

Parent Overrides

Parents and students are highly cautioned in the use of override forms. It has been the vast experience at Mauldin High School that students who are enrolled in courses with an override, have difficulty passing. Teachers can not be expected to provide additional assistance beyond what is available to all students in the class. If a parent overrides a teacher recommendation and the student begins to experience difficulty in the class once scheduled, the student will not be removed to the original teacher recommended level.

- **Middle School Student Procedures for Completing Parent Override Forms**
 - The parent must secure the override form from the middle school and follow procedures established at the school.
 - Questions regarding student placement should be directed to the middle school teacher.
 - Middle school counselors will enter override information in Power School and attach override forms to the students' signed Registration Forms that will be forwarded to MHS.
 - Once registration closes, override forms must still be completed at the middle school until the end of the school year. The middle school counselor will forward all override forms to MHS for entry into the student's course requests.
- **Current Mauldin High School Student Procedures for Completing Parent Override Forms:**
 - The parent must come in to guidance to pick-up and sign the parent override form. No override form will be given directly to the student. The guidance office is open from 8:00 AM to 4:00 PM daily.
 - Guidance personnel who give the override form to the parent will:
 - ♣ Remind the parent that students will not be moved to a lower level if they begin to do poorly in the parent requested course
 - ♣ Witness the parent signature and initial beside the parent signature.
 - The **parent must contact the teacher** (email, phone, or face to face conference). This contact is required according to school district guidelines. This gives the teacher an opportunity to communicate the reasoning for the placement. The parent may politely disagree and the parent may continue the override process.
 - After the parent comes in and signs the form, the parent gets the form to the teacher via the student. The teacher must sign the form indicating that a conversation regarding placement recommendations has occurred. Teachers will not sign the override form unless a conversation with the parent has taken place. Once the teacher signs the form, the student is responsible for returning the form to guidance. The teachers' signature is only an indication that they have spoken with the parent regarding their rationale for the placement. The signature is not an indication that the teacher agrees with the parents' requests for another course.
 - Guidance will not accept a parent override form without a parent signature initialed by guidance personnel, or without a teacher signature. **Override forms are due to the Guidance Department by March 15.**