

Blue Ridge High School



2009-2010

Student Handbook

"Preserving the Past . . . Shaping the Future"

Reena Watson	Principal
Treva Lee	Assistant Principal
Jan Rampey	Assistant Principal
Lauretta Maignan	Assistant Principal

Address	2151 Fews Chapel Road Greer, SC 29651
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Website	www.greenville.k12.sc.us/bridgehs

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____ STUDENT ID _____

2009-2010

August 13-14	Teacher Workday
August 17-18	Teacher Workday
August 19	1 st Attendance Day for All Students (Buses Operate & Lunch Served)
September 7	Labor Day (Holiday)
September 21	Interim Progress Reports
October 15	Prof. Dev. / Employee Workday
October 16	Prof. Dev. / Employee Workday
October 23	End of 1 st Quarter
October 20-22	Exit Exams
October 29	Report Cards
November 24	Interim Progress Reports
November 25-27	Thanksgiving Break (Holiday)
December 21-	
January 1	Winter Break (Holiday)
January 12-15	Exams & End of 2 nd Qtr.
January 15	End of 2 nd Quarter
January 18	Martin Luther King Jr. Birthday Observed
January 19	Prof. Dev. / Employee Workday
January 21	Report Cards
February 15	Presidents' Day (Holiday)
February 19	Interim Progress Reports
March 22	End of 3 rd Quarter
March 29 – April 2	Spring Break (Holiday)
April 5	Make Up Day #2
April 7	Report Cards
April 20-22	High School Exit Exams
April 30	Interim Progress Reports
May 27	Exams- Full Day Attendance
May 28	Make Up Day #1
May 31	Prof. Dev. / Employee Workday
June 1	Exams- 1/2 Day Attendance
June 2	Exams -1/2 day Attendance
June 3	Exams- 1/2 Day Attendance
	End of 4 th Quarter & Last Day for students
June 4	Makeup Day #3
June 7	Prof. Dev. / Employee Workday, Report Cards

Blue Ridge High School

Colors: Red & Black

Nickname: Fighting Tigers

Alma Mater

*Near the Blue Ridge Mountains' splendor,
Under skies of blue,
Stands our noble Alma Mater,
Glorious and true.
Many memories has she brought us,
Pleasures, knowledge, truth.
Giving light to all her children,
Making better youth.*

*Dear old Blue Ridge Alma Mater,
She has been our guide.
In our hearts we'll serve her truly;
We'll be by her side.
Red and black we hold before us,
As the years go by.
In our hearts she'll live forever,
Hail to Blue Ridge High.*

Helpful Telephone Numbers*

Assistant Principals

Treva Lee 355-1812

Jan Rampey 355-1992

Lauretta Maignan 355-1811

Athletic Director – Ray Riley 355-1869

Attendance Office – Darlene Heath 355-1991

Choral Office – Bruce McIntyre 355-1862

Band Office – Brian Grant 355-1845

Bus Center 355-7338

Football Office – Wade Cooper 355-1842

Girls P. E. Office – Donna Edwards 355-1840

Plant Engineer – Dan Bowen 355-1809

Guidance Office

_____ - Clerk 355-1804

Mrs. Crenshaw, Head Counselor 355-1818

Mrs. Fevrin 355-1813

Mrs. Reese 355-1815

Health Room – Barbara Greene 355-1807

Cafeteria – Phyllis Whitlock 355-1808

Main Office – Sherry Thornton 355-1800

School Resource Officer – Carl Mathias 355-1817

Yearbook Room – Kim Hendley 355-1854

Media Center

_____ - Clerk 355-1881

Frances Stephenson – Media Specialist 355-1806

Toni Heckman – Media Specialist 355-1805

**Check our website for phone numbers of teachers.*

SCHOOL DAY

The school day begins at 8:30 am and ends at 3:30 pm. The school is open to students at 7:30 am. Students must be picked up by 4:00 pm. Students should be on campus before or after these times only when involved in supervised school activities.

Bell Schedule

Period 1	8:30-10:00
Period 2	10:05-11:40
Period 3	11:45-1:55
Period 4	2:00-3:30

Lunch Shift During Period

1 st Lunch Shift	11:40-12:10
2 nd Lunch Shift	12:15-12:45
3 rd Lunch Shift	12:50-1:20

2 Hour Delay

1 st Period	10:30-11:05
2 nd Period	11:10-11:40
3 rd & 4 th	Regular Schedule

Homeroom Procedures

11:25 a.m.	Bell rings
11:30 a.m.	Homeroom (Attendance Taken)
11:40 a.m.	Bell for 3 rd period

HIGH SCHOOL DIPLOMA REQUIREMENTS

English	4 Units
Mathematics	4 Units
Science	3 Units
Physical Education	1 Unit
U. S. History	1 Unit
American Government	½ Unit
Economics	½ Unit
Social Studies	1 Unit
Computer Science	1 Unit
Foreign Language (College Prep) or Occupational Education (Tech Prep)	1 Unit
Electives	7 Units

Total Units Required

24 Units

UNIFORM GRADING POLICY FOR HIGH SCHOOLS

The complete text of the uniform grading policy can be obtained by accessing the State Department of Education's web site at www.state.sc.us/sde or by contacting your local high school. Highlights of the policy include:

- All grades will be numerical.
- Numerical breaks for corresponding letter grades are:

93-100=**A**; 85-92=**B**; 77-84=**C**; 70-76=**D**; 0-69=**F**
- A student's grade-point average and rank in class will be figured from a grade-point conversion table available on the website listed above.
- The conversion table assigns "quality points" to each numerical grade depending on the earned and the category of weight assigned to the course taken. College Prep and Tech Prep courses earn the base weight. Honors, dual credit, and pre-IB (International Baccalaureate) courses earn a one-half quality point more, and Advanced Placement and International Baccalaureate and dual credit courses earn a full quality point more than the base weight.
- Be aware of new guidelines concerning credit for Honors courses. Check your Curriculum Guide for a complete list of these courses and their credit.
- The formula for figuring Grade-Point Ratios (GPR) is:
$$\text{GPR} = \frac{\text{Sum (quality points x Carnegie units earned)}}{\text{\# of units attempted}}$$

Note: (A Carnegie unit is a course that counts toward high school graduation requirements.)
- A student who withdraws from a course after three days in a 45-day course, or five days in a 90-day course, or ten days in a 180-day course shall be assigned a grade of 62 and 0 quality points. The F will be calculated in the student's overall grade-point ratio.
- If a student earns a D or F in a course, the course may be retaken in the same academic year and no later than the next academic year. Both the D or F earned and the grade earned in the retake will be figured into the overall grade-point ratio.
- All students are required to take exams in all courses.

HOMEROOM/CLASS CLASSIFICATIONS

Requirements for advancement to each grade level are:

Grade 10	5 units	Must include English I, one unit of Mathematics and three other units.
Grade 11	11 units	Must include English I and II, two units of mathematics, one science and six other units.
Grade 12	17 units	Must include English I, II, and III, three units of mathematics, two science units, and nine other units.

GUIDANCE AND COUNSELING SERVICES

All students should know their guidance counselors and are encouraged to visit the guidance department. Counselors are available to assist and advise students about career choices, school work, course selection, personal problems, and college. The guidance office is open from 8:00 a.m. until 4:00 p.m. on school days. **Students may see a counselor during lunch or with a scheduled appointment.** Parents who wish to confer with a counselor or teacher should contact the guidance department and arrange for an appointment. Guidance Services: 355-1804

Transfers and Withdrawals

Students transferring to another school or withdrawing from the School District of Greenville County should report to the office on the last day of attendance with their parents. At this time, students must be prepared to turn in all school materials and pay all fees owed. The office will issue the student a transfer or withdrawal form.

Change of Address

The school should be notified immediately of any changes in personal data including address and phone number. See Guidance Clerk.

Absentee/Homebound Assignments

If absent for three or more consecutive days, homework assignments may be requested from the guidance office. Teachers must be given at least a 24-hour notice to prepare absentee assignments. A student having an *extended absence* (for more than two consecutive weeks) due to medical reasons approved by a doctor should apply for homebound instruction through the guidance office.

Parent Portal

Information for parents including student grades, unofficial transcripts, discipline and attendance records, program descriptions for the select school programs, demographic data and more! **Note: Parents whose child is new to a school receive a new password. Please contact your child's school for this information.**

TARDIES

Tardy to School

Being late is not acceptable at Blue Ridge High School. All students are expected to arrive at school in sufficient time to be in class. Students are in training for the workplace where tardies are not tolerated.

ALL TARDIES TO SCHOOL ARE UNEXCUSED WITHOUT A DOCTOR'S NOTE.

Tardiness caused by slow clocks, running errands, loitering in the hall, car trouble, or any other reason will not be excused.

Tardy to Class

Five minutes are allowed for class change. Teachers will handle class tardies. Students missing class time may not get credit for attendance. On the eighth, and all subsequent tardies, the teacher will refer the student to an administrator for appropriate action.

Detention

Detention is held Monday-Friday, 3:45-4:45 p.m, in Room A117 (ISS Room). Students assigned detention should bring materials with them. Students may also use this time to make up work for a teacher. **Make-up days are only on Tuesdays and Thursdays.**

ATTENDANCE RULES

In accordance with the South Carolina Compulsory School Attendance Law, The School District of Greenville County has adopted uniform rules to assure that students attend regularly. When students are not in school each day, they miss hours of valuable instruction and opportunities for learning that they will not have again.

Students are counted present only when they are actually in school, on homebound instruction, or at an activity authorized by the school principal.

- The school year consists of 180 days. To receive credit, students must not miss more than five (5) days for a unit course or three (3) days for a ½ unit course, as well as meet all minimum requirements for each course. Any absence in excess of five (5) may cause a student to lose credit for a unit course; any absence in excess of three (3) may cause a student to lose credit for a ½ unit course.
- All absences beginning with the sixth (6th) for a unit and the fourth (4th) for a ½ unit course must be lawful. See *below*:

Lawful Absences

1. Personal illness of a child verified by a statement from a physician within three (3) days of the student's return to school. Absences for **chronic** or **extended** illness will be approved only when verified by a physician's statement.
2. Serious illness or death of an immediate family member when verified by a medical note, program, or an obituary from the funeral home within three (3) days of the student's return to school.
3. Absences for recognized religious holidays when approved in advance. Make requests to the principal in writing.
4. Jrs. and Srs. are allowed 3 college day visits per year. Pick up form from guidance. Upon return to school, a letter from the college verifying the attendance that day must be submitted to the Attendance Office within three (3) days.

Unlawful Absences

Any student absence, with or without the knowledge of the parent that does not meet the conditions for a lawful absence, shall be counted as unlawful and will not be excused.

Absentee Codes

Code	Description	Code	Description
UNV	Absent (no note received)	HOL	School Holiday
EXC	Excused (STR)	NOT	Parent Note
UAB	Unexcused Absence (cut)	ISS	In school suspension
ABP	Administrative	OSS	Suspension
FLD	Field Trip	BER	Bereavement
REL	Religious	TDY	Excused Tardy
MED	Medical	UTD	Unexcused Tardy
FIL	Family Illness	N/E	Not Enrolled

Note: Mission trips, cruises, family vacations, weddings, family reunions, etc. are not excused absences.

Seat Time Recovery (STR)

The objective of Seat Time Recovery is to allow students who are currently passing a course or just below passing and have more than the maximum number of absences the opportunity to recover class hours by attending STR. Seat Time Recovery will enable participants to make up the hours required to receive credit for a course.

Students may recover a maximum of 6 hours of seat time per week. It is the student's responsibility to discuss with the school coordinator, which classes to apply the earned periods of attendance. It will be possible to apply all earned attendance time to one specific class. The home school coordinator reviews each individual student's attendance record, and the student and the coordinator will agree on the application credit. In no case will the number of absences for any class be reduced to less than the maximum allowed to earn credit. (Hours cannot be banked)

There will be four (4) Seat Time Recovery Centers all operating on the same schedule (Enoree Career Center, Greenville High School, Woodmont High School and Greer High School). Times: 5:30 p.m. – 8:30 p.m. (Three hours per night.) Two days per week (students can recover up to 6 hours per week) Centers will offer 6 hours per week on Tuesdays and Thursdays. **If a student is dismissed from a Seat Time Recovery Center before the session is over, they will not receive credit for their time served. There will be no appeals to the principal. The decision to approve or**

deny credit will be made by the person at the Seat Recovery Center that you attend.

BRHS Schedule: Saturdays

9:00 a.m. – 12:00 p.m. 1st Session
12:00 p.m. – 12:30 p.m. Break
12:30 p.m. – 3:30 p.m. 2nd Session

Perfect Attendance Policy

Students with no tardies, unexcused or excused, no absences, and no early dismissals will be invited to a *Perfect Attendance Event* at the end of each semester given by the principal. Students with perfect attendance from grades K5-12th will be awarded the State Perfect Attendance Certificate.

Makeup Work

1. Provision for making up school work missed during **excused absences** shall be worked out with the teacher(s) concerned at the earliest time possible but should not exceed five (5) school days after the student returns to school.
2. Students with unexcused absences cannot make up work and will receive a zero on all work that day.
3. The status of all student absences shall be communicated to the teacher(s) concerned within three (3) days of the student’s return to school.

SCHEDULE CHANGES

Creating a master schedule is a long and time consuming process that takes many factors into account. Returning students are given until the end of the previous school year to make changes to the courses they are requesting for the next school year. For this reason, a schedule change can only be requested for the following reasons:

- Student has already earned a credit for the same course.
- Student has not passed the previous level of the course.
- Student has already failed the course with the same teacher.
- Student must have the course for graduation or college.
- All academic courses are scheduled in the same semester.

Students making a request for a schedule change must pick up a “Request for a Schedule Change Form” in the Guidance Office. This form must be

returned to the Guidance Office before the 4th day of the semester class (2nd day of a quarter classes). Schedule changes cannot be processed after the 5th day of a semester class (3rd day of a quarter classes) because of state-mandated seat time requirements.

EARLY DISMISSALS

1. Early dismissals from school may be obtained by bringing a note, signed by a parent or guardian, and stating the reason. A phone number where the parent or guardian can be reached for verification must be included.
2. All notes for early dismissals must be placed in the black box on the counter in the front office **prior** to the 8:30 tardy bell.
3. All early dismissals must be at the end of a class period—not in the middle of a class. Times between classes: 10:05, 11:40, or 1:50. Leaving before the end of class may result in credit being denied due to excessive absences.
4. A parent or legal guardian may come for an early dismissal at the end of class periods. **For the safety of the students, no early dismissals by telephone, email, or fax can be accepted.** The parent should be aware that the student will be counted absent in all classes missed.
5. ***No early dismissals during exams. If a student does not have an exam 2nd half, then an early dismissal at the break between exams will be granted. If no first exam, then come in for the 2nd exam at the break.***

EARLY LEAVE

Students that choose to leave high school early will not be eligible to attend prom, senior/yearbook day, or other school sponsored events. The principal makes the final decision regarding extra curricular participation in events after early leave. They will be able to walk at graduation with their class.

LIBRARY MEDIA CENTER

The mission of the library media center is to ensure that students and staff are effective users of ideas and information.

- Blue Ridge High library media center is open daily from 8:00 a.m. until 4:00 p.m. Students may make arrangements to come earlier or stay later when necessary.
- All students must have a pass and school ID to enter the library.
- Each student must sign in and out at the circulation desk.
- Food and beverages are not allowed in the media center. Beverages are allowed in the Tiger Café area.
- Book bags should be placed at tables and not in the computer area.
- All school rules apply in the library media center.

Student Checkout Policy

- Students with a valid ID may check out books from the main collection for 2 weeks. Overdue charge - \$.05 per day.
- Students may check out reference materials overnight. Overdue charge -\$.25 per day.
- Magazines may be borrowed overnight Overdue charge - \$.25 per day
- Playaways circulate for I week.
- The items may be renewed once if there are no outstanding requests.
- When available, laptops may be checked out overnight with permission form.
- Students may check out a USB drive for 2 weeks.

Computer Use

Currently, there are 30 computers for student use in the media center. Our media center has numerous on-line services accessible from its home page, in addition to search engines and career planning links. Student use of media center computers or laptops are for instructional use only. When using the Internet, the following policies and restrictions apply to all students:

- No chat rooms,
- No email other than district email service,
- No game sites or sites with inappropriate materials

Everyone using the Internet should be familiar with [U.S. Copyright Law](#) and the Greenville County School Districts Acceptable Use Policy.

Services

The Library has an assortment of supplies and services for students' convenience: Students will be charged for printing. Students may purchase Poster Board for \$.50, CDs for \$.50, Index Cards for \$1.00

Library Resources Available from Home

The media center catalog may be accessed from your home computer at:
<http://mediacenter.greenville.k12.sc.us/common/welcome.jsp?site=102>

The media center has brochures that explain services and current passwords for online resources.

www.scdiscus.org – Reference Database

Login name: discus09

Password: infonow

Check with media center for new passwords every year.

New Username: _____

New Password: _____

Sounzabound-<http://www.soundzabound.com> – Royalty free music for all Greenville county students.

Username- greenville

Password-getmusic

Overdrive- <http://greenville.lib.overdrive.com/4E40D463-286E-4966-82A9-A4462998DDE7/10/366/en/Default.htm>

Free Audiobooks and ebooks for Greenville County students! Use your student login and password.

The School District of Greenville County Student Acceptable Use Policy Agreement

The School District of Greenville County has developed a computer network that connects all schools to each other, the District Office, and the Internet. "Acceptable use" of this network is use that is consistent with the instructional goals of the District. The District takes precautions by using filtering software to keep inappropriate Internet sites out of the classroom. Electronic teaching

and learning tools and online access are designed to support your education. If you break "acceptable use" rules, you may lose the privilege to use both classroom computers and/or the Internet. Further disciplinary and/or legal action may be taken at the discretion of school administration.

*Please note that parents may choose for their child not to have access to the internet at school; however, students who do not have access to the internet will not be able to access email or web based programs that teachers may be using in class. **Your child has agreed to the terms and conditions of this document upon acceptance of the school district handbook. Violation of any of the terms or conditions will result in disciplinary action.***

- **Treat computer equipment with care and respect** – Willful destruction of any computer equipment or software will be considered vandalism, and may warrant the involvement of local law officials.
- **Any written text, graphics or executable files created, downloaded, displayed, or exchanged with another student or teacher must be education-related and not offensive in any way.**
- **Do not use school computers for illegal activities such as planting viruses or hacking.**
- **Do not use school computers for commercial purposes.**
- **Follow copyright laws at all times** – See District copyright policies for more information. If you have questions about the legality of using software, text, graphics, or music you find online, ask your teacher or media specialist for guidance.
- **Keep your password secret** – You will be held responsible for all computer activities associated with your password. For example, if you share your password with your friend and he/she signs on as you and breaks one of the rules outlined above, you may be held responsible.
- **All online communication must be polite and not threatening or offensive in any way** – All students in grades 3-12 are issued filtered email accounts. The District has the right to review any email sent or received using District equipment and email accounts. Email accounts should be used for educational and district purposes only.
- **Do not give out personal information on the Internet.** Never give out your phone number, social security number, full name, age, home address, or any other personal information.

- **Home directories are provided to students for educational related work.** Students should not store personal or non-school related work in home directories. The District reserves the right to review the contents of students' home directories.

Please contact your school if you do not want your child to have access to the Internet and email.

STUDENT RESPONSIBILITY FOR ITEMS IN AUTOMOBILES

Students are responsible for all items found in automobiles that they drive onto school district property. Confiscation of illegal drugs, unauthorized medications, alcohol, and weapons (including but not limited to knives and guns), whether in plain sight or discovered as a result of a search by school or law enforcement officers, will result in a recommendation for expulsion of the student.

GUIDELINES FOR CONDUCT

Code of Conduct: Successful schools reflect a positive communication system and respect among students, parents, teachers, staff, and administrators. Students and parents are expected to follow all school disciplinary rules and treat everyone involved in a professional manner.

1. Student meetings may be held in the school building after school hours with direct supervision of a faculty member. All meetings must be approved by the administration.
2. Clubs, class projects, club projects, and other individual or group activities must be approved by the administration.
3. All school activities will be chaperoned by adult chaperones arranged for by the sponsor in charge.
4. Students and teachers are encouraged to use the building for school banquets, school-related social activities, etc. Plan early to avoid conflicts.
5. All fundraiser money collected by students will be turned in to the appropriate teacher on the day of collection.
6. The principal must pre-approve news releases to parents and media.

7. **Students are responsible for books issued to them. If books are lost or damaged, students will be required to pay for them.**
8. Students who injure, deface, or destroy any school property or the property of another student, either intentionally or accidentally, shall be required to pay for the damage.
9. **Parents are responsible to bring to the school's attention any physical handicap or medical condition of their child.** If ill at school, report to the nurse (who will contact parents when the student is too sick to report to class). Leave medication brought from home in the health room with written instructions from your parents.
10. Personal accidents occurring to students on the bus to and from school must be reported immediately to the bus driver and school nurse.
11. Students are discouraged from bringing valuables and extra money to school.
12. **Profanity Free Zone:** Schools are profanity free zones. Obscene, vulgar, and profane expressions of any kind are prohibited. Any student using such language in a school zone or while representing the school will be faced with the appropriate disciplinary action as outlined by the Code of Conduct.
13. All employees of Greenville County Schools are expected to serve as positive role models for students. Appropriate behavior and language are to be used at all times while in a school zone or representing the school.

14. Bullying: The harassment, intimidation, or bullying of one student or group of students by another student or group of students is prohibited. This prohibition shall extend to all District classrooms, all District property, all school buses, all other school related vehicles, all school-sponsored activities or events (regardless of where those activities or events occur), and all other programs or functions at which school officials are responsible for the student.

The teachers have the authority and responsibility to correct student behavior at any time during the school day at any location on the school campus. Action to correct misbehavior will be applied according to these guidelines.

Refusal to Turn Over Items to Teachers/Administrators

Refusal to turn over items to teachers or administrators will result in suspension up to 5 days. This will also place the student on probation due to the 5-day suspension rule. **Examples of such items are, but are not limited to** cell phones, hats/caps, do-rags, and electronic music devices (iPods, CD players, etc.).

SCHOOL DISTRICT OF GREENVILLE COUNTY DRESS CODE

The primary objective of the School District of Greenville County is to provide a world-class instructional program and learning opportunity for every student. Personal appearance of every student is an important component of establishing a safe environment for optimal learning and respect for one another.

Students are expected to dress in an appropriate manner while on School District property or representing the school. Personal appearance shall not disrupt student work or school order, become distracting to other students, or violate health and safety guidelines.

- Clothing and/or hair should not be so extreme or inappropriate to the school setting as to disrupt the education process. Therefore, clothing deemed distracting, revealing, overly suggestive or otherwise disruptive will not be permitted.
- Wearing accessories or clothing that could pose a safety threat to oneself or others is not allowed.
- Hats and sunglasses may not be worn in the building.

- Attire must not evidence membership or affiliation with a "gang" in any negative sense of the term.
- Proper shoes must be worn at all times.
- Attire must not be immodest, obscene, profane, lewd, vulgar, indecent or offensive.
- Clothing that inappropriately exposes body parts is not permitted. Students shall not expose undergarments.
- Pants must be worn at the natural waistline and undergarments are not to be visible. Pants and slacks must not bag, sag, or drag.
- No clothing, jewelry, or tattoos are permitted that display profanity, suggestive phrases, or advertisements for, or messages or pictures depicting or suggesting alcohol, tobacco, drugs, or sex.
- Cell phones should not be on your person or visible.
- ID badges given to students by BRHS must be worn on campus.
- Hats may not be worn in the building.
- Shorts and skirts must come to at least mid-thigh. Anything shorter than mid-thigh will not be permitted.
- Visible piercing is permitted only in the ears.
- Unusual hair colors are not permitted (human hair color only).
- **Jeans: No holes allowed above the knee.**

IDENTIFICATION BADGES

The ID badges are a safety tool. Persons on campus need to be immediately identified. The ID badge must be worn around the neck with a break-away lanyard. If lost or damaged, see an administrator for a replacement; the cost is \$5.

PROM DRESS CODE

The Prom, an important part of the Blue Ridge High School Experience, is a formal social event; therefore everyone attending the prom, including guests, is expected to dress and behave appropriately for a formal event. Dates must be between the ages of 14 and 20, be attending a regular high school program, OR have earned a G.E.D. (NOT an alternative school, not a dropout, been expelled or recommended for expulsion, or have any serious prior or current discipline referrals). Non-Blue Ridge High School students will need prior approval before attending the prom. Blue Ridge High School students are subject to an administrative discipline review prior to being allowed to attend the prom. While at the prom, the student will be held responsible for not only his behavior but also his date. Each student must have a signature from a Parent/Guardian (and date's Parent/Guardian) to signify awareness of the rules, regulations, dress code, and appropriate dancing. Students MUST realize that alcohol, drugs, and tobacco products are prohibited at Greenville County School District functions. *Identification will be required by all students and dates at the door of the prom.* **No refunds will be given.**

- Young men are expected to wear formal evening attire that would include a tuxedo, suit with a tie, or sport coat with slacks and a tie. No flip-flops or athletic shoes. Jackets and vests may be removed, but shirts may not be removed.
- Young women are expected to wear formal evening attire. Dresses may not expose a bare midriff. Mesh or see-through inserts in the midriff area will not be allowed. Two-piece dresses/outfits must not expose any midriff. Front, back, and sides of ladies' attire must not be too low-cut or revealing.
- Short dresses or side slits may not be higher than the tips of the wearer's fingers when the wearer's hands are at her sides. Ladies may not hike up their dresses in order to dance.

If not appropriately dressed, you will not be allowed to enter the prom. If you have any questions, contact the Prom Chairperson. Remember, if in doubt, don't wear it!

Students and guests may be asked to leave if attire or behavior becomes inappropriate or conflicts with school rules. *Faculty members will make the final decision regarding appropriate attire and behavior.*

Discipline Chart

Discipline policies included in this publication are based on information at time of printing. District discipline policies are outlined in Parent Express, the Greenville County Schools' parent newsletter, which will be mailed in early August.

Legend:

- DET** Detention
- PC** Parent Contact
- OSS** Out-of-School Suspension
- RE** Recommend Expulsion
- AA** Alternative Assignment
- ISS** In-School Suspension
- * Teacher Assigns Detention

Breach of Contract	1 st Offense	2 nd Offense	3 rd Offense
1. Arguing (with other students)	ISS/OSS 1 day	OSS 2 days	OSS multiple
2. Assaulting student without provocation	OSS 3 days	OSS 5 days & Probation	OSS 10 days
3. Cheating	PC + Zero received	PC + Zero received	OSS + Zero received
4. Classroom misbehavior: eating, chewing gum, disruptions, safety violations	*DET	*DET	ISS/OSS
5. Cutting class or school	*6-10 minutes Detention; 11-15 minutes ISS/OSS + PC; over 20 minutes, ISS/OSS + PC	OSS	OSS multiple
6. Display of affection	*DET	ISS + PC	ISS & PC
7. Disrespect (to teacher)	ISS/OSS	OSS	OSS (multiple) or AA
8. Disruptive conduct inside or outside of class	*DET + PC	ISS + PC	OSS
9. Disturbing school	OSS & Notify Law Enforcement	OSS multiple & notify Law Enforcement	OSS multiple & notify Law Enforcement

10. Dress code violation	PC and change clothes	ISS	ISS
11. Driving/Parking violation	30 days driving suspension	60 days driving suspension	Permanent suspension of driving
12. Excessive tardies	Tardy 5 - PC	*Tardy 6 -DET *Tardy 7 -DET *Tardy 8 -DET	Tardy 9 - ISS Tardy 10 - ISS Tardy 11 - OSS
13. ID Violations	Violation 5 - PC	Violation 6 - DET 7 - DET 8 - DET	Violation 9 - ISS 10 - ISS 11 - OSS
14. Failure to stay for detention	ISS	ISS	ISS
15. Failure to report to the office with a referral	ISS/OSS	OSS	OSS Multiple
16. Display of gang colors, signs, or symbols.	Discretion of administration / RE		
17. Fighting	OSS 3 days	OSS 5 days & Probation	OSS 10 days & RE
18. Bullying	OSS 1 day	OSS 3 days	OSS 5 days
19. Intimidation of other students	Discretion of administration		
20. Intimidation of school employees	Discretion of administration		
21. Loitering (before, during, after school)	Detention	ISS	OSS
22. Obscene behavior or materials	Discretion of administration		
23. Possession of beepers or any other electronic device or cell phones	Confiscation of device, returned after parent conference	1 st offense + returned 30 days after	1 st + 2 nd offense + returned after 60 days/end of school
24. Profanity	ISS	ISS/ OSS	OSS
25. Provoking a fight (inciting a fight)	OSS 3 days	OSS 5 days & probation	OSS 10 days & RE
26. Drug possession, distribution and/or consumption	RE and notify law enforcement		
27. Refusal to obey	ISS	ISS/ OSS	ISS/OSS
28. Theft to school property or other	Discretion of Administration & Restitution		
29. Tobacco products— Possession or use	OSS	OSS multiple	OSS multiple
30. Transporting students off campus without permission (CHARGED)	OSS Notify law enforcement (Discretion of Administration)		
31. Trespassing	OSS Notify law enforcement (Discretion of Administration)		

32. Unauthorized campus exit	OSS	OSS multiple	AA
33. Unauthorized class/building exit	ISS	OSS	OSS
34. Uncooperative	*Detention	*DET + PC	ISS/OSS
35. Vandalism to school property or property of others	Discretion of Administration and Restitution		
Note: Repeated infractions that have not been corrected through previous disciplinary actions	OSS, OSS multiple, Probation, RE or AA		

*Students receive only 5 ISS days per year.

- Students past 5 ISS days will receive OSS for ISS violations.
- After 5 OSS days, student will be placed on probation.
- After 10 OSS days, student may be recommended for RE.

If a student returns to school while being suspended, he will be turned over to law enforcement for trespassing.

EXPULABLE OFFENSES

Acts for which principals must recommend students for expulsion include, but are not limited to, the following:

- Bomb threat
- Possession, use or transfer of weapons
- Sexual offenses
- Arson
- Distribution, sale, purchase, manufacture, use, being under the influence of, or unlawful possession of alcohol or a controlled substance
- Threatening to take the life of or inflict bodily harm upon a school employee or member of their immediate family,
- Ganging ("Ganging" or participating as a member of a gang and inflicting a violent act of bodily harm, however slight, upon another person will not be tolerated. A "gang" shall consist of two or more persons acting together for and with the purpose of committing an act of violence against another person. "Participation" also includes any act that interferes with or hinders a staff member from stopping the infliction of bodily injury that is the objective of the gang.

Additional acts for which principals may recommend students for expulsion include, but are not limited to, the following:

- Vandalism (major)
- Theft, possession or sale of stolen property
- Disturbing the schools
- Possession, use, or transfer or "look-a-like" weapons
- Assault and battery
- Extortion
- Any other acts as determined by the Board

PROBATION

Students who fail to correct problems after repeated disciplinary action may be placed on probation by the administration. If the probation is violated, the student will be recommended for expulsion or an alternative school assignment.

STUDENT PARKING LOT

Student Parking Lot is **off limits** during the day. Students must obtain permission from an administrator prior to going to the parking lot. Cars parked on campus without a valid parking permit or permission of the school administration will be subject to being towed at the owner's expense. Upon arrival, students must leave their cars and go into the school building. No loitering in the student parking lot will be permitted (off limits).

CELL PHONES

Cell phones should not be on your person (body or clothes) or visible. Cell phones should not be turned on or used during the school day. In emergency situations, students will be allowed to use school phones. Blue Ridge High School will follow the district policy on possession and use of paging devices and mobile telephones.

STUDENT MESSAGES

Only messages of an emergency nature will be given to students from a parent or guardian. All other messages will be picked up between classes or after school. Do not leave class for messages.

LOCKS AND LOCKERS

Locks are furnished for each locker. If it is lost, stolen, or damaged, the student must pay \$6 for a lock, and a new one will be furnished. **All locks and lockers are the property of Blue Ridge High School.** Lockers are furnished as a convenience to the student, and the school is not responsible for stolen locks or items left in lockers. A student does not have to take a lock. Taking a lock means accepting responsibility for the lock and the contents of their assigned locker.

MONEY OWED

Any student who owes money to the school will not be allowed to participate in orientation, attend the prom, or participate in graduation. In addition, students will not receive their reports cards in the mail.

GRADUATION

All students wishing to participate in the graduation ceremony must attend graduation practice and arrive on time.

FOOD & DRINKS

Only water is allowed in classrooms. Propel, Gatorade, and Tea are allowed in the cafeteria only.

REFUNDS

Refunds are not permitted for Seat Time, Prom, Field Trips, library books or textbooks returned outside of the school year in which it was lost. In a case that refunds are permitted, you must obtain a refund request form from the bookkeeper and you must have the original copy of the receipt.

CLASS DUES

Freshman	\$5.00	Junior	\$7.00
Sophomore	\$6.00	Senior	\$10.00

These fees will be collected and used to pay for senior/graduation expenses: Timmons Arena, graduation programs, graduation tickets, security, and senior day activities (food, entertainment, etc.). Instead of a large sum being paid the student's senior year, fees have been split up yearly to assist parents and students with cost.

ATHLETICS

Academic Requirements

To participate in interscholastic athletic activities, students in grades 9-12 must achieve an overall passing average in addition to following academic eligibility. To be eligible in the first semester, a student must pass a minimum of five Carnegie units applicable toward a high school diploma during the previous year. At least two units must have been passed during the second semester or summer school. Students must satisfy eligibility requirements in the semester *preceding* participation.

- Credits earned in a summer school approved by the State Department of Education may apply for first semester eligibility. A maximum of two units per year may be used.
- Students eligible for a first semester sport will be permitted to complete that sport even if the season extends into the second semester. Under the current league program, this will apply to participants in basketball and wrestling.

Required Forms

1. State certified birth certificate *
2. Physical examination **
3. Parent permission form **
4. Insurance and/or insurance release form **

* Before actual competition

** Before participation of any nature

Travel to Athletic Events

- The school provides transportation to and from games.
- All teams will be accompanied by a school employed coach or sponsor.
- All students are to travel with the team, unless circumstances require a student to be transported by a student's parent. A student must not ride with anyone other than his or her parent.

Participation

Students will not be permitted to participate in more than one sport during the same season when there are conflicts with practice and/or game schedules. An athlete who quits or is removed from a team will not be eligible to participate in another sport until the end of the regular season of that sport and will not be eligible for a letter or other awards.

Coaches have the responsibility for the discipline of the team. The following guidelines must be followed consistently.

1. A student suspended from school is also suspended from all athletic contests and practices during the period of the suspension.
2. Any student absent on the day of an athletic contest will not be eligible to participate in a practice or contest that day. A student must attend at least **50%** of all classes assigned in order to participate that day. Students missing school for school-sponsored trips or activities will not be prohibited from participation. All athletes must be in school and on time the day following athletic participation.
3. Unexcused absences from practice will result in suspension from contest and/or dismissal from the team. The Athletic Department recognizes three valid excuses for missing practice: illness or injury, physician's appointments, or death in family.
4. Fighting is not permitted. Unsportsmanlike conduct will not be tolerated. Abusive language and profanity will not be permitted. Proper conduct will be followed in dealing with teammates, opposing players, and fans.
5. Theft by a student will result in dismissal from the team as well as appropriate legal or other action.
6. Use of drugs, alcohol, and tobacco is strictly forbidden.
7. Do not wear jewelry during athletic practices or contests. Do not bring jewelry to be left in lockers during practices and games.
8. All athletes are responsible for equipment and uniforms that are issued to them.
9. Students are to follow the Greenville County School District Code of Conduct for Extracurricular Activities. It can be found on the BRHS website and the District website.

INSURANCE

All participants of high school athletic programs are required to purchase athletic insurance through the school. Students will not be allowed to either practice or become a member of the team without this coverage. Because this policy is **mandatory**, it covers **only injuries received during practice for or participation in a high school sport**.

This required policy should not be confused with the school time/24-hour plan, which is optional and covers all school time injuries including all athletic injuries except football. **Athletic insurance is mandatory while the school time/24-hour plan is optional.**

HEALTH ROOM

If a student becomes ill or injured at school, the teacher will immediately write a referral to the nurse/health room. All students **MUST** have an up-to-date completed Greenville County Student Emergency Information form in the Health Room with in 7 days of the first day of school.

Administration of Medication. When a student is required to take medication at school during the school day, the following guidelines must be followed: Written permission from the parent for each medication is required and must be maintained in the health room. This permission shall be valid only during the school year in which it is presented. Medication shall be administered by a licensed practical nurse under the supervision of a registered nurse or by a registered nurse. The nurse will hold all medication; if caught in possession of medication, the student could be charged criminally.

Prescription Medication. A parent must provide all medications in individually labeled bottles (must be labeled by parent) and must indicate on the bottle the student's name, date, medication, dosage, strength, and directions for use. Written authorization of the attending physician is required for long-term use (more than three weeks).

Nonprescription Medication. A parent may authorize the use of over-the-counter medication by a written note accompanying a clearly labeled container or the drug manufacturer's original bottle. The student's name and the dosage to be given must be indicated on the container.

Emergency Medication. Students who are known reactors (such as to bee stings) should have written parental permission, written authorization, individually prescribed medication, and protocols signed by the attending physician. School nurses will be responsible for instructing school employees (principal, teachers, secretary) in the proper method of administering prescribed medication.

CAFETERIA

Students may not charge meals. If parents/guardians find it impossible to pay for student meals, please apply for free and reduced meals by completing an application available from the Cafeteria Manager.

	Lunch	Breakfast
Paid Student	\$1.75	\$.85
Reduced Student	.40	.30
Adult Lunch	3.00	1.80

No food, including candy, suckers, chips, etc. is to be eaten anywhere other than the cafeteria. **No food or drinks are permitted in the hallways or classrooms.** *Students not cleaning their eating areas may be subject to cafeteria duty or some other disciplinary action.*

Cafeteria guests: Students may not have visitors for lunch. Only parents/guardians will be allowed to eat with their student(s).

TELEPHONES

Office and teacher telephones are for business calls. Pay telephones are installed in the building for student use.

FLOWERS AND BALLOONS

Students **may not** receive balloons or flowers during the school day because they create disruption in the classroom. These remembrances may not be delivered to the school.

MID-TERM AND FINAL EXAMINATIONS

All students are required to take all mid-term and final exams in all classes. Exams cannot be given early. Families should not schedule an event that would require leaving school before dates of mid-term or final exams.

Students who are absent from an exam must bring a doctor's note or certified proof of death in the immediate family in order to make up the exam. The note should be brought to the Attendance Office before the start of classes on the day the student returns to school. If the absence is excused, the **student must** make arrangements with the teacher or administration to make up the exam.

CHARACTER EDUCATION QUALITY STANDARDS

BRHS has adopted the Character Education Quality Standards which outline key components of effective character. Students participate in lessons that reflect these standards and carry the Tiger Pride core values on their school ID's as a reminder that students model good character through developing knowledge, leadership, service learning and strong ethical values.

Eleven Principles of Effective Character Education

1. Promotes core ethical values as well as supportive performance values as the basis of good character.
2. Defines "Character" comprehensively to include thinking, feeling, and behavior.
3. Uses a comprehensive intentional, proactive approach to character development.
4. Creates a caring school community.
5. Provides students with opportunities for moral action.
6. *Includes a meaningful and challenging academic curriculum that respects all learners, develops their character, and helps them succeed.*
7. *Strives to develop students' self-motivation.*
8. *Engages the school staff as a learning and moral community that shares responsibility for character education and attempts to adhere to the same core values that guide the education of students.*
9. Fosters shared leadership and long-range support of the character education initiative.
10. Engages families and community members as partners in the character-building effort.
11. *Assess the character of the school, the school staff's functioning as character educators, and the extent to which students manifest good character.*

BRHS CHARACTER EDUCATION CORE VALUES

Tolerance – Listens to others; try to understand their points of view.

Integrity – Do the right thing always, even under pressure.

Generosity – Give what you can, when you can.

Excellence – Always do your best, in everything.

Responsibility – Take ownership of your actions, think about and accept the consequences of your choices.

Perseverance – Hard work and commitment produce amazing results.

Involvement – Be active, participate; make a difference.

Diversity – Respect the dignity, privacy, and freedom of all individuals.

Effort – Winning is not everything, but striving to win is. (*Vince Lombardi*).

EQUAL OPPORTUNITY IN EDUCATION

No student in the School District of Greenville County shall be denied equal opportunity to participate in any district program or activity on the basis of race, sex, religion, marital status, or national origin; and no student shall be denied a free, appropriate education because of any handicapping condition.

KEEP THIS HANDBOOK

The handbook must be in your possession when you are in the hall during class time.

