

## **Addendum No. 1**

Date: **August 6, 2024**

Re: **HVAC Replacement – Design Build –  
Brushy Creek and Westcliffe Elementary Schools**

RFP No.: **325-11-8-16**

The following information becomes part and parcel of **Request for Proposal (RFP) #325-11-8-16** effective this date. Firms must acknowledge receipt of this addendum in their solicitation response.

The listed items add to, modify, or otherwise alter the specifications and become part of the solicitation documents. Where a portion of the original specifications are added to, modified, or also altered, the portion not so affected shall remain. Firms may have the right to protest this addendum.

### **Clarification of Bid Due Date**

**Bid responses are due August 16, 2024 at 10:00 A.M. EDT.**

### **Additional Clarification on proposal responses**

Greenville County Schools is expecting a response with a packet of information to be submitted that addresses each of the evaluation factors found on Pages 11 - 12. The packet should also contain information about the company, information about the design team, design professionals that will be working on the project, costs for the design and overhead, and any other information that the contractor deems necessary. The response packets will be used to rank each submission. After the first ranking, Greenville County Schools may choose to interview some of the contractors that submitted responses to make the final decision on the selection.

### **Inquiries/ District Responses**

Before the solicitation inquiry deadline, the District received inquiries regarding this solicitation. The District's response to each question follows in **bold** font.

1.) Please clarify all applicable cost to be itemized and included in this proposal.

**Costs that are to be provided are the cost of the design phase and a percentage overhead.**

2.) Does the Scope of Work include performing new HVAC load calculations?

**Each unit should have a rough calculation done to see if it looks to be the right size. If it comes out outside of the normal, it should have a full load calculation done. The reasoning for this is there have been reports of the gym unit at Westcliffe being too small. With this concern, we want to check our sizes.**

*Continued on next page.*

3.) Clarify Schedule of installation: T&B commissioning stated as starting as early summer of 2025; so is all work to be completed prior to this point?

**No, work does not have to be done by early summer. Completion date is July 25<sup>th</sup> 2025; however, the contractor needs to work with TAB and commissioning to get some systems functional for testing prior to completion. The goal here is not to move up completion, but to phase the job in such a way that Controls, TAB, and Commissioning are not all getting pushed into the school year.**

4.) Please verify method of accountability and documentation?

**A proposal response should provide information regarding the proposing company's method of accountability and documentation that will be used to be able to provide the requested services as stated in the Scope of Work section.**

**End of Section**

All other terms and conditions remain unchanged and in force. Thank you for your interest in the District.

*Tonya A. Stroud*

Tonya A. Stroud  
Senior Buyer