



## Bryson Middle School Extended Day Program Registration 2018-2019

We are accepting registrations for the 2018-2019 Extended Day Program. This is not a drop-in program, meaning that all fees are due in advance—regardless of whether or not your child attends.

To secure a spot for your child, submit the following:

- Completed registration forms (next 3 pages),
- **Non-refundable yearly registration fee (\$40)**

Please turn in forms and payment to the front office. Checks may be made out to Bryson Middle School. Students must already be registered to attend Bryson Middle School for the 2018-2019 school year in order to register for the Extended Day Program.

Our program operates on **regular school days only** (no teacher workdays, half days, or early dismissal days) and the hours are from 3:15-6:00pm. During extended day students are provided with snacks, homework assistance, physical activity, computer-time, and special activities. Feel free to contact the school at 355-2100 if you need further information about the extended day program.

### **EDP Registration Fee**

A yearly, non-refundable registration fee of \$40 per family is required for the extended day program.

### **EDP Weekly Fees (as of 3/15/2016)**

	<u>1 day</u>	<u>2 days</u>	<u>3-5 days (full-time)</u>
1 child	\$18.00	\$28.00	\$45.00
2 children	\$27.00	\$51.00	\$72.00
3 children	\$39.00	\$73.00	\$95.00
4 children	\$51.00	\$95.00	\$117.00

*\*\*Cost is subject to change per GCSD afterschool program guidelines.*

**Payments for the Extended Day Program are due on Mondays by 6:00 pm for the current week.**

Please read Program & Payment Guidelines for more information regarding payments.

# Student Contact Information

Student's Full Name \_\_\_\_\_ Grade for 2018-19 \_\_\_\_\_

Address \_\_\_\_\_  
Street \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone# \_\_\_\_\_ Race \_\_\_\_\_ Sex \_\_\_\_\_ Student's birth date \_\_\_\_\_

Parents e-mail addresses: \_\_\_\_\_

Father's Name \_\_\_\_\_

Employer \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Mother's Name \_\_\_\_\_

Employer \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Parents or Legal Guardians: \_\_\_\_\_

Address: \_\_\_\_\_  
Street \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

The following people are authorized to pick up my child from the Extended Day Program.

*Please include yourself in the list. \*\* **Provide a contact number for each person.** \*\**

1. \_\_\_\_\_ # \_\_\_\_\_

2. \_\_\_\_\_ # \_\_\_\_\_

3. \_\_\_\_\_ # \_\_\_\_\_

4. \_\_\_\_\_ # \_\_\_\_\_

The following individuals **are not** allowed to pick up my child under any circumstances:

1. \_\_\_\_\_ 2. \_\_\_\_\_

# Medical Information

Student's Full Name: \_\_\_\_\_

Please list any medical conditions / allergies that your child may have:

---

---

---

---

---

Does your child currently take any medication or require the use of emergency medication for any medical conditions or allergies?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please list and explain:

---

---

---

---

---

Your child's doctor: \_\_\_\_\_ Phone #: \_\_\_\_\_

**\*\*Please note, there is not a nurse on staff during Extended Day. If your child has emergency medication for school, they must have a separate emergency medication for the Extended Day Program.**

IN CASE OF ILLNESS OR AN EMERGENCY, please list the names and telephone numbers of two people and their relationship (family member, friend, etc.) that we may contact in case one of the parents cannot be reached.

1. \_\_\_\_\_ Phone # \_\_\_\_\_

2. \_\_\_\_\_ Phone # \_\_\_\_\_

My insurance company \_\_\_\_\_ covers my child beyond the school day.

## Program & Payment Guidelines

- ◆ Program hours are from 3:15 – 6:00 pm on full school days only (no teacher workdays, half days, or early dismissal days).
- ◆ A late fee of \$1.00 per minute will be charged for children picked up after 6:01 PM.
- ◆ Parents and other authorized adults signing out a child will need to show a photo I.D. throughout the year. Only authorized adults may transport children.
- ◆ Inappropriate student behavior *will not* be tolerated in the Extended Day Program. Serious behaviors will be recorded on an EDP disciplinary referral form and referred to the EDP director. IF the behavior continues, the school principal will be notified.
- ◆ A yearly, non-refundable, \$40 registration fee is required per family to enroll in the extended day program.
- ◆ The Extended Day Program is not a drop-in program. All fees are due in advance, regardless of whether or not your child attends. Parents will pay for what they sign up for: full-week, half-week, or one day. This fee must be paid even if your child is absent during the year or your child misses a week of extended-day attendance. No reductions for sick leave or other absences will be made.
- ◆ Weekly fees are due to the front office on Mondays at 6:00 pm, the same week the child attends. Failure to pay on time will result in a \$5 late fine. Parents with late payments are asked to add this fine to their weekly fee and bring to the front office as soon as possible.
- ◆ If you wish to withdraw your child/children from EDP, notification to the director is required. If it is at the beginning of the week you are still responsible for payment. Your child may complete the week you have paid for and will be officially taken off the roll for the remainder of the year.
- ◆ If a check is returned for insufficient funds, future payments will only be accepted in a money order, cash or certified check for the remainder of the year.
- ◆ Failure to pay Extended Day fees will result in the child being withdrawn from the program. Parents may not be indebted to the program.

My signature below indicates that I understand and agree to abide by these guidelines and those set forth in the Extended Day Program Parent Handbook for Bryson Middle School. (The handbook can be found on the EDP website.)

I will be enrolling my child:

- Full time (3 or more days per week)
- 2 days per week
- 1 day per week

My child will attend the extended day program on the following days:

- Monday     Tuesday     Wednesday     Thursday     Friday

I understand the fee payment system and I agree to the procedures.

Parents' Signature \_\_\_\_\_

Date \_\_\_\_\_