



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**MOLLY M. SPEARMAN**  
*STATE SUPERINTENDENT OF EDUCATION*

**MEMORANDUM**

**TO:** District Superintendents  
District Instructional Leaders  
Principals

**FROM:** Julie G. Fowler, PhD  
Deputy Superintendent, Division of College and Career Readiness

**DATE:** August 3, 2017

**RE:** Professional Learning Opportunity for Elementary School Administrators

The Office of Early Learning and Literacy (OELL) supports South Carolina's districts and schools in providing professional learning opportunities around building teacher capacity through coaching. This memo offers information regarding a free professional development opportunity for elementary school administrators. During summer 2017, the OELL will offer a free, professional learning series for school administrators that consist of face-to-face experiences. In addition, this professional learning opportunity provides school districts with virtual and onsite support by the OELL's regional literacy specialists during the 2017–18 school year.

This professional learning series is designed to:

- ensure that all school administrators are equipped with the tools to build a foundation of literacy leadership for coaching;
- provide guidance on looking closely at a comprehensive system for coaching; and
- support Read to Succeed coaches in data analysis by looking closely at data to inform systemic growth within a comprehensive system of coaching.

Participants engage in a learning experience based on research and best practices of administrative leadership for coaching. Learning opportunities focus on background knowledge for coaching, administrative leadership for coaching, and principles of adult learning for coaching. Participants have opportunities to explore how to build teacher capacity for success as part of a system that moves learners forward in growth and achievement.

# School Administrators Professional Development Opportunity

Page 2

August 2, 2017

Dates	Session	Location
August 30, 2017 or August 31, 2017	Building a Foundation of Literacy Leadership for Coaching	SC Public Charter School District 3710 Landmark Drive Ste 201 Columbia, SC 29204
September 28, 2017 or September 29, 2017	Looking Closely at a Comprehensive System for Coaching	Olympia Learning Center 621 Bluff Road Columbia, SC 29201
October 25, 2017 or October 26, 2017	Looking Closely at Data to Inform Systemic Growth within a Comprehensive System of Coaching	Olympia Learning Center 621 Bluff Road Columbia, SC 29201

## Times and Lunch

- **Times:** The Professional Learning Opportunity will begin at 9:00 a.m. and conclude by 4:00 p.m. each day.
- **Lunch:** Participants will be given an hour and fifteen minutes each day for lunch on their own.

## Registration

**Registration:** Registration must be submitted online by August 18, 2017 via the following link:  
[https://scde.formstack.com/forms/professional\\_development\\_opportunity\\_for\\_school\\_administrators](https://scde.formstack.com/forms/professional_development_opportunity_for_school_administrators).

For more information about this professional learning opportunity, please contact Teresa Broughton at [tbroughton@ed.sc.gov](mailto:tbroughton@ed.sc.gov).