

Yearbook Management/Production
Teacher Recommendation

Teacher: _____ Student: _____

The above student has selected you as a reference for their application process to the yearbook staff. Please complete this form and return it as soon as possible to Mrs. Griffith's box. Remember that your word stands behind these students. Please be honest and objective. We need the best students for this course. Thank you for your time, confidence, and cooperation.

How do you know the applicant? For how long have you known her or him?

Please list three characteristics that this student exhibits that would prove her or him to be an asset to the staff.
(If you are recommending more than one student, you need only to answer this question once.)

Please use the 0-5 scale (0- ineffective; 5-excellent) and rate this student accordingly. Please provide specific comments whenever possible. Your input is very important.

Does this student demonstrate independence and initiative?	0	1	2	3	4	5
Is this student reliable and responsible?	0	1	2	3	4	5
Does the student display good writing skills?	0	1	2	3	4	5
Does this student become frustrated and give up easily?	0	1	2	3	4	5

Please rate the applicant in the following areas:

Ability to plan and follow through	0	1	2	3	4	5
Academic knowledge and skill	0	1	2	3	4	5
Assignments are turned in on time	0	1	2	3	4	5
Attendance	0	1	2	3	4	5
Compassion and consideration towards others	0	1	2	3	4	5
Creativity	0	1	2	3	4	5
Decision making ability	0	1	2	3	4	5
Leadership skills; is the student a natural-born leader?	0	1	2	3	4	5
Do you often have to ask the student to stop talking or to get back on task?	0	1	2	3	4	5
Teamwork skills	0	1	2	3	4	5
Willingness to cooperate and take suggestions	0	1	2	3	4	5
Willingness to stay after school to complete a project	0	1	2	3	4	5
Willingness to work	0	1	2	3	4	5
Wise use of class time	0	1	2	3	4	5

Please write a sentence or two explaining why you recommend this applicant for this course.

Teacher signature

Date

*Please return all recommendations to Mrs. Griffith's box or Mrs. Griffith (Room 109) by Monday, February 13, 2006.