

## **Addendum No.2**

Date: **October 7, 2024**

Re: **Printer/Copier Program**

RFP No.: **325-39-10-9**

The following information becomes part and parcel of **Request for Proposals (RFP) #325-39-10-9** effective this date. Firms must acknowledge receipt of this addendum in their solicitation response.

The listed items add to, modify, or otherwise alter the specifications and become part of the solicitation documents. Where a portion of the original specifications are added to, modified, or also altered, the portion not so affected shall remain. Firms may have the right to protest this addendum.

### **Inquiries/ District Response**

Before the solicitation inquiry deadline, the District received inquiries regarding this solicitation. The District's response to the questions follows in **bold** font.

1.) Responses are due October 9<sup>th</sup>, is the public invited to the opening of the bids? Can we be present for that?  
**Proposal Openings are open to the public, however, only the responding vendor's names will be recorded at the Proposal Opening. Additionally, the Proposal Opening was postponed in Addendum One to October 16, 2024 at 10:00 A.M. EDT.**

2.) On Page 12, section "Physical condition of devices":

- a. [*Vendor's Name*] will be proposing Brother commercial-use color and black and white desktop printers for this RFP, will we be compliant to this RFP with using Brother?

**Brother printers will be acceptable.**

- b. Since Greenville County Schools currently uses Lexmark desktop printers, is this statement specifying that we must also propose Lexmark printers?

**No, Lexmark printers are not a requirement.**

3.) The RFP says all new MFP models must be from the same manufacturer, does this mean you are only open to Sharp machines or does this simply imply brand cohesion across the fleet?

**Sharp devices are not required as part of this RFP. This statement simply implies brand cohesion across the fleet.**

4.) As long as we are an authorized dealer to service existing Sharp equipment, is the District open to a new manufacturer for the entire replaced printer fleet?

**Yes, the District is open to a new manufacturer's equipment to replace the entire printer fleet.**

5.) Does Greenville County Schools already have Papercut on all MFPs?

**Yes, Papercut is installed on all current MFP devices that require Papercut.**

6.) The specifications are to have Papercut on MFPs, but is it also mandated to be added to the desktop printers?

**No, Papercut does not need to be installed on desktop printers.**

7.) Can the District confirm that all responders must be on the state contract for printers and copiers?

**No, responding vendors do not have to be on the South Carolina State Contract for printers and copiers.**

8.) Must responders be authorized sellers and servicers for all manufacturers currently utilized by the District?

**All proposers must be Sharp factory authorized to provide service in Greenville County for the District's current fleet of owned and leased Sharp MFP devices.**

**The District requests that the responding vendor be able to provide toner and support for all currently utilized equipment. The District prefers that the responding vendor be manufacturer authorized to service all currently utilized equipment but this is not a requirement. The responder's ability to provide toner and support for these devices will be considered as part of the RFP evaluation. Please state your company's ability and qualifications to provide toner and support for currently utilized non-Sharp equipment.**

9.) Is it the District's intent for the awarded vendor to assume responsibility for the entire printer and copier fleet?

**The Intent is for the awarded vendor to assume hardware repair and supply toner for the current cost per page printer and copier fleet.**

10.) Can the District provide details on the current printer fleet, including make, model, meter readings, and locations?

**Details of the current CPP fleet of printers cannot be provided. The District currently owns the following model printers:**

**Sharp MXC300P**

**Kyocera 2100DN**

**Sharp MXC407P**

**Sharp C428P**

11.) If this information is unavailable, would [Vendor Name] be permitted to provide a data collection tool to gather these details, the data would be shared with the district and the district could disseminate data at their discretion?

**The District will not allow the use of data collection tools.**

12.) How many current leases does GCSD have that involve copiers and printers?

**The District currently has one-hundred and thirty-three (133) separate leases pertaining to copier equipment. Each individual lease may contain one or more MFP devices. No printers are currently leased.**

13.) What are the lease end-dates for each lease?

**The majority of leases end June, July, or August of 2025. The remainder of the lease expiration dates are as follows:**

**11/30/2025**

**1/31/2026**

**8/31/2026**

**11/30/2026**

11/30/2027

11/30/2027

11/30/2027

06/30/2028

07/31/2028

01/31/2029

04/30/2029

14.) What are the leasing companies that GCSD uses to finance the digital office products?

**Presidio Leasing was utilized for the current fleet of copier leases via South Carolina State Term contracts.**

15.) Are your leases combined with service or are they billed separately?

**The current leases are not combined with service.**

16.) Will any federal funds be used for this RFP?

**This information is not needed to complete a proposal response, and therefore, will not be provided.**

**End of Section**

All other terms and conditions remain unchanged and in force. Thank you for your interest in the District.

*Tonya A. Stroud*

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Senior Buyer