the following precautions:

1. Label the things that are yours.
2. Be advised that if you loan expensive or valuable items to another person they may lose or damage it.
3. Do not bring more money than you need for the day.
4. Keep your personal belongings locked up or on your person.
5. Promptly report all missing items to the front office.
6. Be sure your primary and/or gym locker is locked.

### **Student Messages**

Only emergency messages from a parent or guardian will be given to students.

### **After-School Lock Down**

All students are required to vacate the building by 4:00 PM. unless they are participating in a supervised school event/activity.

All bus riders and car riders must immediately report to the designated areas following the end of school. Students should dress appropriately for the weather when designated areas are outdoors. Both the bus loop and parent loop waiting areas are outside areas. Both have covers for protection from rain.

### **Deliveries**

Deliveries such as food, flowers, cakes, cookies, gifts, and any other non-school related items will not be made. Students may pick items up after school hours. Classes will not be interrupted to call students to the front office to pick up items. Lunch from outside vendors may not be dropped off for students. For school safety reasons, parents should not attempt to deliver lunch to students in the atrium during the lunch period.

### **Student Debt**

Students that owe debts may not purchase a Parking Pass, purchase tickets for or attend Prom, walk at Graduation, or have records forwarded to another school in the event of a transfer, etc. until that debt is cleared in full.

### **Receipts**

You must retain the white receipt issued from the teacher's school district receipt book in order to obtain a refund and as proof of your purchase for yearbooks, dues, prom tickets, etc. THERE WILL BE A \$25.00 CHARGE ON ANY RETURNED CHECK.

### **Disciplinary Offenses and Consequences-Quick Reference Guide**

While administration reserves the right to make changes or exceptions when assigning discipline, the following is a general guideline for the most common offenses and the range of consequences

ID Violation	Purchase new ID to ISS
Dress Code	ISS to OSS
Tardy to class	Detention to OSS
Refusal to obey (including cell/electronic devices)	ISS to OSS
Fighting	OSS and refer to law enforcement
Inciting a fight	OSS
Cutting class	ISS to OSS
Leaving campus without school's permission	ISS to OSS
Tobacco possession/use	OSS
Cheating/Plagiarism	Zero on assignment and parent conference
Larceny/Theft	OSS and refer to law enforcement
Profanity	Warning to OSS
Profanity toward staff	OSS
Disruptive/Major class disruption	Warning to OSS
Drug/Alcohol Possession, Consumption or Under the Influence of	Recommendation for expulsion
Lewd Conduct	Detention to Recommendation for expulsion

### **Detention**

Detention assigned by a school administrator will be served during an assigned lunch period. Failure to report to detention will result in reassignment or ISS as determined by the administrator.

### **Suspension**

Suspension is the temporary removal of a student from school to correct unacceptable behavior. No student is to be on school grounds or attend any school event while on suspension.

### **Expulsion**

In most cases, expulsion means the removal of a student from school and the cessation of educational services for the remainder of the school year. Any student determined to have brought a firearm to school shall be expelled for a period of not less than one year. The superintendent will ensure the timely processing of all expulsion cases.

### **Discipline of Students with Disabilities**

In implementing this code, school administrators shall follow all applicable laws, regulations, and district policies applicable to the disciplining of students identified as disabled pursuant to Section 5 04 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act.

Students with disabilities will be disciplined in accordance with federal state law including the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act, as set forth in the procedures developed by the administration.

### **Bus Transportation Policies**

Each bus rider is expected to:

- Follow the driver's directions
- Sit in the assigned seat
- Keep hands, arms, legs, and objects to himself and inside the bus
- Refrain from cursing, name calling, gestures, or loud talking
- Refrain from pushing, shoving, or annoying other students
- Refrain from eating, drinking, chewing gum, or littering
- Obey all points of the Code of Conduct

### **Parking and Driving Privileges**

Parking a vehicle on school property is a privilege, not a right. This privilege may be revoked as a result of parking lot rules violations or poor conduct within the school. Any display of recklessness, irresponsibility, disregard for safety, or parking in an off-limit area may result in revocation of a student's parking privilege. Student drivers are expected to be on time to school and may lose their parking privileges due to excessive late arrivals.

### **Purchasing a Student Parking Permit**

The cost of an annual permit for the 2022-2023 school year is **\$30.00**. Only a limited number of reserved locations are available. Student parking permits may be obtained from Mr. Matt Phillips, Assistant Principal or Mr. Miller.

### **Driving/Parking Regulations**

Students applying for and receiving decals fully understand their responsibility in following these rules/regulations. Greer High School reserves the rights to amend, delete, or add to regulations during the course of the school year.

1. Any student who has a valid South Carolina driver's license may park in the student parking lot upon registering the automobile and completing the Alive @ 25 class. Parking regulations are strictly enforced. It is considered a privilege to park on school grounds. Suspension of parking privilege, towing of vehicle and/or suspension out of school may occur when violation of these regulations occurs.
2. The Alive at 25 class is a **MANDATORY** requirement in order to purchase a permit. All students must be licensed and covered by insurance.
3. Permits are non-transferable. Only the student who registers for the permit may use it to park. There will be NO refund if the student leaves Greer High School for any reason during the year.
4. All automobiles parked on the school grounds must be registered with the school and must display the current decal on the rear-view mirror. Decals cannot be placed on the dash.
5. Vehicles not properly registered with the school may be towed at the owner's expense.
6. The cost to reissue a permit if lost or damaged will be **\$30.00**.
7. Students will obey all traffic signals, signs, road lines, and the directions of the administrator in the parking lot and all other school ground areas. Reckless driving will not be tolerated and will result in the loss of driving/parking privileges for the remainder of the year. **The 5-mile per hour speed limit is strictly enforced.**
8. Student parking is strictly limited to the student parking lot and must be in a designated space. Faculty parking is marked accordingly in the front of the building.
9. There is to be no loitering or visiting cars in the parking lot before or after school. Upon arriving on campus, students are to get out of their cars and report to the building area.

10. Vehicles may not produce excessive noise. This includes all radios that can be heard outside of the vehicle, horns, loud mufflers, etc.
11. Students may not return to their vehicles during the school day without written permission from an administrator. All Parking Lots are Off-Limits to students during the school day
12. Any vehicle on school grounds may be subject to a search by administration if there are reasonable grounds to believe that drugs, alcohol, stolen property, weapons, or other contraband might be present in the vehicle.
13. Although the student parking lot will be monitored by closed-circuit cameras, students are reminded to use common sense with regard to securing vehicles. Vehicles should be locked with valuables placed out of sight. The school is not responsible for the automobile or its contents. Any theft or vandalism that occurs to vehicles parked on school grounds is the responsibility of the owner.
14. All parking violations will be subjected to vehicle towing at owner's expense.
15. Excessive tardiness could result in your driving privilege being suspended for one semester.
16. Any student who leaves campus in an automobile without administrative permission will have their driving privilege revoked for one semester.
17. Greenville County Schools provides bus transportation between the regular high school campus and the Career Centers. The District prefers that all students take advantage of this transportation. Students attending morning vocational school must return to Greer High School by 11:45 am. Failure to comply will result in your driving privilege to the career center being revoked. Afternoon career center students cannot leave Greer High School to attend Bonds Career Center until 12.30 pm. Failure to comply will result in your driving privilege to the career center being revoked.

**Parking Fines and Consequences**

Each parking offense will result in a \$25.00 fine and could result on loss of driving/parking privileges. Greer High has the right to revoke driving privileges as a result of poor conduct.

**Visitors and Volunteers**

Per board policy, Greer High School operates as a closed campus. Visitors and volunteers who have official business with the school must report to the main office. Visitors must be able to show identification and sign-in as a visitor. Visitors will be given a nametag that must be worn at all times. Visitors may not interrupt classrooms. Volunteers who are cleared to enter the school after the screening process will be escorted to their designated volunteer location. Individuals without official business with Greer High School, such as former student who simply want to visit, are not allowed.

**COVID-19 Information**

Students will NOT undergo temperature screenings upon arrival to school unless they are symptomatic. Parents are expected to screen students at home each day before students go to school. Students should remain home if they feel ill or exhibit symptoms of COVID-19. Cloth or disposable masks are **OPTIONAL**

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**At times during the school year it may become necessary to update/modify the information found in this handbook. Please refer to the Greer High School website for the most current information or contact your grade level administrator.**