

## Certification

### How do I know if my certificate has been issued?

To check the status of your certificate go to:

- <http://ed.sc.gov>
- I am Looking For
- I am a Teacher
- Educator Licensure
- Licensure Status
- Log in
- Click the word “Academic” next to the printer icon if your certificate has been issued

### What do I do when my certificate has been issued by the SDE?

If your certificate is issued **before** your start date:

- Print a copy of your certificate and email it to [HRProcessingcenter@greenville.k12.sc.us](mailto:HRProcessingcenter@greenville.k12.sc.us). Please write your employee number AND “New Hire” on the certificate for processing.

If your certificate is issued **after** your start date:

- Print a copy of your certificate and email it to [certificate@greenville.k12.sc.us](mailto:certificate@greenville.k12.sc.us). Please write your employee number AND “New Hire” on the certificate for processing.

### I have questions about my certification. Who do I call?

You can call Candice Moore at 355-7549 at the Central Office or the SDE Certification Hotline from 1:00pm to 4:30pm daily at 1-877-885-5280.

### I have National Board Certification. Will I receive a stipend?

NBCTs receive a stipend based on your original application date. In order to receive the stipend you must provide a SC Teaching Certificate reflecting NB status. Original application dates prior to July 1, 2009 will receive \$7,500 per year paid over 10 months. Original application dates after July 1, 2009 will receive \$5,000 per year paid over 10 months.