

Technology Proficiency Renewal Form

State proviso requires that all teachers meet/renew technology proficiency every five years. Greenville County uses Intel Teach to the Future 1 or Intel Teach to the Future 2 to meet initial technology proficiency. **Once a teacher acquires initial proficiency, they must accrue 30 hours of technology points over the next five years in order to renew technology proficiency.** These 30 hours can be ANY type of technology workshop or technology integrated workshop offered at the school or district (IG PRO, Software Training, Promethean Training, etc). This also includes conferences and graduate level technology classes.

To request renewal of technology proficiency, please complete the following steps and submit the request to techprof@greenville.k12.sc.us

1. Fill out the information on the form below
2. Print out professional points/workshops from the Professional Development Registration Tool (portal)
3. Highlight all technology workshops you are requesting to count towards your proficiency renewal
4. Attach the points sheet to this form and email it to techprof@greenville.k12.sc.us

Once points have been verified, proficiency will be entered into the State Department of Education website and your certificate will be updated.

Name (please print)

School

School Email Address

Employee #

Certificate #

Home/Cell #