Greenville County Schools
Teacher Web Page Template Guidelines
(Updated June 2014)

Purpose:
Websites are given to teachers in order to support the instructional process and communicate with parents. All teachers are expected to maintain a web presence and put up information that is current and relevant. Teachers are responsible for any content that is uploaded to teacher web pages.

Webpage Content:
Teachers should post content that supports instruction and provides information important for parents to view. All teachers are expected to post their syllabus. Below is suggested content typically found on good web sites:

- *Homework Page (weekly or daily)*
- *Calendar of Events*
- *Syllabus**
- *Contact Information*
- *Class work*
- *Information about current units of study*
- *About the teacher information*
  *Required content

Terms and Conditions, Teachers agree to:

All subject matter on web pages must relate to curriculum, instruction, school activities, or general information that is relevant and appropriate. **Web pages for individuals or organizations not directly affiliated with the District are not allowed.**

Student work should be published when it relates to a class project, course, or other school-related activity. No personal information, such as last name, home phone numbers or addresses, should be included for any student.

Links in web pages must be curriculum-related, and appropriate for the audience. While links to business partners and district affiliates may be included, **no District or school web page may include content or links to sites whose primary purpose is commercial or political advertising. Advertising on District, school, or teacher web pages is prohibited. Teachers may not link to social networking sites such as Facebook, Pinterest, etc.**

No usernames and passwords are to be displayed on a teacher or school web site that permits access to a 3rd party web site such as an online textbook.

No Edmodo group codes or Learning Management System codes are to be displayed on a teacher web site when students are members of the group.

The District reserves the right to remove any web pages deemed inappropriate or contrary to District policies. If author contact information is current, the author will be contacted and informed that the web page has been removed.

****Due to differences in school populations, principals have the right to make any additional requirements/expectations for teacher websites****