



District Employee Work Schedules 2017-2018

12 Months (245 days) July 1, 2017 through June 30, 2018 ❖ <i>Principals, other Administrators, Secretaries</i> Days not worked during year: Independence Day: July 4, 2017 Labor Day: September 4, 2017 Thanksgiving Break: November 22 – 24, 2017 Winter Break: December 21 – January 2, 2018 Martin Luther King Day: January 15, 2018 President's Day: February 19, 2018 Spring Break: April 2 – 6, 2018 (2 nd & 3 rd , required use of either vacation/comp or personal day) Memorial Day: May 28, 2018	11 Months (220 days) July 24, 2017 through June 28, 2018 ❖ <i>Certain Assistant Principals, Bus Supervisors, Administrator Personnel</i> Days not worked during year: Labor Day: September 4, 2017 Thanksgiving Break: November 22 – 24, 2017 Winter Break: December 21 – January 2, 2018 Martin Luther King Day: January 15, 2018 President's Day: February 19, 2018 Spring Break: April 2 – 6, 2018 Memorial Day: May 28, 2018 Snow Make up: Day 1 – March 19, 2018/ Day 2 – March 30, 2018/ Day 3 – April 27, 2018
10 ½ Months (210 days) July 31, 2017 through June 21, 2018 ❖ <i>High School Assistant Principals</i> Days not worked during year: Labor Day: September 4, 2017 Thanksgiving Break: November 22 – 24, 2017 Winter Break: December 21 – January 2, 2018 Martin Luther King Day: January 15, 2018 President's Day: February 19, 2018 Spring Break: April 2 – 6, 2018 Memorial Day: May 28, 2018 Snow Make up: Day 1 – March 19, 2018/ Day 2 – March 30, 2018/ Day 3 – April 27, 2018	10 ¼ Months (205 days) August 7, 2017 through June 21, 2018 ❖ <i>Middle School Assistant Principals</i> Days not worked during year: Labor Day: September 4, 2017 Thanksgiving Break: November 22 – 24, 2017 Winter Break: December 21 – January 2, 2018 Martin Luther King Day: January 15, 2018 President's Day: February 19, 2018 Spring Break: April 2 – 6, 2018 Memorial Day: May 28, 2018 Snow Make up: Day 1 – March 19, 2018/ Day 2 – March 30, 2018/ Day 3 – April 27, 2018
10 Months (200 days) August 7, 2017 through June 14, 2018 ❖ <i>Clerks (School and General), Elementary Assistant Principals</i> Days not worked during year: Labor Day: September 4, 2017 Thanksgiving Break: November 22 – 24, 2017 Winter Break: December 21, 2017 – January 2, 2018 Martin Luther King Day: January 15, 2018 President's Day: February 19, 2018 Spring Break: April 2 – 6, 2018 Memorial Day: May 28, 2018 Snow Make up: Day 1 – March 19, 2018/ Day 2 – March 30, 2018/ Day 3 – April 27, 2018	9 ½ Months (190 days) August 15, 2017 through June 8, 2018 ❖ <i>Teachers, Media Specialists, etc.</i> Days not worked during year: Labor Day: September 4, 2017 Thanksgiving Break: November 22 – 24, 2017 Winter Break: December 21, 2017 – January 2, 2018 Martin Luther King Day: January 15, 2018 President's Day: February 19, 2018 Spring Break: April 2 – 6, 2018 Memorial Day: May 28, 2018 Snow Make up: Day 1 – March 19, 2018/ Day 2 – March 30, 2018/ Day 3 – April 27, 2018

<p>9 ¼ (185 days)</p> <p>August 15, 2017 through June 6, 2018</p> <p>❖ <i>Paraprofessionals, Library Clerks, Guidance Clerks, School Nurses</i></p> <p>Days not worked during year:</p> <p>Labor Day: September 4, 2017</p> <p>In Service: October 19-20, 2017</p> <p>Thanksgiving Break: November 22 – 24, 2017</p> <p>Winter Break: December 21, 2017 – January 2, 2018</p> <p>Martin Luther King Day: January 15, 2018</p> <p>In Service: February 16, 2018</p> <p>President's Day: February 19, 2018</p> <p>Spring Break: April 2 – 6, 2018</p> <p>Memorial Day: May 28, 2018</p> <p>Snow Make up: Day 1 – March 19, 2018/ Day 2 – March 30, 2018/ Day 3 – April 27, 2018</p>	
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Food Service

Area managers will contact Food Service Managers and Operators to notify them of the dates they are to begin and cease operations for the 2017-2018 school year.

Bus Drivers

Bus drivers will receive notification from the Bus Center Managers of the dates they are to begin and cease operations for the 2017-2018 school year.

Athletic Directors and Fall Sports Coaches

Fall coaches and Athletic Directors begin their duties on **July 24, 2017**.

Security Monitors

The following are paid holidays for this work group: Martin Luther King Jr. Day (January 15), President's Day (February 19), Spring Break (April 2-3), Memorial Day (May 28), Independence Day (July 4), Labor Day (September 4), Thanksgiving (November 24 - 25), Winter Break (December 24- 25, January 1).